

Customs Clearance and Shipping Services on Amazon

Customs Clearance Guide



When creating your shipment on the Send To Amazon Workflow, you can add your customs information directly on Seller Central and send it to your Broker for approval.

Help Centre

- Request [one-to-one support](#) from Amazon Account Managers.
- For queries related to registration, shipment creation or broker service satisfaction, email us at c2s2-customer-service@amazon.co.uk

How to fill in Customs Compliance Information

You will see a 'Customs Compliance' section appear. In step 1, you can see how many SKUs still need compliance information to be added before you can send to Broker for approval.

If there are SKUs still marked as 'Incomplete', click on 'Edit compliance' and you will be navigated to the Manage your Compliance (MyC) portal.

>>

Shipment #1

View or edit contents

Shipment name: FBA STA (08/04/2024 10:06)-XCD1 [Rename](#)

Shipment ID: FBA15HYNSFLK

Amazon Reference ID: 3NX9ICWJ

Ship from: Dong Zhao EU LTL testing, 1 Churchill Way West, Andover, Hampshire, SP10 3UW, GB

Ship to: SXW2 - Unit A100, Brooklands Business Park Vickers Drive - KT13 0YU - Weybridge, - United Kingdom

Shipment contents: Boxes: 20, SKUs: 2, Units: 20

Fees for shipping your parcels to Amazon's local facility

Customs compliance

Please follow these 3 steps:

1. Provide compliance information for products in your shipment

Incomplete: 1 SKUs | Complete: 1 SKUs [Refresh](#)

[Edit compliance](#)

2. Send the customs information to the broker. By clicking this button, you are attesting that the preferential-origin status of your SKUs is accurate, to your knowledge. Broker approval can take up to 48 hours.

[Send to broker](#)

Print box labels

Awaiting completion of customs compliance

FEEDBACK X

The MYC portal will enable you to add in customs information either by individual SKU, or Bulk Upload.

Manage Compliance at SKU level:

You can see at the top of the portal how many SKUs have complete information. You will only be able to send this to Broker for approval when your 'Overall compliance status' box is all complete.

Shipment ID: FBA15DYCVPD4
Import country: US

Manage compliance Upload file for compliance Upload file for additional requirements Supporting documents

Overall compliance status
3 complete 0 incomplete

Incomplete sections
Import compliance 0

Additional requirements missing
Enter the information for each SKU to see if additional requirements exist

No filters applied

SKUs (3)

Product name ASIN SKU	Destination HTS code	Manufacturer (or supplier)	Customs value (per unit)	Compliance status	Additional information required
USA Patriotic Sombrero con águila calva - Gorra de béisbol y la bandera americana, talla única, Azul B01BUJALV42 OV-R3WL-KJXH	6507.00.0000 Pending recommendation	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,004.00	Complete	Edit compliance
huliyuzhi sandalia anabela feminina tira no tornozelo bico espadrille Cherlin B07BQRNG3T G5S_SKU	5207.90.0000 Pending recommendation	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,001.00	Complete	Edit compliance
Mega Bloks First Builders Big Building Bag, 80-Piece (Classic) B007GE75HY TEST-B007GE75HY	5207.90.0000 Recommended: 7117.19	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,002.00	Complete	Edit compliance

You can see a full list of your SKUs in your shipment in the 'SKU' table, and whether their current compliance status. This table does not show all required compliance information. To add this at an individual SKU level, you will need to select 'Edit compliance'.

