

The background of the slide is a dark teal overlay on a photograph of a large warehouse interior. The warehouse features high ceilings with a complex metal truss system and numerous tall industrial shelving units filled with white cardboard boxes. The perspective is looking down a long aisle between the shelving units.

amazon supply chain

Amazon Warehousing & Distribution (AWD)

Inbound Shipment Creation Guide

Table of Content

1. [Overview: Inbound shipment creation on Seller Central](#)
2. [Eligible Inventory for AWD Shipments](#)
3. [Inbound Shipment Creation on Seller Central – Amazon Global Logistics \(AGL\)](#)
4. [Inbound Shipment Creation on Seller Central – Amazon Global Selling SEND](#)
5. [Inbound Shipment Creation on Seller Central – Amazon Partnered Carrier \(PCP\)](#)
6. [Inbound Shipment Creation on Seller Central – Seller Managed Carrier](#)
7. [How to Cancel Confirmed AGL Shipment?](#)
8. [How to Cancel Confirmed SEND Shipment?](#)
9. [How to Cancel Confirmed PCP Shipment?](#)
10. [How to Cancel Confirmed Seller Managed Shipment?](#)
11. [Preparing for shipment pick-up by carrier](#)
12. [Booking a delivery appointment](#)

Overview: Inbound shipment creation on Seller Central

Inbound shipment creation on seller central is a 3 to 6 steps process depending on the choice of carrier partner (AGL/SEND/PCP/Seller Managed).

Step 1

Choose the inventory that you would like to send.

Step 2

Choose your shipping method.

Step 3

Print carton/box labels.

Step 4

Confirm carrier details (only for PCP and Seller Managed carrier options)

Step 5

Print pallet labels (only for PCP carrier option).

Step 6

Track Details (only for PCP carrier option).



Eligible Inventory for AWD Shipments

Eligible SKUs

- Send inventory with maximum carton/box dimensions of 25 x 25 x 25 in or maximum weight of 50 lb.
- Non-Sortable SKUs inside a carton/box cannot be larger than 25 x 25 x 25 in or weigh more than 49 lb.
- Send cartons/boxes that contain one unique SKU each, not a mix of SKUs
- Avoid sending dangerous goods, heavy and bulky items, jewelry, refrigerated goods, low-cost store inventory and temperature controlled items.

[Learn More](#) on Eligible SKUs



[Back](#)

amazon supply chain

Inbound Shipment Creation on Seller Central –

Amazon Global Logistics (AGL) AGL

This section explains on steps involved for creating inbound shipment on seller central with AGL as a carrier partner



Step 1: Choose the inventory you would like to send to AWD

1a Choose your preferred destination region by clicking on "Change Ship to"

Send to Amazon Warehousing and Distribution [Shipment creation guide](#)

Step 1: Choose inventory to send Your feedback is important 😊😞 | [Need help?](#)

[All eligible SKUs](#) [SKUs ready to send \(0\)](#)

SKU selection method **Ship from** **Ship to** **Filter**

☒ Select from list ☐ File upload **New** ☐ Ship from another address ☐ Amazon assigned **Change ship to** ☐ Only show SKUs with case pack template

1b Select your preferred destination region (East Coast, West Coast, South Central, South East and Amazon Assigned) and click on Submit.

If you are unsure, choose Amazon assigned and we will pick the DC that is optimal for you based on lead time and/or capacity considerations

Ship to details

⚠️ AGL does not deliver shipments to South Central and South East DCs currently.

Select your preferred destination region for inventory shipment. Please note that allotment will be based on available capacity at the distribution center during the expected arrival time for your shipment.

Confirm region

East coast (US) Distribution Centers in Maryland and Pennsylvania	West coast (US) Distribution Centers in California	South Central (US) Distribution Centers in Texas
South East (US) Distribution Centers in South Carolina	Amazon assigned Amazon will assign the optimal distribution center for your shipment	

☒ ☐ ☐ ☐

*Please Note: Amazon Global Logistics does not deliver shipments to South Central (Texas)

Step 1: Choose the inventory you would like to send to AWD

1c

Select the corresponding check box for each SKU you wish to send to AWD, choose the packing templates from the dropdown, and enter the number of boxes/cartons you wish to send to AWD under *Boxes*.

☒		One Unit	Units per box: 10 Prep required: Poly bagging Unit prep: By seller No labeling required	Boxes	Units -
☐		testTemplate	Units per box: 10 Prep not required No labeling required	Boxes	Units -
☐		Pencil30inBox	Units per box: 30 Prep not required Unit labeling: By seller - Print SKU labels	Boxes	Units -
☐		temp1	Units per box: 6 Prep not required No labeling required	Boxes	Units -

If a packing template doesn't already exist, you can create one by following these [instructions](#).

Step 1: Choose the inventory you would like to send to AWD

1c Choose “File upload” option under SKU selection method for bulk upload, click Generate and download template on right to get the template, complete the file with the list of SKUs that you wish to send to AWD and upload your completed file.

Send to Amazon Warehousing and Distribution

shipment creation guide

Step 1: Choose inventory to send

Your feedback is important 😊 😞 | Need help?

Uploaded SKUs ⓘ

SKUs ready to send (0)

SKU selection method

☐ Select from list

☒ File upload New

Ship from ⓘ

abc, ABC, asd, asd, CA, 90011, US

[Ship from another address](#)

Ship to ⓘ

Amazon assigned

[Change ship to](#) New

Filter

☐ Only show SKUs with errors

You can create a workflow using a Microsoft Excel spreadsheet. Follow these three simple steps.

1. Generate and download the template.

Use the button on the right to generate your template.

2. Complete the file with the list of SKUs that you want to send to AWD.

Be sure to enter all of the required information for each SKU. If there are no errors in the file, we will populate the **SKUs ready to send** tab with your request for you to review.
Note: You cannot upload a file with more than 150 rows

3. Upload your completed file.

Save your file as an Excel file (.xlsx) or as a tab-delimited file (.txt), and upload it

Template generator

Generate and download template

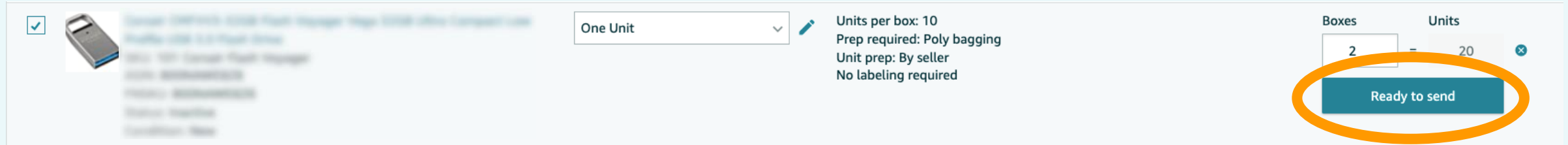
Upload completed file

Step 1: Choose the inventory you would like to send to AWD

(continued)

1d

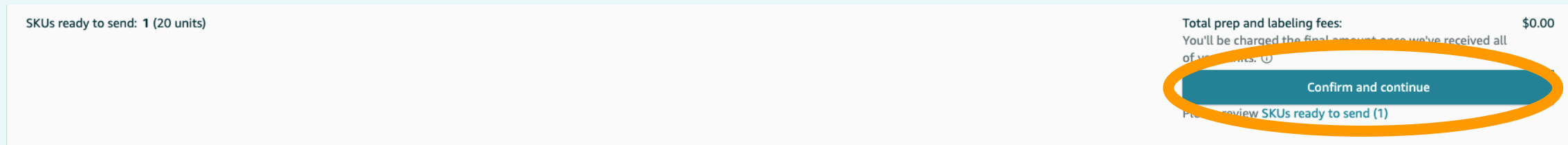
After you have entered the number of boxes, click on the Ready to send button.



This screenshot shows a product listing for a 'Google Pixel 2 XL' with a checkmark in the selection column. To the right of the product name is a dropdown menu set to 'One Unit'. Further right, a summary box indicates 'Units per box: 10', 'Prep required: Poly bagging', 'Unit prep: By seller', and 'No labeling required'. On the far right, there are input fields for 'Boxes' (containing the number 2) and 'Units' (displaying 20). Below these fields is a blue button labeled 'Ready to send', which is circled in orange.

1e

Scroll down until you see SKUs ready to send and the button to *Confirm and continue*. After clicking this button, you will be redirected to the shipping page.



This screenshot shows a summary section with the text 'SKUs ready to send: 1 (20 units)' on the left. On the right, it displays 'Total prep and labeling fees: \$0.00' and a note: 'You'll be charged the final amount once we've received all of your units.' Below this information is a blue button labeled 'Confirm and continue', which is circled in orange. At the bottom right of the section, there is a link that says 'Preview SKUs ready to send (1)'.

