

Legal documents - Jordan

Note:

We will only accept proper colored scanned documents and colored documents. Photos/ Images taken from mobile or Tablet is often returned by the acquiring bank.

Status checklist	Documents Name:	Remarks;
<input type="checkbox"/>	Trade License	All pages , validity 1year from the issuance date License should have a relevant activity to conduct the intended business online
<input type="checkbox"/>	Memorandum/Articles of Association (MOA/AOA)	Full copy of MOA/AOA including all amendments It must clearly mention the designation of the company's current authorize signatory also stating that he/has the authority to <u>sign in the company's behalf to open and close bank accounts.</u>
<input type="checkbox"/>	1) National ID or Passport	For each of the: i) All the Shareholder/Owners of the company ii) Appointed Managing director, Authorized Signatory of the company with powers to open and close accounts iii) Managers / Directors mentioned in the Commercial Register

Documents required for Multi Layered Company Formation:

If a shareholder/owner is a corporate entity (Jordan based company) merchant must provide documents in relation to the parent company such as:

- i) Valid Commercial Register, all pages, with issuance date within 3months
- ii) Memorandum / Articles of Association (MOA/AOA)
- iii) National ID or Passport of Shareholder/Owner: natural person who owns or control minimum 25% or more shares directly or indirectly.

If a shareholder/owner is a corporate entity (foreign company) merchant must provide documents in relation to the parent company such as:

- i) Commercial Register / Trade License
- ii) Certificate of Incorporation
- iii) Memorandum / Articles of Association (MOA/AOA)
- iv) Passport of Shareholder/Owner: natural person who owns or control minimum 25% or more shares directly or indirectly
- v) Certificate of Incumbency / Board of Resolution / Register Agent member or any legal documents where shareholders / Owners / directors are declared duly attested.

**If the company is state owned or publicly listed, provide the government authority or the Exchange on which the shares are traded.*

<input type="checkbox"/>	Municipality Certificate	Clear scanned copy.
	Office Photos	Mandatory that photos has sign boards of the company
<input type="checkbox"/>	IBAN Proof	Please provide either one of the following: i) Recent Bank Statement (first page only, with signature and stamp by the issuing bank) ii) IBAN Letter officially issued by your bank , with signature and stamp *Account Name, Account Number, Currency and IBAN must be shown in the statement or IBAN letter. *Online statement is not accepted,

Additional documentation/information may be requested during the review process, our dedicated underwriting team will be assisting to complete this stage.