Manage compliance Upload file for compliance Upload file for additional requirements Supporting documents

Overall compliance status
3 complete 0 incomplete

Incomplete sections
Import compliance 0

Additional requirements missing
Enter the information for each SKU to see if additional requirements exist

No filters applied

SKUs (3)

Product name ASIN SKU	Destination HTS code	Manufacturer (or supplier)	Customs value (per unit)	Compliance status	Additional information required
USA Patriotic Sombrero con águila calva - Gorra de béisbol y la bandera americana, talla única, Azul B01BUJALV42 OV-R3WL-KJXH	6507.00.0000 Pending recommendation	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,004.00	Complete	Edit compliance
huliyuzhi sandalia anabela feminina tira no tornozelo bico espadrille Cherlin B07BQRNG3T G5S_SKU	5207.90.0000 Pending recommendation	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,001.00	Complete	Edit compliance
Mega Bloks First Builders Big Building Bag, 80-Piece (Classic) B007GE75HY TEST-B007GE75HY	5207.90.0000 Recommended: 7117.19	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,002.00	Complete	Edit compliance

You can now see all required customs information for this SKU. The first step is to provide your manufacturer/supplier's name. This is to enable Country of Origin (COO) information. If you already have manufacturer/supplier contacts on your Seller Central account, these will appear as options. If you do not, or you need to add a new manufacturer/supplier, you can select 'Add another manufacturer or supplier'.

Add compliance

< USA Patriotic Sombrero con águila calva - Gorra de béisbol y la bandera americana, talla única, Azul
ASIN: B01BUJALV42 SKU: OV-R3WL-KJXH Import country: US All changes automatically saved Save and exit

Import compliance Complete

Manufacturer (or supplier)

Manufacturer or supplier contact: Add/manage contacts

test, shanghai
Wan Ling, test

Product origin

Hong Kong
China

Add another manufacturer or supplier

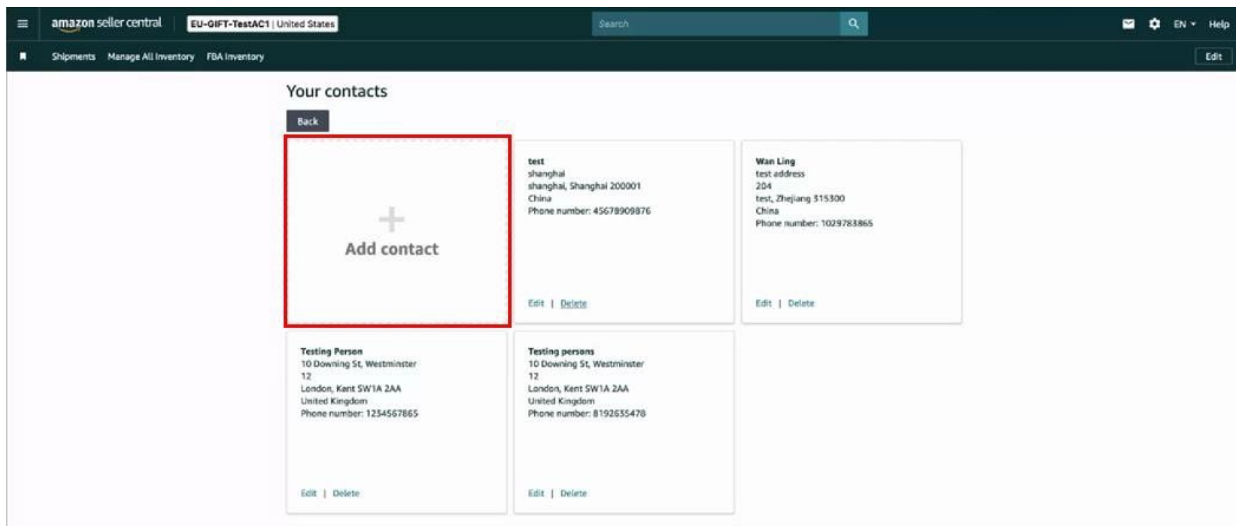
Is this product a part of a set or a kit?
☐ Yes

Destination HTS code

The HTS code provided here is a recommendation based on your product attributes. As the importer, you are responsible for the correct classification of your products. If you disagree with the recommended HTS code, provide an updated HTS code that describes your product more accurately. An HTS code is required to ship your product internationally and must be shared with the carrier or customs broker. If a customs broker expresses a different opinion, work with them to ascertain the most appropriate HTS code for your product. Learn how to classify your product

☐ Use system recommended
☒ Use my own

If you add a new manufacturer/supplier, you will be navigated to the contact page. Select 'Add contact'.