Step 2: Choose your shipping method

At this stage, you can select your carrier. Choose between Amazon Global Logistics (AGL)* or your own carrier. If you are unsure of the carrier, leave the *Amazon Global Logistics* checked. The below steps are specifically for AGL as carrier partner.

2a

Leave the check box marked for *Amazon Global Logistics* (recommended).

Send to Amazon

✓ Step 1: Confirmed inventory to send

Boxes: 2

SKUs: 1

Units: 20

Ship from:

Step 2: Confirm shipping

Amazon Global Logistics (recommended)

International shipping service provided by Amazon

Or use your own carrier

2b

Select the appropriate *Shipping mode*.

Shipping mode



Full container - Ocean

Standard: 55 days



Less than container - Ocean

Standard: 65 days

*Please Note: Amazon Global Logistics is available only for shipments being sent from China.

Step 2: Choose your shipping method (continued)

2c

For full container- Ocean, provide the port and cargo details along with container configuration and click on *Update shipping cost*

**Full container - Ocean**
Standard: 66 days

**Less than container - Ocean**
Standard: 65 days

Delivery times are estimates based on the distance from your selected origin port to the Amazon distribution center and does not include value-added services. Use these estimates to compare shipping modes.

Origin port
Qingdao

Cargo ready date ⓘ
08/31/2023

Incoterms ⓘ
Delivered Duty ...

Value-added services ⓘ
Amazon picks ...
Adds 3 days to estimated delivery

Payment currency ⓘ
☒ USD ☐ CNY

Container configuration

Shipment #1
Volume: 0.01 CBM
Weight: 40 lb (18.144 kg)

Configs	Container size ⓘ	Count
Configuration #1	40 feet high	1

+ Add another container configuration

Update shipping cost

EDBACK ✕

 **amazon** supply chain

Step 2: Choose your shipping method (continued)

2c

For Less than container- Ocean, provide the port and cargo details only and click on *Update shipping cost*

Shipping mode and details

Shipping mode

**Full container - Ocean**
Standard: 55 days

**Less than container - Ocean** ✓
Standard: 74 days

Delivery times are estimates based on the distance from your selected origin port to the Amazon distribution center and does not include value-added services. Use these estimates to compare shipping modes.

Origin port
Shenzhen ▼

Cargo ready date ⓘ
08/26/2023

Incoterms ⓘ
Free On Board ... ▼

Value-added services ⓘ
Amazon picks ... ▼
Adds 2 days to estimated delivery

☒ Palletization
Adds 1 day to estimated delivery

Payment currency ⓘ
☒ USD ☐ CNY

Update shipping cost

2d

You will see a preview of the transportation costs.

Shipping speed

**Standard**
Nov 7 - Nov 28|
\$125.24

Less than container - Standard ocean

Total shipping fee : \$125.24

Cost breakdown

Shipping and customs brokerage

Transportation to destination :\$49.24

Amazon distribution center

Export customs clearance : \$0.00

Import customs clearance : \$76.00

Value-added services

Container loading : \$0.00

Origin documentation and

Step 2: Choose your shipping method (continued)

2e

Provide the shipping party details under *Information incomplete* section by clicking on the arrow and entering the information.

Shipping parties and product description

Information incomplete

The shipment contacts are printed on your bill of lading (BOL) and help Amazon identify the correct party to contact with questions or issues regarding your shipment.

Note: The **Importer of record** (IOR) information you provide will be used for import customs clearance. It will appear on your Importer Security Filing (ISF), Entry Summary (CBP Form 7501), and other customs documents. Please select your IOR carefully, as any error may delay clearance or result in customs penalties.

A notification confirming the customs entry summary will be sent to the email address of your **Destination contact**, as well as to the email address configured in the **Contacts** tab on your **Notification preference** page. Make sure both email addresses are correct.

Origin

Shipper ⓘ [Add or edit shipper](#)

chen Man, Building 4, Office Building 1000, Middle Section of Yizh... ▼

Destination

Importer of record ⓘ [Add or edit importer of record](#)

New bond purchase time adjustment-TEST 1, A, A, Sichuan, CN ▼

Destination contact (individual) ⓘ [Add or edit contact](#)

Katal 1.3 test, test1.3, katal, Shanghai, Shanghai, CN ▼

Who will act as the primary contact for your booking?

Shipper

Destination contact

Importer Security Filing (ISF)

The information below is used to prepare documents to file ISF with US customs. The importer is responsible for the timely, accurate and complete submission of the ISF. Not filing an accurate ISF can result in cargo holds at the port of arrival, penalties of \$5,000 per violation, or both.

ISF seller ⓘ

☒ Same as shipper

chen Man, Building 4, Office Building 1000, Middle Section of Yizh... ▼

ISF buyer ⓘ

☒ Same as importer of record

New bond purchase time adjustment-TEST 1, A, A, Sichuan, CN ▼

ISF manufacturer ⓘ

☒ Same as shipper

chen Man, Building 4, Office Building 1000, Middle Section of Yizhou A... ▼

EDBACK ✕

Step 2: Choose your shipping method (continued)

2f

Click on the link and review the terms and conditions.

Shipping parties and product description

Ready to confirm?

Please [review the shipping terms and conditions](#). We will also email you the terms and conditions once the shipment is confirmed.

Total estimated shipping fees:

\$125.24

Accept charges and confirm shipping

2g

Click *Continue* to accept the terms and conditions.

Shipping remarks

Cargo ready date: September 23, 2023

Origin city: Shanghai

Shipping mode: Less than container - Ocean | 62 days

Total estimated shipping fees: \$125.24

Please Note:

1 By choosing an Amazon distribution center as your destination, you agree to pay storage fees after the inventory has been received at the Amazon distribution center.

2 This quote is an estimate based on the shipment information you provided, such as volume, weight, and cargo ready date. Your final shipment costs may differ if the actual weight and volume do not match the estimated weight and volume. For full container load (FCL) ocean bookings, your shipment costs will be calculated using our posted rates at gate-in or actual time of departure. Shipment costs for less than container load (LCL) ocean bookings will be calculated based on when it is received by the Container Freight Station or actual time of departure.

3 Duties, tariffs, and the power of attorney charge are not included in the quote. Duties and tariffs are at cost to you.

4 By confirming this booking, I attest that I have read and agree to [Amazon's Terms & Conditions](#), and I acknowledge that THE SHIPPER'S BOOKING OF CARGO AFTER RECEIVING THE TERMS OF THIS NEGOTIATED RATE AGREEMENT (NRA) OR NRA AMENDMENT CONSTITUTES ACCEPTANCE OF THE RATES AND TERMS OF THIS NRA OR NRA AMENDMENT.

Continue

Step 3: Print carton/box labels

Download and print the labels and apply them to the cartons that you are going to ship.

At this stage, the carrier booking with AGL is completed and the shipment is confirmed.

Step 3: Add customs information and print box labels

Print your box labels

Box labels only in this step

Ship from:

Ship date: Friday, September 23, 2022

1 confirmed shipments

After you print box labels, the shipment will change to "Ready to ship" status.

Shipment #1

View or edit contents

Shipmer: HHWG4UP2

Amazon Reference ID: --

Ship from:

Ship to: Amazon upstream storage - US

Shipment contents: Boxes: 2, SKUs: 1, Units: 20

One label per A4 paper

Print

Documents

Type	Status	Action
Packing list	Pending document upload	Upload
Commercial invoice	Pending document upload	Upload
Letter of guarantee template	Document being generated	
Bill of lading	Document being generated	
Negotiated Rate Arrangement		Download

+ Add another document

What's next?

1. Apply the correct upstream storage box ID label to each box.
2. Work with your carrier to create the carrier shipping labels for your boxes.
3. Hand off your boxes to your carrier. Note your carrier tracking IDs, which are required for the next step.

Cost summary

Total prep and labeling fees:	\$0.00
You'll be charged the final amount once we've received all of your units. ⓘ	
Total estimated shipping fees:	\$2,771.29
Download shipping terms and conditions	
Total estimated prep, labeling, and shipping fees (other fees may apply):	\$2,771.29

[Instructions](#) for tracking shipments booked on Seller Central



Inbound Shipment Creation on Seller Central – Amazon Global Selling SEND

This section explains on steps involved for creating inbound shipment on seller central with SEND as a carrier partner from China and Vietnam.



Step 1: Choose the inventory you would like to send to AWD

1a Choose your preferred destination region by clicking on "Change Ship to"

Send to Amazon Warehousing and Distribution [Shipment creation guide](#)

Step 1: Choose inventory to send Your feedback is important 😊😞 | [Need help?](#)

All eligible SKUs ⓘ SKUs ready to send (0)

SKU selection method ⓘ **Ship from ⓘ** **Ship to ⓘ** **Filter**

☒ Select from list ☐ File upload **New** abc, 1212, Beijing, BB, Beijing, Beijing, 06500 CN Amazon assigned ⚠️ ☐ Only show SKUs with case pack template

[Change ship to](#)

1b Select your preferred destination region (East Coast, West Coast, South Central, South East and Amazon Assigned) and click on Submit.

