

Create, edit, or delete shipping templates

Shipping templates let you create your shipping settings across several products at once (default service levels, shipping regions, transit times, and shipping rates). You can create up to 20 shipping templates for specific groups of SKUs.

Before you create a template, verify that your default shipping address is accurate and follow [Minimum requirements to create shipping templates](#).

Note: Economy shipping is currently the default and mandatory shipping option. Standard, expedited (applicable for international sellers), and premium shipping (applicable for domestic sellers) options are also available to be added to offer more options to customers.

Create a new shipping template

1. From the **Settings** menu, click **Shipping Settings**.
2. On the **General Shipping Settings** tab, verify your **Default shipping address** is correct before creating a new shipping template.
3. On the **Shipping Templates** tab, click **Create New Shipping Template**.
4. In the pop-up window, click **Create a new delivery template**. Click **OK** to confirm your choice. If you want to copy a migrated template, select the **Choose from the options** drop-down list and click on **Migrated Template**. Click **OK** to confirm your choice.
5. Enter the template name (for example, "Free Shipping").
6. Choose the [rate model](#) according to Set your shipping rates:
 - a. **Per item / weight-based**, or
 - b. **Price banded**
7. Edit the template as needed.
8. [Assign SKUs to the shipping template](#).

Edit an existing shipping template

1. From the **Settings** menu, click **Shipping Settings**.
2. Under the **Shipping Templates** list, select the template you want to edit.
3. Click **Edit Template**.

4. Under **Regions and Fees**, enable the shipping options (Domestic Shipping, Standard Shipping, Expedited Shipping) by selecting the checkbox next to the shipping option name.
5. Select the **regions** by clicking either **Edit** or **Add New Region**.
6. Within the **Select Deliverable Regions** pop-up window, select or deselect region(s) you want to use for the same transit time and shipping cost.
7. Click **OK**.
8. Select the **Address Type** for the region(s). See [Minimum requirements to create shipping templates](#) for more information.
9. Set your **Transit Time** (in business days) for one or more regions.
10. Set the [shipping rates](#).

Tip: We recommend simplifying your shipping rates as much as possible. Offering free shipping can increase sales and improve your chances of [winning the buy box](#). Also, you can create multiple rules for the same shipping option to customize the settings by region.

11. Repeat this process as needed.
12. Click **Save**.

Delete an existing shipping template

You cannot delete the default shipping template. To delete any of the other templates, follow these steps.

1. Remove all SKUs from the template.
2. Go to **Shipping Settings**, select the template, and choose **Delete** from drop-down menu.

Review past changes in a shipping template

1. From the **Settings** menu, click **Shipping Settings**.
2. On the **Shipping Templates** tab, select a template from the list of templates.
3. Click **Revision History** from the drop-down menu to the right of the **Edit** button.