When adding you manufacturer/supplier, you will need to provide contact and location details. Once happy with the information, select 'Update address'.

The screenshot shows the 'Edit your contact' form. A red box highlights the form fields, which include: 'Country/Region' (dropdown menu set to 'China'), 'Company name' (text field with 'test'), 'Full name' (text field with 'test'), 'Street address' (text field with 'shanghai'), 'City' (text field with 'shanghai'), 'District' (text field with 'shanghai'), 'State/Province/Region' (dropdown menu set to 'Shanghai'), 'Zip/Postal code' (text field with '200001'), and 'Phone number' (text field with '45678909876'). There is also a field for 'Apartment, suite, unit, building, floor, etc.'.

You can now state whether your product is part of a set or a kit. Only tick this box if your SKU contains multiple items within one unit.

The screenshot shows the product page for 'USA Patriotic Sombrero con águila calva - Gorra de béisbol y la bandera americana, talla única, Azul'. The 'Is this product a part of a set or a kit?' checkbox is highlighted with a red box. Below this, there are sections for 'Destination HTS code' (with a dropdown menu set to '6507.00.0000'), 'Destination product description' (with a text field containing 'test description'), and 'Customs value for import (per unit)' (with a text field containing '\$ 1,004.00'). There is also a section for 'Measurement per sellable unit' with dropdown menus for '1' and '2'.

You can now provide your HTS code. This is an identifying code related to your product type – for more information on HTS codes click on 'Learn how to classify your product'. The Amazon system may have recommended a code for

you based on information already provided on Seller Central. If you don't believe this is the correct code, or you would like to check, select 'Use my own'. You can then use the 'Find tariff code' option to take you to an HTS Code directory where you can search up your product using key words and select the correct code, copy directly from directory and input in HTS code box.

USA Patriotic Sombra con águila calva - Gorra de béisbol y la bandera americana, talla única , Azul
ASIN: B01BUALV42 SKU: OV-R3WL-K00H Import country: US

Is this product a part of a set or a kit?
☐ Yes

Destination HTS code
The HTS code provided here is a recommendation based on your product attributes. As the importer, you are responsible for the correct classification of your products. If you disagree with the recommended HTS code, provide an updated HTS code that describes your product more accurately. An HTS code is required to ship your product internationally and may be shared with the carrier or customs broker. If a customs broker expresses a different opinion, work with them to ascertain the most appropriate HTS code for your product. Learn how to classify your product.

☐ Use system recommended
☒ Use my own

HTS code
6507.00.0000 Find tariff code

Checking for additional information requirements. This may take a few seconds.
The HTS code above requires Section 301 tariff code 99038803 and a 25% additional duty.

Destination product description
test description

Customs value for import (per unit)
Please note that the below input is value per unit and not total shipment value
\$ 1,004.00

Measurement per sellable unit
1 Dozen 2 Kilograms

For your product description, this may auto populate, but it is recommended to keep this brief and to use less than 25 characters.

USA Patriotic Sombra con águila calva - Gorra de béisbol y la bandera americana, talla única , Azul
ASIN: B01BUALV42 SKU: OV-R3WL-K00H Import country: US

Is this product a part of a set or a kit?
☐ Yes

Destination HTS code
The HTS code provided here is a recommendation based on your product attributes. As the importer, you are responsible for the correct classification of your products. If you disagree with the recommended HTS code, provide an updated HTS code that describes your product more accurately. An HTS code is required to ship your product internationally and may be shared with the carrier or customs broker. If a customs broker expresses a different opinion, work with them to ascertain the most appropriate HTS code for your product. Learn how to classify your product.

☐ Use system recommended
☒ Use my own

HTS code
6507.00.0000 Find tariff code

The HTS code above requires Section 301 tariff code 99038803 and a 25% additional duty.

