

# Square Terminal

## Getting Started



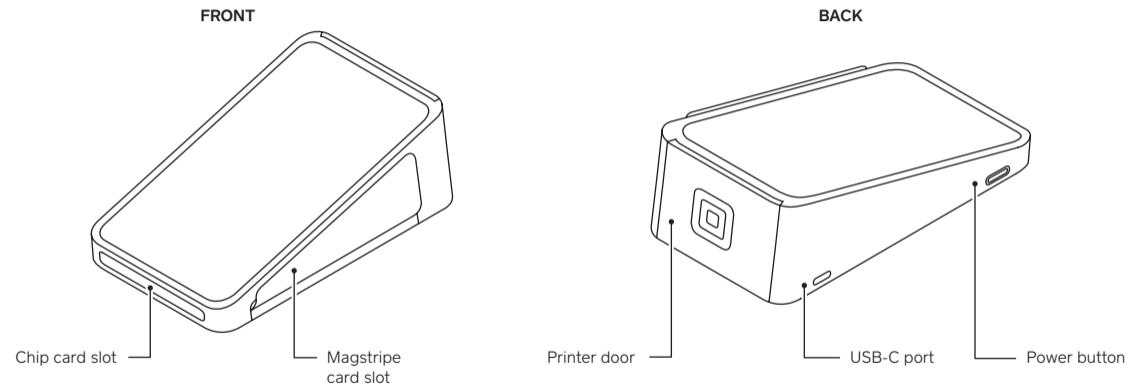
### Thanks for choosing to sell with Square Terminal

Start by pushing the power button located on the lower-left side of Terminal until the Square logo appears on the screen. Follow the steps on screen to connect to the internet, and then sign up for a new Square account or sign in to your existing account.

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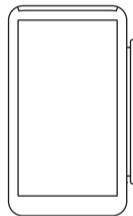
More information about getting started is also available at [square.com/go/terminal-guide](https://square.com/go/terminal-guide).

## Square Terminal

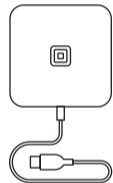


## What's in the box

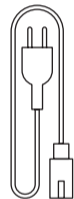
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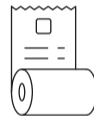
Square Terminal



Power adapter



Power adapter cable

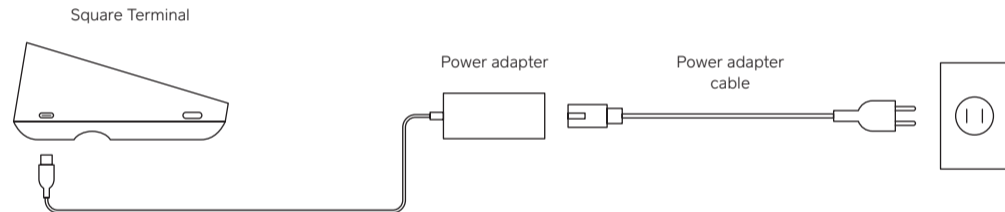


Receipt paper

## Charging your Terminal

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Terminal has a rechargeable battery so it doesn't always need to be plugged into a power outlet. When the battery is running low, simply charge it up.



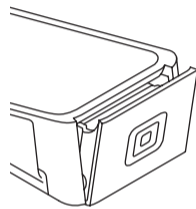
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Plug in accessories and connect to the internet via Ethernet with Hub for Square Terminal. To learn more or buy Hub, visit [square.com/go/terminal-guide](https://square.com/go/terminal-guide).

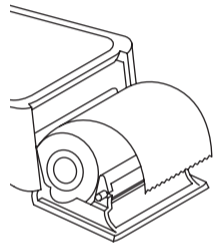
## Loading receipt paper

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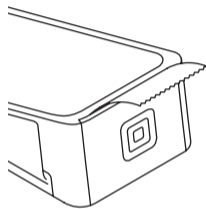
Make sure you position and orient the roll exactly as shown in step 2. When tearing off a receipt, tear down toward the screen.



- 1** Open the printer door located just above the screen.



- 2** Unroll about an inch of paper from a new roll. Put the roll in the printer as shown above.



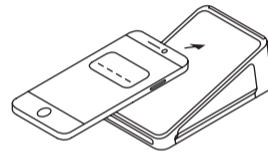
- 3** Align the paper with the feed slots, and then close the printer door. Tear off the excess paper.
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To view compatible receipt paper and to reorder, go to [square.com/go/terminal-paper](https://square.com/go/terminal-paper).

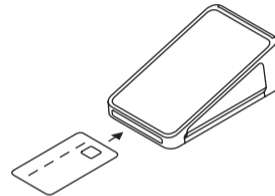
## Taking payments

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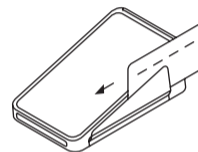
Terminal lets you accept all major cards and contactless payments. To take a payment, ring up the sale and tap **Charge**.



- Tap**  
Hold the device or card near the screen to trigger payment.



- Dip**  
Insert the chip card into the slot with the chip facing up.



- Swipe**  
Swipe the card with the magnetic stripe facing Terminal.
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To learn more about taking payments, go to [square.com/go/terminal-guide](https://square.com/go/terminal-guide).

## HELP AND SUPPORT

Read our FAQ, learn more about compatible accessories, and get troubleshooting support at [square.com/go/terminal-guide](https://square.com/go/terminal-guide).

## HARDWARE WARRANTY

You're covered from defects for up to one year under a limited warranty. See [square.com/warranty](https://square.com/warranty).

## FREE 30-DAY RETURNS

Square offers a 30-day, risk-free return policy for all purchases made from [square.com/shop](https://square.com/shop). Simply go to [square.com/returns](https://square.com/returns) so we can make things right. After a return is complete, a refund will be credited back to you.

## REGULATORY INFORMATION

You can view regulatory information for Square Terminal by going to **Settings > General > About Terminal > Regulatory**. To view FCC information, go to **Support > Legal > Hardware Disclaimer**. This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) this device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

Square Terminal - SPD1-01

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[square.com/help](https://square.com/help)