If you are unsure, choose Amazon assigned and we will pick the DC that is optimal for you based on lead time and/or capacity considerations

Ship to details

⚠️ AGL does not deliver shipments to South Central and South East DCs currently.

Select your preferred destination region for inventory shipment. Please note that allotment will be based on available capacity at the distribution center during the expected arrival time for your shipment.

Confirm region

East coast (US) Distribution Centers in Maryland and Pennsylvania	West coast (US) Distribution Centers in California	South Central (US) Distribution Centers in Texas
South East (US) Distribution Centers in South Carolina	Amazon assigned Amazon will assign the optimal distribution center for your shipment	

☒ ☐ ☐ ☐

Step 1: Choose the inventory you would like to send to AWD

1c

Select the corresponding check box for each SKU you wish to send to AWD, choose the packing templates from the dropdown, and enter the number of boxes/cartons you wish to send to AWD under *Boxes*.

☒			One Unit	Units per box: 10 Prep required: Poly bagging Unit prep: By seller No labeling required	Boxes	Units
☐			testTemplate	Units per box: 10 Prep not required No labeling required	Boxes	Units
☐			Pencil30inBox	Units per box: 30 Prep not required Unit labeling: By seller - Print SKU labels	Boxes	Units
☐			temp1	Units per box: 6 Prep not required No labeling required	Boxes	Units

If a packing template doesn't already exist, you can create one by following these [instructions](#).

Step 1: Choose the inventory you would like to send to AWD

1c Choose “File upload” option under SKU selection method for bulk upload, click Generate and download template on right to get the template, complete the file with the list of SKUs that you wish to send to AWD and upload your completed file.

Send to Amazon Warehousing and Distribution

shipment creation guide

Step 1: Choose inventory to send

Your feedback is important 😊 😞 | Need help?

Uploaded SKUs ⓘ

SKUs ready to send (0)

SKU selection method

☐ Select from list

☒ File upload New

Ship from ⓘ

abc, ABC, asd, asd, CA, 90011, US

[Ship from another address](#)

Ship to ⓘ

Amazon assigned

[Change ship to](#) New

Filter

☐ Only show SKUs with errors

You can create a workflow using a Microsoft Excel spreadsheet. Follow these three simple steps.

1. Generate and download the template.

Use the button on the right to generate your template.

2. Complete the file with the list of SKUs that you want to send to AWD.

Be sure to enter all of the required information for each SKU. If there are no errors in the file, we will populate the **SKUs ready to send** tab with your request for you to review.
Note: You cannot upload a file with more than 150 rows

3. Upload your completed file.

Save your file as an Excel file (.xlsx) or as a tab-delimited file (.txt), and upload it

Template generator

Generate and download template

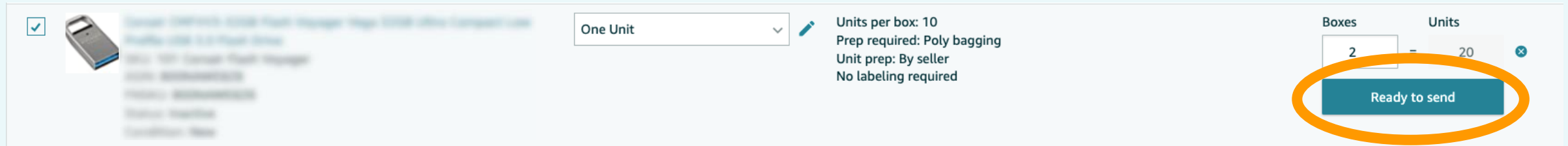
Upload completed file

Step 1: Choose the inventory you would like to send to AWD

(continued)

1d

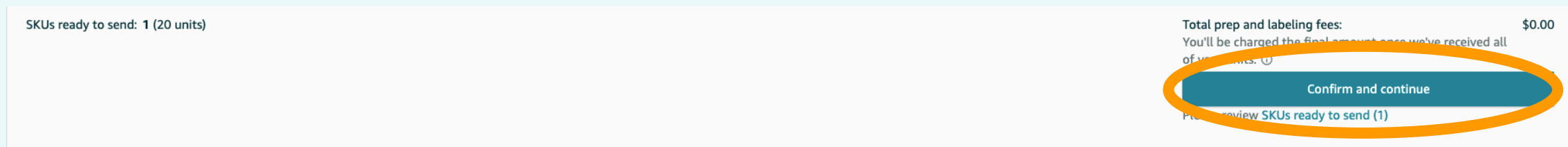
After you have entered the number of boxes, click on the Ready to send button.



This screenshot shows a product listing for a 'Google Pixel 2 XL' with a checkmark in the selection column. To the right of the product name is a dropdown menu set to 'One Unit'. Further right, a summary box indicates 'Units per box: 10', 'Prep required: Poly bagging', 'Unit prep: By seller', and 'No labeling required'. On the far right, there are input fields for 'Boxes' (containing the number 2) and 'Units' (containing the number 20). Below these fields is a blue button labeled 'Ready to send', which is circled in orange.

1e

Scroll down until you see SKUs ready to send and the button to *Confirm and continue*. After clicking this button, you will be redirected to the shipping page.



This screenshot shows a summary section with the text 'SKUs ready to send: 1 (20 units)' on the left. On the right, it displays 'Total prep and labeling fees: \$0.00' and a note: 'You'll be charged the final amount once we've received all of your units.' Below this information is a blue button labeled 'Confirm and continue', which is circled in orange. At the bottom right, there is a link that says 'Preview SKUs ready to send (1)'.

Step 2: Choose your shipping method

At this stage, you can select your carrier. Select the checkbox next to Amazon Global Selling SEND* for Vietnam. For China, SEND will appear if Amazon Global Logistics checkbox is not selected. If you select the checkbox, SEND will be visible under own carrier option.

2a

Select "SEND (Amazon Partnered Carrier)"

Send to Amazon Warehousing and Distribution Shipment creation guide

✓ Step 1: Confirmed inventory to send Boxes: 2 SKUs: 1 Units: 20
Ship from: abc, 1212, Beijing, BB, Beijing, Beijing, 065001, CN

Step 2: Confirm shipping

SEND (Amazon Partnered Carrier) ⓘ Recommended ✓
Ocean: 25-40 days.

Non-partnered carrier ⓘ

2b

Select the appropriate *Shipping mode*.

Shipping mode

 Ocean Shipping - LCL ✓
Transit time: 25-40 days

*Please Note: Amazon Global Selling SEND is available only for shipments being sent from China and Vietnam.

Step 2: Choose your shipping method

2c

Enter the ship date and Click
"Get shipping cost"

Ship date ⓘ

9/12/2024

Get shipping cost

September 2024

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

2d

Select the appropriate "Shipping service"

Shipping Service	Estimated Delivery Date	Total Shipping Price	Carrier Name	Additional Shipping Service	
Standard Shipping-Truck Delivery-LCL	Oct 15, 2024 Estimated based on ship date	\$53.87 Duty/Tax excluded	LinkTrans Online payment ⓘ	☐ \$28.57 Pick up service ☐ \$37.00 Use your own EOR	Book and continue
Fast Shipping-Truck Delivery-LCL	Oct 10, 2024 Estimated based on ship date	\$62.74 Duty/Tax excluded	LinkTrans Online payment ⓘ	☐ \$28.57 Pick up service ☐ \$37.00 Use your own EOR	Book and continue
Expedite Shipping-Truck Delivery-LCL	Oct 5, 2024 Estimated based on ship date	\$68.49 Duty/Tax excluded	LinkTrans Online payment ⓘ	☐ \$28.57 Pick up service ☐ \$37.00 Use your own EOR	Book and continue

Step 2: Choose your shipping method (continued)

2e

Provide the shipping parties and shipment details.

Provide shipping parties and shipment details

Company name (Chinese) ⓘ 埃必西	Company Name (English) ⓘ ABC	Company information ⓘ abc, 1212, Beijing, BB, Beijing, Beijing, 065001, CN Phone: 10101 Add/Edit	Origin contact details ⓘ Name: Integ-Test-Ltl-Contact-Do-Not-Delete Phone: 123456789 Email: integ-test@amazon.com Add/Edit
---	---	--	---

Number of shipments: 1

Shipment #1

Allotted region: **West coast (US)**
Ship to: **IUSP - 8140 Caliente Rd 92344 - HESPERIA, CA - United States**
Fulfillment capability: Standard ⓘ

Shipment contents ^

Boxes: **2**
SKUs: **1**
Units: **20**

Volume: **0.066 CBM**
Weight: **9.072 kg**

SKU that need labeling by seller: **1** (20 units)

Estimated carrier charges: **\$53.87**

Commodity description ⓘ

[View contents](#)

[Confirm](#)

✓ Commodity Description saved successfully

Step 2: Choose your shipping method (continued)

2f

After agreeing with the Terms and Conditions, Click on *"Accept charges and confirm shipping"*.