Destination product description
test description

Customs value for import (per unit)
Please note that the below input is value per unit and not total shipment value
\$ 1,004.00

Measurement per sellable unit
1 Dozen 2 Kilograms

Show optional
Manufacturer 1: test, shanghai

For your Customs value for import (per unit). This is the value of the individual unit you are shipping. Please note the currency this is being requested in.

USA Patriotic Sombrero con águila calva - Gorra de béisbol y la bandera americana, talla única , Azul
ASIN: B01BUJLV42 SKU: 0V-83WL-KJ04 Import country: US

All changes automatically saved Save and exit

Is this product a part of a set or a kit?

☐ Yes

Destination HTS code

The HTS code provided here is a recommendation based on your product attributes. As the importer, you are responsible for the correct classification of your products. If you disagree with the recommended HTS code, provide an updated HTS code that describes your product more accurately. An HTS code is required to ship your product internationally and may be shared with the carrier or customs broker. If a customs broker expresses a different opinion, work with them to ascertain the most appropriate HTS code for your product. Learn how to classify your product.

☐ Use system recommended

☒ Use my own

HTS code
6507.00.0000 Find tariff code

The HTS code above requires Section 301 tariff code 99038803 and a 25% additional duty.

Destination product description Remaining characters: 54
test description

Customs value for import (per unit)
Please note that the below input is value per unit and not total shipment value
\$ 1,004.00

Measurement per sellable unit
1 Dozen 2 Kilograms

Show optional
Manufacturer 1: test, shanghai

Complete

For measurement per sellable unit, depending on your SKU information on Seller Central, you will have different information requested. This is for your entire unit (if you have multiple items within one unit, this requires total measurements). Enter gross weight (in kilograms) of one unit in the weight section.

You can also click on the 'Show optional' option to add in your Rulings number and any comments. This is not required, and both can be left blank.

Danilo Promotions LTD Wallace & Gromit Geburtstagskarte, Geburtstagskarte für alle, Geburtstagskarte Wallace & Gromit, Offizielle Wallace & Gromit Karte
ASIN: B0BW6VQNS SKU: WG099-Dan-fba Import country: DE

All changes automatically saved Save and exit

Destination product description Remaining characters: 0
Danilo Promotions LTD Wallace & Gromit Geburtstagskarte, Geburtstagska

Customs value for import (per unit)
€ 0.60

Measurement per sellable unit
0.05 Kilograms

Show optional

Item unit net weight
0 KG

Manufacturer 1: Danilo Promotions Ltd, Waltham Abbey Processing

Intellectual Property Rights

Does the requirement apply to your product?
☐ Yes ☒ No

Add another requirement

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Based on your SKU, you may also be asked to enter 'item unit net weight', enter net weight (in kilograms) of one unit.

Note: The entered gross weight must always be higher than or equal to the net weight of your product. For example, if your product weighs 100g and its packaging weighs 20g, the gross weight to enter would be 120g or 0.12 kg.

Field Name	Weight Type	Definition
Measurement per sellable unit	Gross Weight	Total weight of your product INCLUDING packaging materials/dunnage
Item net unit weight	Net Weight	Weight of your product EXCLUDING packaging materials

You may see a number of additional requirements in the blue section at the bottom. These appear based on your SKU's product type as certain product families need extra compliance information. This is done through identifying if the product is eligible for Antidumping Duty (ADD), Countervailing Duty (CVD), or Partner Government Agencies

(PGA). You will first be asked if this is needed for your product, and if it is, you will then be required to either provide a document, or a written entry.

In the example below – the system has flagged that this SKU may require Intellectual Property Rights. However, if your product is flagged and this does not apply to you, you can click 'no' and this section will be complete.

USA Patriotic Sombbrero con águila calva – Gorra de béisbol y la bandera americana, talla única, Azul
ASIN: B01BUALV42 SKU: OV-R3WL-KJ0H Import country: US

1000 / 1000000

The HTS code above requires Section 301 tariff code 99038803 and a 25% additional duty.

