

Fulfillment by Amazon

How to Prep Products

Baby products

Examples: Any product for children younger than four years old that has an exposed surface greater than 2.54 cm x 2.54 cm must be packaged so that it will not be damaged during receipt, stocking, shipment preparation, or delivery to the customer. Products for children under age 4 that are not contained in a sealed, six-sided package or have an opening greater than 2.54 cm x 2.54 cm must be placed in a sealed poly bag or shrink-wrapped.

Supplies required: Poly bag*, scannable barcode*

Prep required: Place item in transparent poly bag*, seal, and apply barcode*

Sharp, pointed, or otherwise a safety concern

Examples: Scissors, tools, metal raw materials

Supplies required: Bubble wrap, box, scannable barcode*

Prep required: Wrap in bubble wrap or place inside box to cover all exposed edges and apply barcode

Fragile/glass

Examples: China, frames, clocks, mirrors, liquids in glass bottles or jars

Supplies required: Bubble wrap, box, scannable barcode*

Prep required: A fragile unit must be packed in a six solid-sided box, or completely secured in a bubble wrap, so that the unit is not exposed in any way

Apparel, fabric, plush, and textiles

Examples: Purses, towels, clothing, plush toys

Supplies required: Poly bag*, scannable barcode*

Prep required: Place in a transparent poly bag*, seal, and apply barcode*

Small (longest side is less than 5.08-0.3175 cm)

Examples: Jewelry, key chains, flash drives. Any product whose largest side is less than 5.08-0.3175 cm (the width of a credit card) needs to be packaged in a poly bag with the barcode on the outside of the bag to prevent the unit from being misplaced or lost

Supplies required: Poly bag*, scannable barcode*

Prep required: Place in a transparent poly bag*, seal, and apply barcode*

Adult products

Examples: Items with images of live, nude models, packaging that displays profanity or obscene messaging.

Supplies required: Black or opaque poly bag or shrink wrap, scannable barcode*

Prep required: Shrink wrap or place in an opaque poly bag*, seal, and apply barcode*

Liquids (not in glass)

Examples: Products containing liquids without a double seal, including viscous products (such as honey), must be packaged securely to protect Amazon associates, other products, and customers.

Supplies required: Poly bag*, scannable barcode*

Prep required: Tighten lid, apply a second seal or place container in a transparent poly bag*, seal, and apply barcode*

Powders, pellets, and granular materials

Examples: Facial powder, sugar, powder detergents

Supplies required: Poly bag*, scannable barcode*

Prep required: Place item in transparent poly bag*, seal, and apply barcode*

Perforated packaging

Examples: Case-packed trading cards, case-packed granola bars

Supplies required: Poly bag*, scannable barcode*

Prep required: For products with expiration dates, see **Expiration dated products**. If the box cannot withstand being dropped on a hard surface without perforating, place each box in transparent poly bag*, seal, and apply barcode*

Sold as set

Examples: Encyclopedia set, multi-packs of food

Supplies required: Poly bag*, box, shrink wrap, “Sold as Set” or “Ready to Ship” sticker, scannable barcode*

Prep required: Seal set using shrink wrap, poly bag*, or box to keep items from being separated, affix “Sold as Set” or “Ready to Ship” sticker, and apply barcode*

Expiration dated products

Examples: Vitamins, cake mixes, juice boxes

Supplies required: Expiration date, scannable barcode*

Prep required: Expiration dates must be displayed in the DD-MM-YYYY format. If the expiration date is printed in a different format, a apply barcode with the correct format must be applied and must cover the original expiration date. The expiration date must be printed on master carton, retail display, and individual items in 36 pt font or larger. Lot numbers are insufficient.

Food, beverage, or products packaged with food or beverage

Examples: Flour, sugar, dried fruit

Supplies required: Scannable apply barcode*

Prep required: Perishable items are not allowed. Non-perishable items must be lot-controlled and more than 90 days from the expiration date at the time of receipt by Amazon. Products within 50 days of the expiration date will be disposed of at the fulfilment centre. See **Expiration dated products**.

Bundled products

Examples: Vitamin multi-packs (for example, 3 bottles as one item)

Supplies required: Box, poly bag* or shrink wrap, scannable barcode*

Prep required: Multi-packs must arrive at the fulfilment centre already bundled. You can bundle multi-packs in boxes, poly bags, or by using shrink wrap. Affix the apply barcode for the multi-pack on the outside of the packaging. See **Expiration dated products**.

Meltable or otherwise temperature-sensitive products

Examples: Chocolate, paraffin

Supplies required: Scannable apply barcode*

Prep required: Products in fulfilment centres must be able to withstand a minimum temperature of 10 degrees Celsius and a maximum temperature of 38 degrees Celsius for the duration of the product shelf life without adversely affecting product quality. Box markings must not display storage temperature requirements unless those requirements are explicitly stated as from 10 to 38 degrees Celsius. Products requiring refrigeration or freezing are not allowed. FBA accepts products that are subject to melting between April 30 and October 1 of each calendar year. Any meltable inventory in our fulfilment centres after October 1 is marked as unfulfillable and disposed of. A meltable inventory that arrives at fulfilment centres between September 30 and May 1 is marked as unfulfillable or disposed of.

***Poly bag and scannable barcode requirements**

- The thickness of the bag must be at least 0.003 cm.
- Poly bags with a 12.7 cm opening or larger (measured when flat) are required to have a suffocation warning, either printed on the bag itself or attached as a label.

- All barcodes must be scannable without opening or unwrapping the packaged item.
 - The poly bag must be transparent.
 - The poly bag must have a barcode (UPC, EAN, and so on) or X00 label that is scannable through the bag or have an X00- or ASIN-label on the outside of the bag.
 - Poly bags must be completely sealed.
 - Poly bag or shrink wrap must not protrude more than 0.007 cm past the dimensions of the product.