Total prep and labeling fees:	\$0.00
Total placement fees:	\$0.00
Amazon partnered carrier fees:	\$53.87
Total estimated prep, labeling, placement, and shipping fees (other fees may apply):	\$53.87
☒ I agree to all the Terms and Conditions	
Accept charges and confirm shipping	

Step 3: Print carton/box labels

Download and print the labels and apply them to the cartons that you are going to ship.

At this stage, the carrier booking with SEND is completed and the shipment is confirmed.

Step 3: Print box labels

Ship from: abc, 1212, Beijing, BB, Beijing, Beijing, 065001, CN

Ship date: Thursday, September 12, 2024 [Change ship date](#)

1 confirmed shipments

After you print box labels, the shipment will change to "Ready to ship" status.

Shipment #1

[View or edit contents](#)

Shipment ID: STAR-UCDXWGW5WDSH4

Amazon Reference ID: 7YGKWNBM

Ship from: abc, 1212, Beijing, BB, Beijing, Beijing, 065001, CN

Ship to: IUSP - 8140 Caliente Rd 92344 - HESPERIA, CA - United States

Fulfillment capability: Standard ⓘ

Shipment contents: Boxes: 2, SKUs: 1, Units: 20

Ship date

Shipping mode

Carrier

Contact person: Integ-Test-Ltl-Contact-Do-Not-Delete

Commodity description ⓘ

ABC

Print box and shipping labels

8.5" X 5.5" (US Letter)

Print

What's next?

Once your boxes are labeled, make sure you have all the necessary shipping documents ready to hand over to your carrier at dropoff.

Please contact the carrier to coordinate the drop off of your shipment See [nearest drop-off points](#)

Partner Carrier LinkTrans Contact: TEL: 0769-38940852 Mob: 17820418230/13414522018/13215180610 Email: send@link-trans.com Emergency Contact TEL/WhatsApp: 15089879947 Note: For the carrier LinkTrans, shipments created before China Standard Time (UTC+8) Aug 6th 21:00 will require offline payment, which means LinkTrans will directly contact you to collect the payment, and you will need to pay the carrier offline. Shipments created after China Standard Time (UTC+8) Aug. 6th 21:00 will require online payment, and Amazon will charge you for the shipping cost.

Cost summary

Total prep and labeling fees:

\$0.00

Prep and labeling fees will be charged when we receive inventory at a FBA fulfillment center from an Amazon distribution center ⓘ

Amazon partnered carrier fees:

\$53.87

Total estimated prep, labeling, and shipping fees (other fees may apply):

\$53.87



Inbound Shipment Creation on Seller Central –

Amazon Partnered Carrier (PCP)

This section explains on steps involved for creating inbound shipment on seller central with PCP as a carrier partner



Step 1: Choose the inventory you would like to send to AWD

1a Choose your preferred destination region by clicking on "Change Ship to"

Send to Amazon Warehousing and Distribution [shipment creation guide](#)

Step 1: Choose inventory to send Your feedback is important 😊😞 | [Need help?](#)

[All eligible SKUs](#) [SKUs ready to send \(0\)](#)

SKU selection method	Ship from	Ship to	Filter
☒ Select from list	abc, ABC, asd, asd, CA, 90011, U	Amazon assigned	☐ Only show SKUs with case pack template
☐ File upload New	Ship from another address	Change ship to New	

1b Select your preferred destination region (East Coast, West Coast, South Central, South East and Amazon Assigned) and click on Submit.

If you are unsure, choose Amazon assigned and we will pick the DC that is optimal for you based on lead time and/or capacity considerations

Ship to details

⚠️ AGL does not deliver shipments to South Central and South East DCs currently.

Select your preferred destination region for inventory shipment. Please note that allotment will be based on available capacity at the distribution center during the expected arrival time for your shipment.

Confirm region

East coast (US) Distribution Centers in Maryland and Pennsylvania	West coast (US) Distribution Centers in California	South Central (US) Distribution Centers in Texas
South East (US) Distribution Centers in South Carolina	Amazon assigned Amazon will assign the optimal distribution center for your shipment	

Step 1: Choose the inventory you would like to send to AWD

1c

Select the corresponding check box for each SKU you wish to send to AWD, choose the packing templates from the dropdown, and enter the number of boxes/cartons you wish to send to AWD under *Boxes*.

☒		One Unit	Units per box: 10 Prep required: Poly bagging Unit prep: By seller No labeling required	Boxes	Units -
☐		testTemplate	Units per box: 10 Prep not required No labeling required	Boxes	Units -
☐		Pencil30inBox	Units per box: 30 Prep not required Unit labeling: By seller - Print SKU labels	Boxes	Units -
☐		temp1	Units per box: 6 Prep not required No labeling required	Boxes	Units -

If a packing template doesn't already exist, you can create one by following these [instructions](#).

Step 1: Choose the inventory you would like to send to AWD

1c Choose “File upload” option under SKU selection method for bulk upload, click Generate and download template on right to get the template, complete the file with the list of SKUs that you wish to send to AWD and upload your completed file.

Send to Amazon Warehousing and Distribution shipment creation guide

Step 1: Choose inventory to send

Your feedback is important 😊😞 | [Need help?](#)

Uploaded SKUs ⓘ

SKUs ready to send (0)

SKU selection method

- ☐ Select from list
- ☒ File upload **New**

Ship from ⓘ

abc, ABC, asd, asd, CA, 90011, US
[Ship from another address](#)

Ship to ⓘ

Amazon assigned
[Change ship to](#) **New**

Filter

☐ Only show SKUs with errors

You can create a workflow using a Microsoft Excel spreadsheet. Follow these three simple steps.

1. Generate and download the template.

Use the button on the right to generate your template.

2. Complete the file with the list of SKUs that you want to send to AWD.

Be sure to enter all of the required information for each SKU. If there are no errors in the file, we will populate the **SKUs ready to send** tab with your request for you to review.

Note: You cannot upload a file with more than 150 rows

3. Upload your completed file.

Save your file as an Excel file (.xlsx) or as a tab-delimited file (.txt), and upload it

[Upload completed file](#)

Template generator

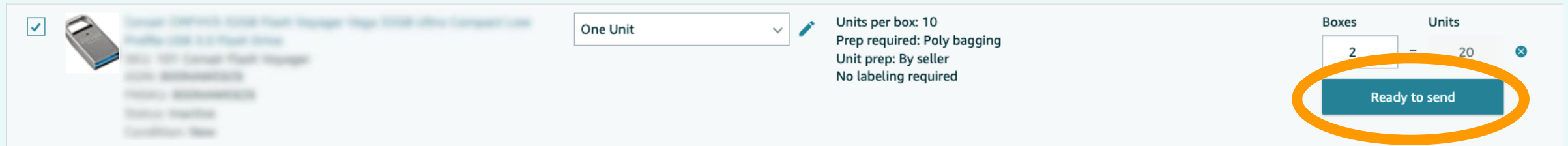
[Generate and download template](#)

Step 1: Choose the inventory you would like to send to AWD

(continued)

1d

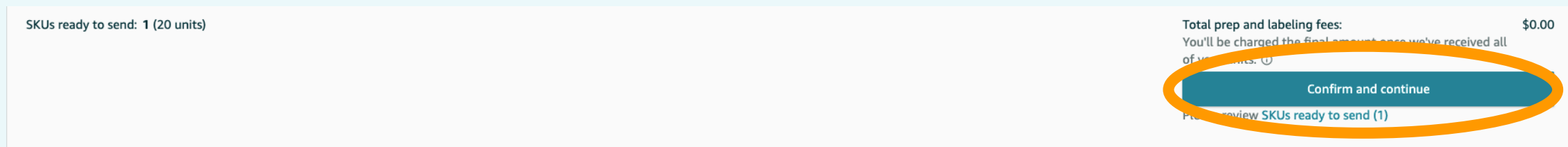
After you have entered the number of boxes, click on the Ready to send button.



This screenshot shows a product listing for a 'Google Pixel 2 XL' with a checkmark in the selection column. To the right of the product name is a dropdown menu set to 'One Unit'. Further right, a summary box indicates 'Units per box: 10', 'Prep required: Poly bagging', 'Unit prep: By seller', and 'No labeling required'. On the far right, there are input fields for 'Boxes' (containing the number 2) and 'Units' (containing the number 20). Below these fields is a blue button labeled 'Ready to send', which is circled in orange.

1e

Scroll down until you see SKUs ready to send and the button to *Confirm and continue*. After clicking this button, you will be redirected to the shipping page.



This screenshot shows a summary section with the text 'SKUs ready to send: 1 (20 units)' on the left. On the right, it displays 'Total prep and labeling fees: \$0.00' and a note: 'You'll be charged the final amount once we've received all of your units.' Below this information is a blue button labeled 'Confirm and continue', which is circled in orange. At the bottom right, there is a link that says 'Preview SKUs ready to send (1)'.