Destination product description ⓘ Remaining characters: 53
test description

Customs value for import (per unit) ⓘ
Please note that the below input is value per unit and not total shipment value
\$ 1,004.00

Measurement per sellable unit
1 Dozen 2 Kilograms

Show optional

Manufacturer 1: test, shanghai Complete

Intellectual Property Rights ⓘ
Does the requirement apply to your product?
☐ Yes ☒ No

Add another requirement

Manufacturer 2: Wan Ling, test Complete

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If your SKU does need the additional requirements stated. Select 'Yes'. You will be shown the type of documentation needed, and a 'browse' button will appear to upload the document.

USA Patriotic Sombbrero con águila calva – Gorra de béisbol y la bandera americana, talla única, Azul
ASIN: B01BUALV42 SKU: OV-R3WL-KJ0H Import country: US

\$ 1,004.00

Measurement per sellable unit
1 Dozen 2 Kilograms

Show optional

Manufacturer 1: test, shanghai Incomplete

Intellectual Property Rights ⓘ
Does the requirement apply to your product?
☒ Yes ☐ No

Intellectual Property Rights ⓘ
Learn more

Trade Authorization Letter ⓘ Browse... No file selected.
Attention File must be less than 2 MB
Upload file above

Add another requirement

For apparel, textile, and products that require additional government agency entries, the actual manufacturer must be reported in your customs entry. Ensure the manufacturer provided above is correct

Manufacturer 2: Wan Ling, test Complete

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When you have provided all required information, the icon at the top right of each section will switch from a yellow 'incomplete' to 'complete'. If there are any errors (that would prevent you from submitting to broker), a red banner will appear at the top of the page and indicate what you need to amend. If you scroll down the page, you will find the section needing amending flagged as well.

Add compliance

Please fix the errors on this page

USA Patriotic Sombrero con águila calva - Gorra de béisbol y la bandera americana, talla única, Azul
ASIN: B01BUALV42 SKU: OV-R3WL-KJ0H Import country: US

All changes automatically saved Save and exit

Import compliance Incomplete (1 of 2 manufacturers)

Manufacturer (or supplier)

Manufacturer or supplier contact Add/manage contacts Product origin

test, shanghai Hong Kong

Wan Ling, test China

Add another manufacturer or supplier

Is this product a part of a set or a kit?

☐ Yes

Destination HTS code

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☐ Use system recommended

Intellectual Property Rights

Does the requirement apply to your product?

☒ Yes ☐ No

Intellectual Property Rights

Learn more

Trade Authorization Letter Browse... No file selected.
Attention: File must be less than 2 MB

Upload a file

Add another requirement

For apparel, textile, and products that require additional government agency entries, the actual manufacturer must be reported in your customs entry. Ensure the manufacturer provided above is correct

Manufacturer 2: Wan Ling, test Complete

Intellectual Property Rights

Does the requirement apply to your product?

☐ Yes ☒ No

Once everything required is filled in, the top of the page will switch to saying 'complete'. You can now click 'Save and Exit' on the top right and be taken back to the main dashboard.

Add compliance

USA Patriotic Sombrero con águila calva - Gorra de béisbol y la bandera americana, talla única, Azul
ASIN: B01BUALV42 SKU: OV-R3WL-KJ0H Import country: US

All changes automatically saved Save and exit

Import compliance Complete

Manufacturer (or supplier)

Manufacturer or supplier contact Add/manage contacts Product origin

test, shanghai Hong Kong

Wan Ling, test China

Add another manufacturer or supplier

Is this product a part of a set or a kit?

