



TWO PEOPLE REQUIRED

Part	Qty	Name	Refer Picture	Part	Qty	Name	Refer Picture
A	8	6x40mm Screw		E	1	wrench	
B	8	4x10mm Screw		F	2	Plastic Mat	
C	1	Screwdriver		G	12	3x8mm Screw	
D	1	Spanner		H	Several	Spare Parts	

Tips for using the whiteboard

1. Each whiteboard is covered with a plastic protective film that aims to protect the surface of the product. Please make sure that you have peeled it off before using.
2. For the pens, it is recommended to use a water-based pen for all our whiteboards because of the special material of board (Please don't use oil-based pens).
3. For the board surface, if the board looks dirty, please wipe it with a damp cloth or wet tissue, or you can use the whiteboard cleaner/lightly-dampened alcohol, so the board can be used just as new after drying.
4. Before using, check the board surface if it's clean, no dirt, no water stains or no alcohol residue on it.

Before Assembly

When you unpack and prepare for assembly, please place the contents on a carpeted or padded area to protect them from damage.

Warranty

For any product issue (including missing parts, etc.), please contact us at support@maxtekglobal.com. Our customer service is always ready to assist!

1 x2

2 x2

3 x4

4 Note: 8 of Part A (6x40mm screws) are pre-built in at ends of Part 4 x2

5 x2

Step 1:
Screw Part 3 into Part 2.
(Auxiliary Tools: Part E)

Step 2:
Use Part A install Part 4 to Part 2. The side of Part 2 with attention note should be inside. (Auxiliary Tool: Part D)

Step 3:
Attach Part 5 to inside of Part 2 and tighten them with Part B. The top of Part 5 with groove should be upside. (Auxiliary Tool: Part C).

Step 4:
Put Part 1 on the groove of Part 5. Align all screws holes on Part 1 and Part 5 and tighten them with Part G. (Auxiliary Tool: Part C). Finally insert Part F.

NOTICE
Pay attention to the rising of the sliding mechanism (PART 5) while installing.

A blue oval graphic with a white border, containing the text 'MAXTEK Mobile Whiteboard User Manual'.

MAXTEK Mobile Whiteboard
User Manual