Step 2: Choose your shipping method

2a

Enter the ship date.

Ship date ⓘ

11/22/2023

< November 2023 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2b

Select *Less than and full truckload (LTL/FTL)**

Step 2: Confirm shipping Storage reservation is pending for 48 hours, confirm your shipping method to reserve this storage.

Ship date ⓘ

11/22/2023

Shipping mode ⓘ

 Small parcel delivery (SPD)
SPD is currently unavailable

 Less than and full truckload (LTL/FTL) ✓

*Please Note: Trailers delivered to AWD can only have AWD freight in them. Trailers that arrive with both AWD and Amazon Fulfillment Network (AFN) freight will be refused by the site.

Step 2: Choose your shipping method (continued)

2c

Note the ship to DC location and click on *Confirm shipping destinations*.

Shipment #1	
Ship to: IUSJ - 36900 West 4th Street 92223 - BEAUMONT, CA - United States	
Shipment contents ▼	
Boxes: 2 SKUs: 1 Units: 2 Weight: 44 lb	 View contents
SKUs that need labeling by seller: 1 (2 units) SKUs that need prepping by seller: 1 (2 units)	
Pallet estimates ▼	
Pallets: 1 ⓘ Value: -- Freight class: --	Total weight: 44 lb Total volume: 7,680 inch ³
Estimate not available	
Confirm shipping destinations	

Step 3: Print carton/box labels

Download and print the labels and apply them to the cartons that you are going to ship and click on *Continue to confirm carrier*.

Step 3: Print box labels

Your feedback is important 😊😞 | Need help?



Print your box labels and affix them to each box that you intend to send to the Amazon distribution center. Ensure that the box labels are clearly visible and are not covered with any other labels to avoid delays during the receive process.



Box labels only in this step



Pallet labels for partner carriers will be available later.

Ship from: IUSK, 4501 Patterson Ave, Perris, CA, 92571, US

Ship date: Wednesday, November 22, 2023 [Change ship date](#)

1 confirmed shipments

Shipment #1

[View or edit contents](#)

Shipment ID: STAR-UEKZBEVSUAVD6

Amazon Reference ID: --

Ship from: IUSK, 4501 Patterson Ave, Perris, CA, 92571, US

Ship to: IUSJ - 36900 West 4th Street 92223 - BEAUMONT, CA - United States

Shipment contents: Boxes: 2, SKUs: 1, Units: 2

One label per A4 paper

Print

Continue to confirm carrier



Step 4: Confirm Carrier

4a

Select **Amazon Partnered Carrier**, specify **Freight Ready Date** and share the contact information by clicking on **Add Contact**

Step 4: Confirm carrier

Confirm carrier ⓘ

Amazon partnered carrier ✓

Non-partnered carrier (use your own carrier)

Freight ready date

📅

|MM/DD/YYYY

Contact information

Add contact

Step 4: Confirm Carrier (continued)

4b

Provide Pallet related information and click confirm

4c

Estimated LTL carrier cost will appear. Click on Confirm carrier and Pallet Information

Confirm shipment information

Shipment #1 [View or edit contents](#)

Shipment ID: **STAR-QVAYXRY4WKYS2**
Amazon Reference ID: **3AH21WWY**
Ship from: **Kishore[Domestic], 456 Boren, Apartment suite, Seattle, WA, 98109, US**
Ship to: **IUSJ - 36900 West 4th Street 92223 - BEAUMONT, CA - United States**

Shipment contents: Boxes: 3000, SKUs: 2, Units: 34000

Pallet estimates

Freight class: **Class 50**

Freight declared value (optional): **2**

Configuration ⓘ	Weight (lb)	Height (inch)	Stackable	Count ⓘ	
#1	30	50	No	1	⊖
#2	148C	65	No	3	⊖
#3	730	60	No	1	⊖

Add another

5(5) pallets with a total weight of 5200 lb

Confirm

After you confirm your carrier and pallet information, you have one hour to cancel partner carrier charges and receive a full refund

Estimated LTL carrier costs: **\$121.21**

Confirm carrier and pallet information

Step 5: Print Pallet Labels

5a

Print your pallet labels. The pallet labels can be printed in three formats: Thermal Printing- 4 x 6 inches, 3-1/3" X 4" (US letter) and one label per A4 Page.

Number of shipments: 1

Shipment #1 [View or edit contents](#)

Shipment ID: **STAR-QVAYXRY4WKYS2**
Amazon Reference ID: **3AH21WWY**
Ship from: **Kishore[Domestic], 456 Boren, Apartment suite, Seattle, WA, 98109, US**
Ship to: **IUSJ - 36900 West 4th Street 92223 - BEAUMONT, CA - United States**

Shipment contents: Boxes: 3000, SKUs: 2, Units: 34000 ▶

Pallet information: Number of pallets: 5, Weight: 5,200 lb ▶

Estimated pickup date: Thu, Nov 9, 2023
[Refer to Shipping Events Page for most up to date pickup schedule](#)

Pickup location contact: ▶

Print pallet labels and bill of lading



Apply one label on each of the four sides of the pallet. For single-SKU pallets, also apply an additional label with "single-SKU" printed in a highly visible color.

Print format:

3-1/3" X 4" (US Letter) ▼

Print pallet labels

Bill of lading:
Currently unavailable ⓘ

Your Amazon distribution center shipment is now confirmed. What's next?

1. Affix the box label to each box, and ensure that the box label is clearly visible
2. Amazon picks up your boxes from your specified address as per the cargo ready date
3. You can track the latest status of your confirmed shipment within your Shipping Queue

Step 5: Print Pallet Labels (continued)

5b

Click on View Tracking Details

- Your Amazon distribution center shipment is now confirmed. What's next?**
- 1. Affix the box label to each box, and ensure that the box label is clearly visible
 - 2. Amazon picks up your boxes from your specified address as per the cargo ready date
 - 3. You can track the latest status of your confirmed shipment within your Shipping Queue

Cost summary

Total prep and labeling fees:	\$0.00
Total placement fees:	Could not calculate
Total estimated shipping fees:	\$874.84
Total estimated prep, labeling, placement, and shipping fees (other fees may apply):	\$874.84

View tracking details

Step 6: Tracking Details

6a

You can view shipment details (shipment ID, Amazon Reference ID) and carrier details. On the day of shipment pick up, you can download BOL (Bill of Lading) from here.

It will be available before 8am (local time) of the day of pick up.

Final step: Tracking details

Shipment #1
Shipment ID: **STAR-QVAYXRY4WKYS2**
Carrier: TFIN

Bill of Lading (BOL)
Amazon Reference ID: 3AH21WWY
Print Bill of Lading (BOL) document: Not yet available.
Awaiting information from carrier. The BOL will be generated no later than 8 a.m. the morning of pickup. We will email you when the BOL is ready. [Learn more](#)

Download bill of lading



Inbound Shipment Creation on Seller Central - Seller Managed Carrier

This section explains on steps involved for creating inbound shipment on seller central with Seller Managed Carrier as a carrier partner



Step 1: Choose the inventory you would like to send to AWD

1a Choose your preferred destination region by clicking on "Change Ship to"

Send to Amazon Warehousing and Distribution [shipment creation guide](#)

Step 1: Choose inventory to send Your feedback is important 😊😞 | [Need help?](#)

[All eligible SKUs](#) [SKUs ready to send \(0\)](#)

SKU selection method	Ship from	Ship to	Filter
☒ Select from list	abc, ABC, asd, asd, CA, 90011, U	Amazon assigned	☐ Only show SKUs with case pack template
☐ File upload New	Ship from another address	Change ship to New	

1b Select your preferred destination region (East Coast, West Coast, South Central and Amazon Assigned) and click on Submit.

If you are unsure, choose Amazon assigned and we will pick the DC that is optimal for you based on lead time and/or capacity considerations

Ship to details

⚠️ AGL does not deliver shipments to South Central and South East DCs currently.

Select your preferred destination region for inventory shipment. Please note that allotment will be based on available capacity at the distribution center during the expected arrival time for your shipment.

Confirm region

East coast (US) Distribution Centers in Maryland and Pennsylvania	West coast (US) Distribution Centers in California	South Central (US) Distribution Centers in Texas
South East (US) Distribution Centers in South Carolina	Amazon assigned Amazon will assign the optimal distribution center for your shipment	

Step 1: Choose the inventory you would like to send to AWD

1c

Select the corresponding check box for each SKU you wish to send to AWD, choose the packing templates from the dropdown, and enter the number of boxes/cartons you wish to send to AWD under *Boxes*.

☒			One Unit	Units per box: 10 Prep required: Poly bagging Unit prep: By seller No labeling required	Boxes	Units
☐			testTemplate	Units per box: 10 Prep not required No labeling required	Boxes	Units
☐			Pencil30inBox	Units per box: 30 Prep not required Unit labeling: By seller - Print SKU labels	Boxes	Units
☐			temp1	Units per box: 6 Prep not required No labeling required	Boxes	Units

If a packing template doesn't already exist, you can create one by following these [instructions](#).