☐ Yes

Destination HTS code

The HTS code provided here is a recommendation based on your product attributes. As the importer, you are responsible for the correct classification of your products. If you disagree with the recommended HTS code, provide an updated HTS code that describes your product more accurately. An HTS code is required to ship your product internationally and may be shared with the carrier or customs broker. If a customs broker expresses a different opinion, work with them to ascertain the most appropriate HTS code for your product. Learn how to classify your product

☐ Use system recommended

☒ Use my own

HTS code

You will see the 'compliance status' column change to 'Complete' in the SKU table, and the number of ASINs in 'Overall compliance status' increase.

Shipment ID: FBA15DYCVPD4
Import country: US

Manage compliance | Upload file for compliance | Upload file for additional requirements | Supporting documents




Overall compliance status
3 complete
0 incomplete

Incomplete sections
Import compliance 0

Additional requirements missing
Enter the information for each SKU to see if additional requirements exist

No filters applied

SKUs (3)

Product name ASIN SKU	Destination HTS code	Manufacturer (or supplier)	Customs value (per unit)	Compliance status	Additional information required
 USA Patriotic Sombra con águila calva – Gorra de béisbol y la bandera americana, talla única, Azul B01BUJLV42 OV-R3WL-KJXH	6507.00.0000 Pending recommendation	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,004.00	Complete	Edit compliance
 hulyuzhi sandalia anabela feminina tira no tornozelo bico espadrille Cherlin B07BQRNG3T G55_SKU	5207.90.0000 Pending recommendation	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,001.00	Complete	Edit compliance
 Mega Bloks First Builders Big Building Bag, 80-Piece (Classic) B007GE75HY TEST-B007GE75HY	5207.90.0000 Recommended: 7117 10	Wan Ling, test, CN	Please note that the below input is value per unit and not total	Complete	Edit compliance

You can repeat this process for every SKU you are shipping to complete the compliance section.

Manage compliance with Bulk Upload:

Alternatively, you can complete this information in a Bulk Upload (recommended for shipments with >7 SKUs). To upload compliance information in Bulk, click on the 'Upload file for compliance' option from the main dashboard.

Shipment ID: FBA15DYCVPD4
Import country: US

Manage compliance | **Upload file for compliance** | Upload file for additional requirements | Supporting documents




Overall compliance status
3 complete
0 incomplete

Incomplete sections
Import compliance 0

Additional requirements missing
Enter the information for each SKU to see if additional requirements exist

No filters applied

SKUs (3)

Product name ASIN SKU	Destination HTS code	Manufacturer (or supplier)	Customs value (per unit)	Compliance status	Additional information required
 USA Patriotic Sombra con águila calva – Gorra de béisbol y la bandera americana, talla única, Azul B01BUJLV42 OV-R3WL-KJXH	6507.00.0000 Pending recommendation	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,004.00	Complete	Edit compliance
 hulyuzhi sandalia anabela feminina tira no tornozelo bico espadrille Cherlin B07BQRNG3T G55_SKU	5207.90.0000 Pending recommendation	Wan Ling, test, CN	Please note that the below input is value per unit and not total shipment value \$ 1,001.00	Complete	Edit compliance
 Mega Bloks First Builders Big Building Bag, 80-Piece (Classic) B007GE75HY TEST-B007GE75HY	5207.90.0000	Wan Ling, test, CN	Please note that the below input is value per unit and not total	Complete	Edit compliance

You can now download a template to fill in compliance information for each of your ASINs. You also have a link here to the HTS search tool which allows you to find the correct HTS code for your SKU.

Shipment ID: FBA15DYCVPD4

Import country: US

FAQ

Manage your trade compliance

Manage compliance

Upload file for compliance

Upload file for additional requirements

Supporting documents

Download template

For selected ASINs, you can download your product compliance template.

To find the Harmonized Tariff Schedule (HTS) code, see the following:
HTS search tool

Generate template

Upload file

Upload the file after updating product compliance information such as tariff code, product description, and customs value.

By clicking Upload, you confirm that the information may be used for current and future customs clearances.

Supported formats: .xlsx

Upload

Monitor status

Your processed file will appear in the submission history section below.

