



5
YEAR

SATISFACTION
GUARANTEE

models
623, 693

**WHOLE ROOM CIRCULATOR
OWNER'S GUIDE**



MADE IN THE
USA
OF U.S. & IMPORTED PARTS

vornado.com

We expect this
product to be
perfect.

If it is not, we
will make it
right.

vornado.com
800-234-0604
help@vornado.com

CONTENTS

Important Instructions	4
Features	7
Getting Started	8
Cleaning	9
Troubleshooting	11
Warranty	12

READ AND SAVE THESE INSTRUCTIONS

IMPORTANT SAFETY INSTRUCTIONS

This owner's guide and any additional inserts are considered part of the product. They contain important information about safety, use and disposal. Before using the product, please familiarize yourself with all operating and safety instructions. Please keep all documents for future reference and pass these documents on, together with the product, to any future owner. See www.vornado.com to view, download and print the most current version of these instructions.

INTENDED USE: This product is intended to circulate the air in indoor living spaces only in the United States and Canada. This product is not intended for commercial or industrial use. The manufacturer assumes no responsibility for damage or injury due to unauthorized use or product modification. Failure to follow these directions will void the product warranty.

WARNING: Risk to Children and Impaired Persons

- Supervision is required during the installation, operation, cleaning and maintenance of this product by children 12 years of age and younger and anyone with reduced physical, sensory or mental capabilities. Children should be supervised to ensure that they do not play with the appliance, its parts and packaging material.

INSTALLATION WARNING—To reduce risk of fire, electrical shock and injury to persons, observe the following:

- Place this product away from curtains, draperies, tablecloths and other fabrics, since they may be drawn into the product, damage the motor and/or cause a fire.
- No part of this product (the appliance, power cord, plug,

packaging, etc.) should be placed near furnaces, fireplaces, stoves or other high temperature heat sources. Do not use this product in a window, on an uneven or unstable surface, or near water.

- The appliance, power supply, power cord and plug cannot come into contact with water. Do not use this product on wet surfaces. Do not use this product in a bathtub or shower or position product where it may fall into a bathtub, laundry, swimming pool or other water container. Do not use this product outdoors or expose it to weather or elements.
- Do not run cord under carpeting. Do not cover cord with throw rugs, runners, or similar coverings. Do not route cord under furniture or appliances. Arrange cord away from traffic area and where it will not be tripped over. The cord should not hang over edges of counters or be placed where it can be crimped or closed in doors. Place appliance near an easily accessible outlet so the product can be unplugged quickly during an emergency.

SAFE USE WARNING—To reduce risk of fire, electrical shock and injury to persons, observe the following:

- **WARNING:** To reduce likelihood of circuit overload, fire and electric shock, do not operate with a solid state speed device, such as a dimmer control switch.
- Do not operate any fan with a damaged cord or plug. Discard fan or return to an authorized service facility for examination and/or repair.
- Do not operate unit if the unit has been dropped or damaged. Do not use this product if it has a damaged power cord or plug. To avoid risk of electrical shock, do not attempt to repair or replace parts. Only original replacement parts may be used. If the power cord is damaged, it must be replaced by the manufacturer, its service agent, or similarly qualified persons in order to avoid a

hazard. Contact Vornado Consumer Service at 1-800-234-0604 (phone) or consumerservice@vornado.com (email) for further instructions about replacement and repair.

- Before plugging power cord into electrical outlet, be sure that all electrical information on the rating label, including voltage, is compatible with your outlet's power supply.
- Do not sit or stand on product.
- Never use the cord as a handle or otherwise yank, strain or stretch the power cord.
- While the product is plugged in, do not insert or allow foreign objects to enter any input or output opening as this may cause risk of electric shock or fire, or damage the product.
- A loose fit between wall outlet (receptacle) and plug may cause overheating and distortion of the plug. Discontinue use of the product in this outlet. Contact a qualified electrician to replace loose or worn outlets.
- This appliance has a polarized plug (one blade is wider than the other.) To reduce the risk of electric shock, this plug is intended to fit in a polarized outlet only one way. If the plug does not fit fully in the outlet, reverse the plug. If it still does not fit, contact a qualified electrician. Do not attempt to defeat this safety feature.
- Before moving, repositioning, servicing, cleaning and when not in use, use the product controls to turn off the power and then unplug. To disconnect from outlet, grasp and pull only the plug. Also, power off and unplug if the product will be left unattended for an extended period of time or during electrical storms.

SERVICING WARNING—To reduce risk of fire, electrical shock and injury to persons, observe the following:

- Clean your product regularly, only as is instructed in this manual. Prior to cleaning, turn off the power on your product and unplug. Do

not use gasoline, thinners, solvents, ammonias or other chemicals for cleaning. Refer to the CLEANING instructions provided.

- Do not open appliance housing while product is plugged in. To avoid risk of shock, all service and/or repairs must be done by a Vornado Authorized Service Center.
- This product employs overload protection (fuse). A blown fuse indicates an overload or short-circuit situation. If the fuse blows, unplug the product from the outlet. Replace the fuse as per the user servicing instructions (follow product marking for proper fuse rating) and check the product. If the replacement fuse blows, a short-circuit may be present and the product should be discarded or returned to an authorized service facility for examination and/or repair.