Step 1: Choose the inventory you would like to send to AWD

1c Choose “File upload” option under SKU selection method for bulk upload, click Generate and download template on right to get the template, complete the file with the list of SKUs that you wish to send to AWD and upload your completed file.

Send to Amazon Warehousing and Distribution shipment creation guide

Step 1: Choose inventory to send

Your feedback is important 😊😞 | [Need help?](#)

Uploaded SKUs ⓘ

SKUs ready to send (0)

SKU selection method

☐ Select from list

☒ File upload New

Ship from ⓘ

abc, ABC, asd, asd, CA, 90011, US

[Ship from another address](#)

Ship to ⓘ

Amazon assigned

[Change ship to](#) New

Filter

☐ Only show SKUs with errors

You can create a workflow using a Microsoft Excel spreadsheet. Follow these three simple steps.

1. Generate and download the template.

Use the button on the right to generate your template.

2. Complete the file with the list of SKUs that you want to send to AWD.

Be sure to enter all of the required information for each SKU. If there are no errors in the file, we will populate the **SKUs ready to send** tab with your request for you to review.

Note: You cannot upload a file with more than 150 rows

3. Upload your completed file.

Save your file as an Excel file (.xlsx) or as a tab-delimited file (.txt), and upload it

[Upload completed file](#)

Template generator

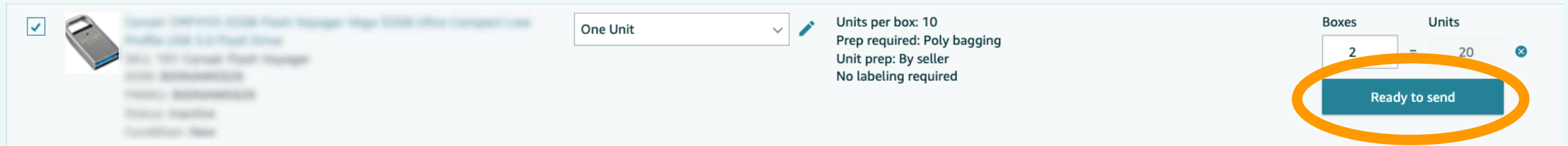
[Generate and download template](#)

Step 1: Choose the inventory you would like to send to AWD

(continued)

1d

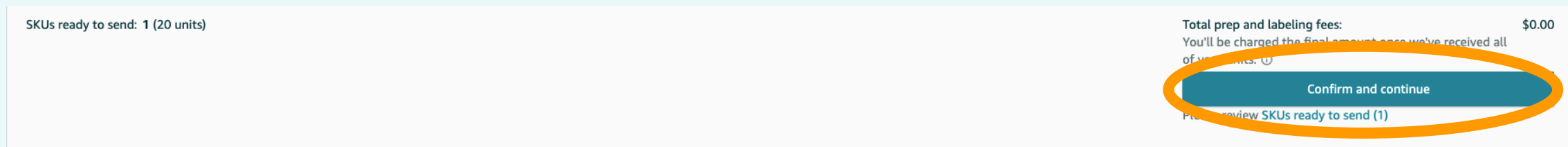
After you have entered the number of boxes, click on the Ready to send button.



This screenshot shows a product listing for a 'Google Pixel 2 XL' with a checkmark in the selection column. To the right of the product name is a dropdown menu set to 'One Unit'. Further right, a summary box indicates 'Units per box: 10', 'Prep required: Poly bagging', 'Unit prep: By seller', and 'No labeling required'. On the far right, there are input fields for 'Boxes' (containing the number 2) and 'Units' (containing the number 20). Below these fields is a blue button labeled 'Ready to send', which is circled in orange.

1e

Scroll down until you see SKUs ready to send and the button to *Confirm and continue*. After clicking this button, you will be redirected to the shipping page.



This screenshot shows a summary section with the text 'SKUs ready to send: 1 (20 units)' on the left. On the right, it displays 'Total prep and labeling fees: \$0.00' and a note: 'You'll be charged the final amount once we've received all of your units.' Below this information is a blue button labeled 'Confirm and continue', which is circled in orange. At the bottom right, there is a link that says 'Preview SKUs ready to send (1)'.

Step 2: Choose your shipping method

2a

Enter the ship date.

Ship date ⓘ

11/22/2023

< November 2023 >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

2b

Select *Less than and full truckload (LTL/FTL)**

Step 2: Confirm shipping Storage reservation is pending for 48 hours, confirm your shipping method to reserve this storage.

Ship date ⓘ

11/22/2023

Shipping mode ⓘ

 Small parcel delivery (SPD)
SPD is currently unavailable

 Less than and full truckload (LTL/FTL) ✓

*Please Note: Trailers delivered to AWD can only have AWD freight in them. Trailers that arrive with both AWD and Amazon Fulfillment Network (AFN) freight will be refused by the site.

Step 2: Choose your shipping method (continued)

2c

Note the ship to DC location and click on *Confirm shipping destinations*.

Shipment #1	
Ship to: IUSJ - 36900 West 4th Street 92223 - BEAUMONT, CA - United States	
Shipment contents ▼	
Boxes: 2 SKUs: 1 Units: 2 Weight: 44 lb	 View contents
SKUs that need labeling by seller: 1 (2 units) SKUs that need prepping by seller: 1 (2 units)	
Pallet estimates ▼	
Pallets: 1 ⓘ Value: -- Freight class: --	Total weight: 44 lb Total volume: 7,680 inch ³
Estimate not available	
Confirm shipping destinations	

Step 3: Print carton/box labels

Download and print the labels and apply them to the cartons that you are going to ship and click on *Continue to confirm carrier*.

Step 3: Print box labels

Your feedback is important 😊😞 | Need help?



Print your box labels and affix them to each box that you intend to send to the Amazon distribution center. Ensure that the box labels are clearly visible and are not covered with any other labels to avoid delays during the receive process.



Box labels only in this step



Pallet labels for partner carriers will be available later.

Ship from: IUSK, 4501 Patterson Ave, Perris, CA, 92571, US

Ship date: Wednesday, November 22, 2023 [Change ship date](#)

1 confirmed shipments

Shipment #1

[View or edit contents](#)

Shipment ID: STAR-UEKZBEVSUAVD6

Amazon Reference ID: --

Ship from: IUSK, 4501 Patterson Ave, Perris, CA, 92571, US

Ship to: IUSJ - 36900 West 4th Street 92223 - BEAUMONT, CA - United States

Shipment contents: Boxes: 2, SKUs: 1, Units: 2

One label per A4 paper

Print

Continue to confirm carrier



Step 4: Confirm Carrier

4a

Select Non-Partnered Carrier (use your own carrier) and note the Avoid Shipment Rejection or Lost Shipment Instructions

Step 4: Confirm carrier

Your feedback is important 😊😞 | Need help?

Confirm carrier ⓘ

Amazon partnered carrier

\$121.21

Estimates based on shipment information below

Non-partnered carrier (use your own carrier)

ⓘ

Avoid Shipment Rejection or Lost Shipment

Your carrier must not consolidate Amazon Warehousing and Distribution (AWD) and FBA shipments together in the same truckload. Each purchase order must match the destination location as confirmed below in this step.

Small parcel delivery (SPD) is not supported, hence sending SPD shipments might lead to complication with inventory visibility and processing.

Amazon will not be responsible for lost shipment or shipment rejections in case you send SPD shipments or send shipments without valid AWD appointment or you combine FBA and AWD shipments in the same truckload.

Step 4: Confirm Carrier (continued)

4b

Select the Non-Amazon Partnered carrier code from the list of available options in the dropdown. If your carrier is not available, then you can choose others

Confirm shipment information

After you print pallet labels, the shipment will change to "Ready to ship" status.