Submission history

Date of upload	Status	Next step
Dec 6, 2023 10:54 PM	Complete Processing report 3 records were successfully uploaded	Manage compliance
Dec 5, 2023 03:07 PM	Complete Processing report 3 records were successfully uploaded	Manage compliance
Dec 5, 2023 03:04 PM	Complete Processing report 2 records were successfully uploaded 1 errors	Click on the processing report, fix the errors, and upload the report again
Nov 16, 2023 11:16 AM	Not processed f26a8687-682a-4e42-8486-342dc4af4f6d.xlsx	An error has occurred. Please try again.
Apr 7, 2022 03:23 PM	Complete Processing report 3 records were successfully uploaded	Manage compliance

An example template can be found [here](#).

The template will auto-populate with information available from Seller Central. Before proceeding with your Bulk Upload, **ensure you have added manufacturer contacts to Seller Central; if not, follow the previous steps to add them**. To assist you, the template includes Instructions, Data Definitions, and Example tabs. Enter your information in the 'Template' tab, referring to the 'Data Definitions' tab to identify required columns. For instance, enter the **gross weight** of one unit in the '**Unit of measure 1**' column.

You are also able to change the name of the file for your own tracking purposes if needed. But do not change the file type or add/remove rows or columns.

Once completed, you can upload the file on the dashboard by clicking on the upload button. After uploading your file, you can download a processing report to see any errors in your submission. You can download this report from the Submission history section of Upload file for compliance.

If your customs compliance status shows 'Incomplete' for cross-border SKUs despite a successful file upload with no errors, check if 'item net unit weight' field is missing values for the 'Incomplete' SKUs. If so, proceed to manually add the net weight of one unit for each 'Incomplete' SKU.

*Note: When entering weights, note that **gross weight** refers to the total weight of your product **including all packaging** materials/dunnage, while **net weight** is solely the weight of your product **without any packaging**.*

Please note that if you need to re-upload after errors, you will need to do so on the normal template file and not the error template.

Shipment ID: FBA15DYCVPD4

Import country: US

FAQ ⓘ

Manage your trade compliance

Manage compliance Upload file for compliance Upload file for additional requirements Supporting documents

① Download template

For selected ASINs, you can download your product compliance template.

To find the Harmonized Tariff Schedule (HTS) code, see the following:
HTS search tool

Generate template

② Upload file

Upload the file after updating product compliance information such as tariff code, product description, and customs value.

By clicking Upload, you confirm that the information may be used for current and future customs clearances.

Supported formats: .xlsx

Upload

③ Monitor status

Your processed file will appear in the submission history section below.

Submission history

Date of upload	Status	Next step
Dec 6, 2023 10:54 PM	Complete Processing report 3 records were successfully uploaded	Manage compliance
Dec 5, 2023 03:07 PM	Complete Processing report 3 records were successfully uploaded	Manage compliance
Dec 5, 2023 03:04 PM	Complete Processing report 2 records were successfully uploaded 1 errors	Click on the processing report, fix the errors, and upload the report again
Nov 16, 2023 11:16 AM	Not processed f26a8687-882a-4e42-8486-342dc4af4f6d.xlsx	An error has occurred. Please try again.
Apr 7, 2022 03:23 PM	Complete Processing report 3 records were successfully uploaded	Manage compliance

Explore >

If you have any product specific requirements, you can also upload these in Bulk. To do so, navigate to the select 'Upload file for additional requirements' tab. When you generate this template, you will be able to see which supporting documents have been requested.

Shipment ID: FBA15DYCVPD4

Import country: US

FAQ ⓘ

Manage your trade compliance

Manage compliance Upload file for compliance Upload file for additional requirements Supporting documents

① Download template

Generate template to complete additional compliance information.

Generate template

An error has occurred. Please try again.

② Upload file

Upload the file after completing all requirements line by line, either by adding compliance data or stating if it is not essential for your product.

By clicking Upload, you confirm that the information may be used for current and future customs clearances.