Shipment #1

[View or edit contents](#)

Shipment ID: **STAR-UEKZBEVSUAVD6**

Amazon Reference ID: **32DW6XLU**

Ship from: **IUSK, 4501 Patterson Ave, Perris, CA, 92571, US**

Ship to: **IUSJ - 36900 West 4th Street 92223 - BEAUMONT, CA - United States**

Shipment contents: Boxes: 2, SKUs: 1, Units: 2

Carrier

Non-Amazon partnered carrier

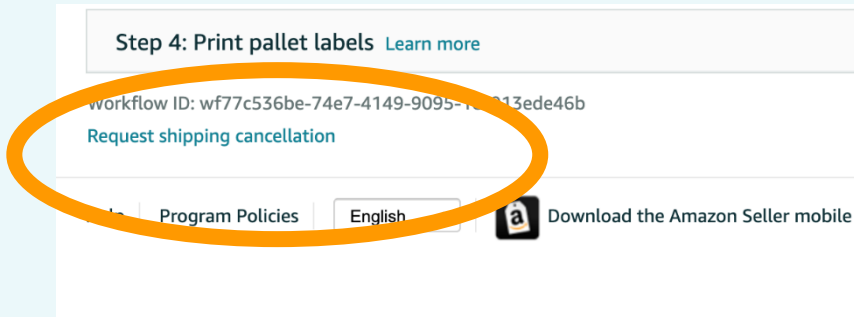
BNSF

[Instructions](#) for tracking shipments booked on Seller Central

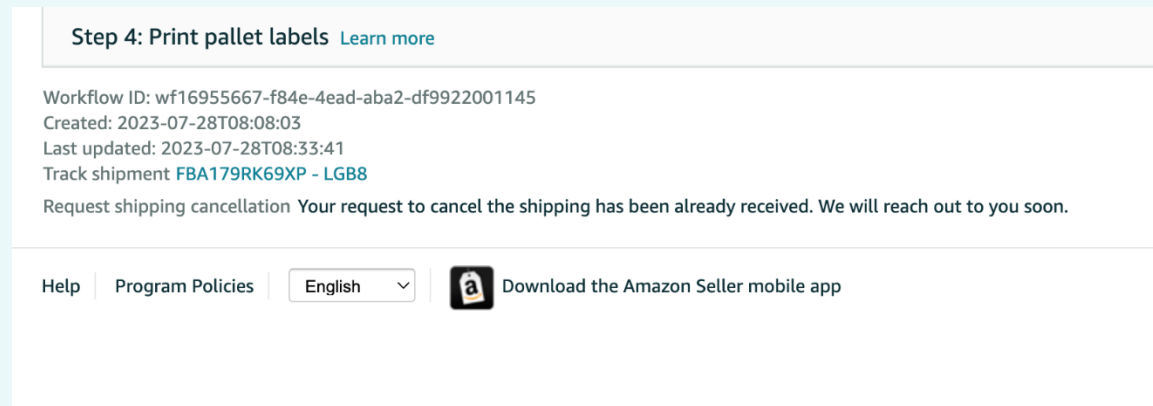
[Back](#)

How to Cancel Confirmed AGL Shipment?

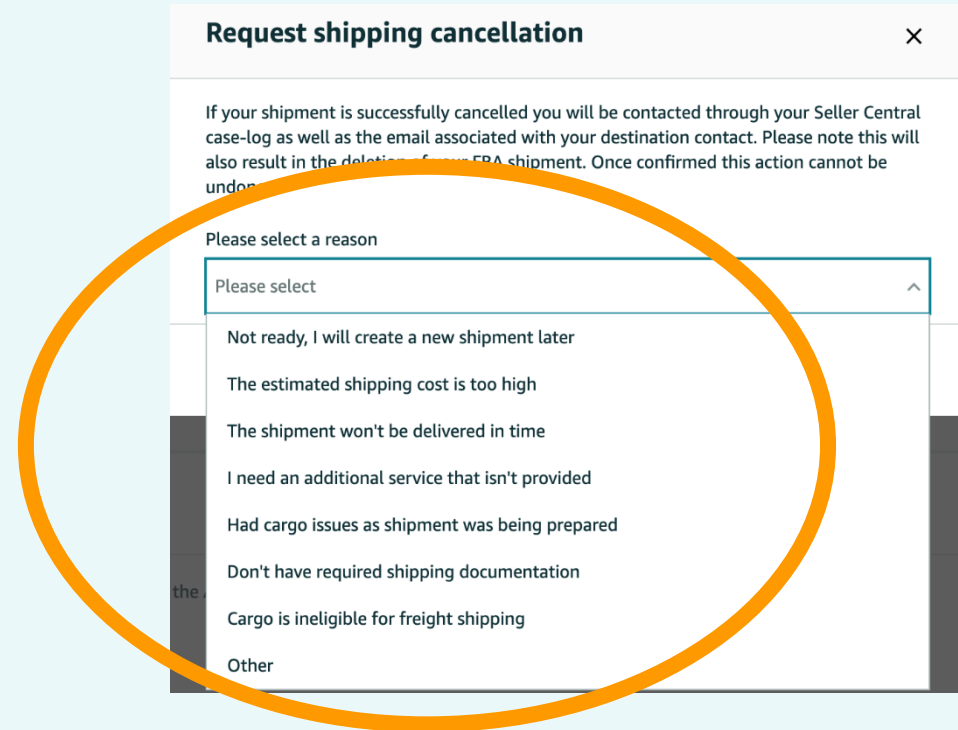
1. Click *Request Shipping Cancellation*



3. Cancellation request is raised

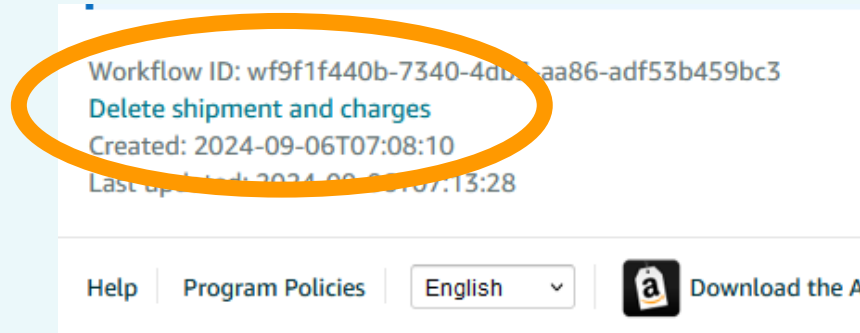


2. Select the cancellation reason



How to Cancel Confirmed SEND Shipment?

1. Click *Delete Shipment and charges*



2. Select the checkbox and Click *Delete Shipment and charges*.

Delete shipment and charges

×

This action will cancel all shipments in this workflow and move them into **Cancelled** status in your Shipping Queue. AWD box ID labels and shipping labels generated for this workflow should be destroyed because they are no longer valid.

ⓘ

23 hours and 55 minutes remain for you to cancel your small parcel shipment and void carrier shipping charges.

☒

I confirm that any AWD box ID labels and shipping labels generated for this workflow will be destroyed.

Please note: Following this cancellation we will direct you to a short survey. This survey helps us capture the reason you need to cancel so that we can learn and improve our service for you.

Cancel

Delete shipment and charges



How to Cancel Confirmed PCP Shipment?

1. Click *Cancel Shipments** located at the bottom right on the STA workflow

 **Thank you for using Amazon Warehousing and Distribution**
We would love to hear from you. [Leave us your feedback](#) so that we can continue to improve.

Workflow ID: wf9c3ae190-e895-4289-bccf-5f1d25d4dc77
Created: 2023-10-31T07:58:06
Last updated: 2023-10-31T08:20:22
1.3

Cancel shipments

Go to shipping queue

2. Confirm you want to cancel the shipment

Cancel shipments

This action will cancel all shipments in this workflow and move them into **Cancelled** status in your Shipping Queue. AWD box ID labels and shipping labels generated for this workflow should be destroyed because they are no longer valid.

 39 minutes remain for you to void the LTL partnered carrier shipping charges that you previously accepted.

☐ confirm that any AWD box ID labels and shipping labels generated for this workflow will be destroyed.

Close

Cancel shipments and charges

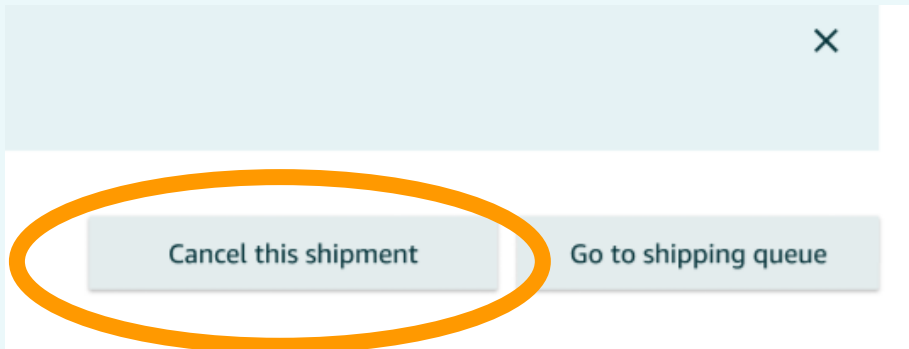
*Please Note: Shipment cannot be cancelled once they are picked up. Also, for shipments cancelled after 60 minutes from the time of booking, sellers will not get refund of the shipping charges.