Supported formats: .xlsx

Upload

③ Monitor status

Your processed file will appear in the submission history section below.

Submission history

Date of upload	Status	Next step
----------------	--------	-----------

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To enable drop down list on the bulk file, you can upload your documents on the 'Supporting documents' tab first and then re-generate your additional requirements template.

Shipment ID: FBA15DYCVPD4

Import country: US

FAQ ⓘ

Manage your trade compliance

Manage compliance Upload file for compliance Upload file for additional requirements Supporting documents

Upload file

Drag and drop your file here to upload

Supported formats: .xlsx, .xls, .png, .pdf, .doc, .docx, .csv, .txt, .jpeg, .jpg, .tiff

The maximum size allowed for each file is 5 MB

Documents

Date of upload	File name	
Sep 26, 2023 03:24 PM	12fee1cf-6d3c-41ab-adbc-da187b799d74.xlsx	Download
Sep 13, 2023 03:46 PM	Screen Shot 2023-08-07 at 1.23.17 PM.png	Download
Sep 13, 2023 03:45 PM	Screen Shot 2023-09-13 at 2.32.02 PM.png	Download
Sep 13, 2023 12:48 PM	trade-guidance-reimbursement-certificates.pdf	Download
Aug 16, 2022 10:24 AM	Capture.JPG	Download
Aug 16, 2022 10:23 AM	HTS After.png	Download
Aug 7, 2022 10:21 AM	Screen Shot 2022-07-17 at 4:04:44 PM.png	Download

Once completed, you can return to your Send To Amazon Workflow. In your 'Step 3 – Print box labels section, under customs compliance, all SKUs should say 'Complete'. And you are now able to click on the blue Send to broker button. Click on this to send customs compliance information to the broker and wait to receive broker approval before continuing for your shipment.

If the broker has any comments, this will be flagged, and you will be able to go in and make suggested edits via the 'View/edit compliance link' again. And can re-submit to broker using the same blue button.

Step 3 - Print box labels Your feedback is important Need help?

Ship from: **Dong Zhao EU LTL testing, 1 Churchill Way West, Andover, Hampshire, SP10 3UW, GB**
Delivery date: **Wednesday, 10 April 2024** [Change ship date](#)

1 confirmed shipments
After you print box labels, the shipment will change to 'Ready to ship' status.

Shipment #1 [View or edit contents](#)

Shipment name: **FBA STA (10/04/2024 14:28)-XCD1 Rename**
Shipment ID: **FBA1SHYVDPG**
Amazon Reference ID: **--**
Ship from: **Dong Zhao EU LTL testing, 1 Churchill Way West, Andover, Hampshire, SP10 3UW, GB**
Ship to: **SKW2 - Unit A100, Brooklands Business Park Vickers Drive - KT13 0YU - Weybridge, United Kingdom**
Shipment contents: **Boxes: 10, SKUs: 1, Units: 10**

Fees for shipping your parcels to Amazon's local facility

Customs compliance
Please follow these 3 steps:

1. Provide compliance information for products in your shipment
Complete: 1 SKUs [Refresh](#)
[View/edit compliance](#)
2. Send the customs information to the broker. By clicking this button, you are attesting that the preferential-origin status of your SKUs is accurate, to your knowledge. Broker approval can take up to 48 hours.
Send to broker

Print box labels *Awaiting completion of customs compliance*

What's next?
1. Apply the correct FBA box ID label to each box.
2. Work with your carrier to create the carrier labels for your boxes.
3. Hand off your boxes to your carrier. Note your carrier tracking IDs, which are required for the next step.

Cost summary
Total prep and labelling fees: €0.00
Total estimated shipping fees: €0.00
Total estimated prep, labelling, and shipping fees (other fees may apply): €0.00
Brokerage and duty fees are not included in this total and must be paid separately to your broker

To continue with your shipment please continue to follow the relevant guide:

1. [ATS AVASK](#)
2. [UPS AVASK](#)



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