 **amazon** supply chain

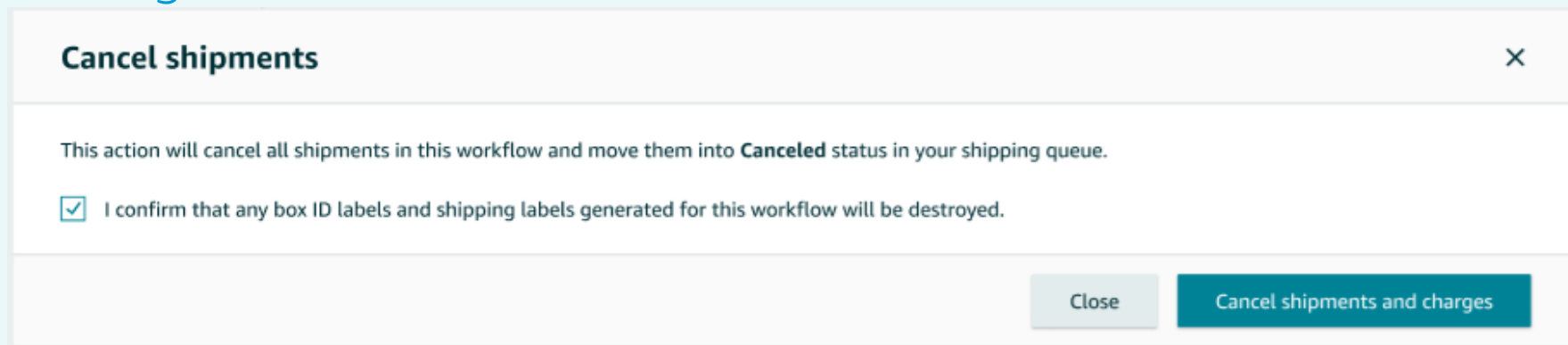
Back

How to Cancel Confirmed Seller Managed Shipment?

1. Click *Cancel shipment**



2. Select the check box and click on Cancel Shipments and changes

A screenshot of a 'Cancel shipments' confirmation dialog. The title bar says 'Cancel shipments' with a close button (X). The main text reads: 'This action will cancel all shipments in this workflow and move them into **Canceled** status in your shipping queue.' Below this is a checkbox that is checked, with the text 'I confirm that any box ID labels and shipping labels generated for this workflow will be destroyed.' At the bottom right, there are two buttons: 'Close' and 'Cancel shipments and charges'.

Preparing for shipment pick-up by carrier

Prerequisites

- Before sending a shipment, be sure that the contents follow AWD standards to avoid delays or load refusal.
- Depending on the carrier preference selected (Amazon Global Logistics, Amazon Global Selling SEND, Amazon Partnered Carrier, Seller Managed Carrier), please ensure that you follow Amazon LTL/FTL/FCL guidelines as per policy ["Seller requirements for LTL, FTL, AND FCL deliveries"](#).

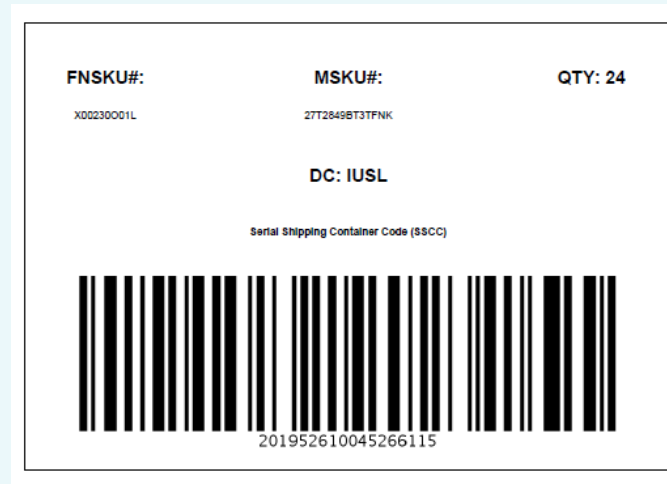
Steps

Step 1: Labeling Individual Products - Sellers are required to comply with FBA unit labelling guidelines. Refer to the sample label below.



Preparing for shipment pick-up by carrier (continued)

Step 2: Labeling Cartons - You will be provided SSCC labels instead of an FBA Shipment ID. SSCC labels should be attached to each shipping carton. Refer to the sample label below.



Step 3: Shipping and Routing Requirements - Sellers are expected to adhere to the [FBA Shipping and Routing requirements](#), except for the requirement to add an FBA label to each carton. Box weight policies are strictly enforced and may cause coaching and/or blocked shipments upon replenishment.

Additional labels (Ex: origin – destination labels) can be added but the SSCC label should be completely visible.



Booking a delivery appointment

1

Work with your carrier for pick-up. The carrier will need to CARP into the DC.

2

Once the appointment is confirmed, the carrier partner will need to deliver at the specified date/time.

3

For details on how to create an appointment on Seller Central click [here](#) and for Carrier Central click [here](#).



Here are additional guidelines to refer to when booking a delivery appointment:

- [Truckload delivery to Amazon](#)
- [Seller requirements for LTL, FTL, and FCL deliveries](#)
- [Carrier requirements for LTL and FTL deliveries](#)
- [Carrier Central User Manual](#)



Booking a delivery appointment (continued)

Important - Make sure that you and your carrier complete the following actions when booking an appointment:

1. Have your carrier create an account on [Carrier Central](#), if it doesn't have one already. For account instructions, download the [Carrier Central user manual](#).
2. Carriers must select the destination distribution center that appears on the box labels that are generated in Send to Amazon. If an incorrect distribution center is selected in the Request tab of Carrier Central, the shipment will be rejected.
3. Carriers must select the freight type, load type, trailer number, and delivery date for your shipment in the Request tab. For more information, go to page 5 of the [Carrier Central user manual](#).
4. You'll be required to provide the following information:
 - Amazon reference number
 - Progressive number, which you can get from your carrier
 - Bill of lading provided by your carrier
 - Box count
 - Unit count
 - Amazon reference ID list

Once the request for an appointment is submitted to Amazon, you'll get a message confirming that it's been received. After we verify the request, the appointment will be scheduled and the appointment details will be sent to the requestor's email address.

You can check the status of the appointment in the Carrier Appointment Request Portal. The appointment status will change from Pending confirmation to Confirmed.



amazon supply chain

Appendix

Tracking Shipments on Seller Central

1

Navigate to the AWD program page.

2

Click on Track Shipment.

**Amazon Warehousing and Distribution** BETA
Amazon Warehousing and Distribution offers flexible upstream b

[Manage service](#) [Learn about the service](#)

Welcome to Amazon warehousing and distribution

1. Send and track inventory shipments



Track your inventory being sent to Amazon distribution centers

[Create shipment](#) [Track shipments](#)

3

On the “Shipping Queue” page, go to “Amazon distribution center shipments” for tracking the shipments sent to AWD.

Shipping Queue [Learn more](#) | [Tell us how we're doing](#) | [Inventory Ledger](#)

This page provides details on all the shipments you are working on and those you have sent to Amazon.

Fulfillment center shipments ⓘ

Amazon distribution center shipments ⓘ

Last updated: All

Status: All

Export table data

Search by shipment ID

Shipment ID	Created	Last updated ↓	Ship to	SKUs	Boxes expected Boxes received	Status	Next steps
STAR-TUYEVPN3AQDP6	Jul 2, 2024 7:58 PM	Jul 2, 2024 10:04 PM	IUSL	1	1 0	Shipped	Track shipment
STAR-RTHWHJYDCMAXW	Jul 2, 2024 7:57 PM	Jul 2, 2024 10:02 PM	IUSL	1	1 0	Shipped	Track shipment
STAR-VCUK7W3KVY5W	Apr 3, 2024 9:49 PM	Jul 2, 2024 9:49 PM	IUSL	1	20 0	Closed	Track shipment
STAR-VGYXUNXW76VHC	Apr 3, 2024 9:40 PM	Jul 2, 2024 9:40 PM	IUSL	1	2 0	Closed	Track shipment
STAR-RBFT35F3P7Q2G	Jul 2, 2024 9:26 PM	Jul 2, 2024 9:26 PM	IUSL	1	1 0	Cancelled	Track shipment

Only shipments created on Seller Central can be tracked through the above workflow.

[Back](#) to Print carton/box labels (AGL)

[Back](#) to Confirm Carrier (Seller Managed)

How to Create Packaging Template

Creating a packing template

(i) Click on the drop-down next to the pen icon, and click on *Create new case pack template*.



(ii) Provide the required information and click on the save button.

A screenshot of the 'Packing details' form in Amazon Seller Central. The form includes a product header with the same Corsair flash drive details. Below, there are several input fields: 'Packing template name' (containing 'flash_packing_1'), 'Units per box' (5), 'Box dimensions' (1 x 3 x 2), 'Box weight (lb)' (1), 'Prep for each unit' (Baby products), and 'Who prep each unit?' (By seller). At the bottom right, there are 'Close' and 'Save' buttons, with the 'Save' button highlighted by an orange circle.

[Back](#) to Inbound Shipment Creation (AGL)

[Back](#) to Inbound Shipment Creation (PCP)

[Back](#) to Inbound Shipment Creation (Seller Managed)