User Servicing Instructions

1. Using the product controls, turn off the appliance.
2. Grasp the plug (not the cord) and disconnect from the outlet.
3. Risk of Fire. Replace fuse only with 2.5 Amp, 125 Volt fuse as approved by Vornado Consumer Service. For an authorized replacement fuse, please contact Vornado Consumer Service.
4. Once the replacement is received, use a small flat-head screwdriver to slide open the fuse cover (located on the plug) (See next page, Fig. A).
5. Remove fuse by using the screwdriver to gently lift each end of the fuse (See next page, Fig. B).
6. Install the replacement fuse by using the screwdriver to gently push each metal end of the fuse into the receptacle one at a time. Do not push on the center of the fuse—it is fragile and may break.
7. Slide the fuse cover closed using the screwdriver. When closed, the cover should fit completely in the plug. No part of the cover should stick out (See next page, Fig. C).

8. Plug your appliance into the outlet and turn the power on.
9. If the replacement fuse blows, a short-circuit may be present and the product should be discarded or returned to an authorized service facility for examination and/or repair.



Fig. A

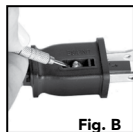


Fig. B

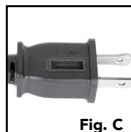


Fig. C

Risk of fire. Do not replace attachment plug. Contains a safety device (fuse, AFCI, LCDI) that should not be removed. Discard product if the attachment plug is damaged.

SAVE THESE INSTRUCTIONS

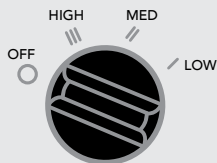
FEATURES



Save energy by maximizing the performance of heating and cooling systems. When you use a Vornado Air Circulator, you will not have to set your summertime thermostat as low or your wintertime thermostat as high.

CONTROLS

CONTROL
KNOB



DIRECTABLE AIRFLOW

Direct the
airflow where
you want it.



FINGER FRIENDLY DESIGN

Resists curious fingers.

REMOVABLE GRILL

For easy cleaning.

AIR INLETS

Signature inlets and
powerful motor to
move more air.

MULTIPLE SPEEDS

Speed setting for
every comfort level.

SILICON FEET

Non-marking feet
added for stability.

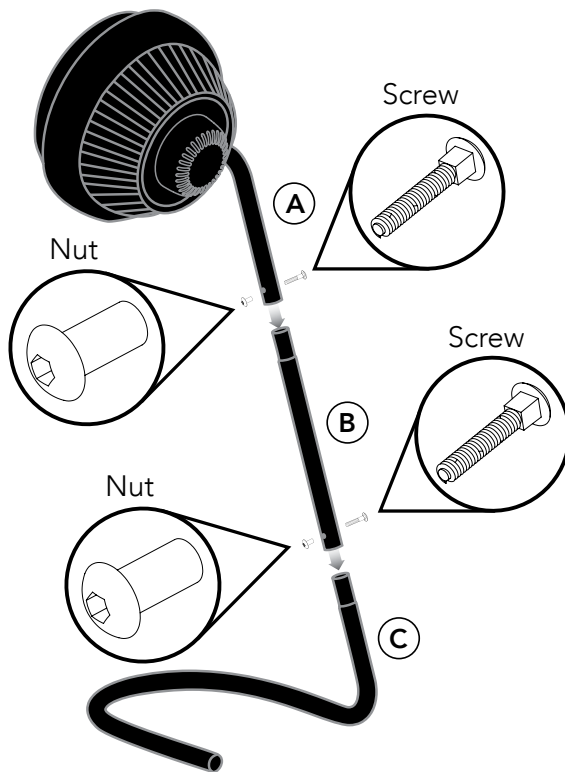
GETTING STARTED

STAND ASSEMBLY (Model 693) *HEX WRENCH REQUIRED (INCLUDED)*

1. Attach Head Assembly (A) to Extension (B).
2. Line up holes to insert nut and screw provided.
3. Attach Extension (B) to Base (C).
4. Line up holes to insert nut and screw provided.

HEIGHT ADJUSTMENT (27 - 39 INCHES)

Add extension (B) for full 39" tall product. Remove extension (B) for 27" tall product.



CLEANING

GRILL REMOVAL

⚠ WARNING: To reduce the risk of electrical shock and injury to persons, unplug the circulator before removing grill.

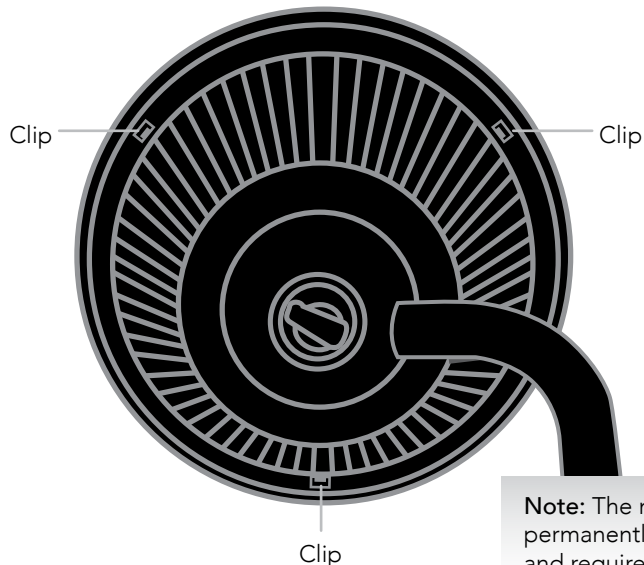
GRILL REMOVAL

1. Release the front grill clips located at the 10, 6 and 2 o'clock positions. Press the Front Grill Clip downward to release.



Tip A flat head screw driver may be used if front grill clips are difficult to release.

2. Dust or wash Grill with a mild dishwashing soap.
3. To reattach - align the front grill clips with the holes and firmly snap each clip back into place.



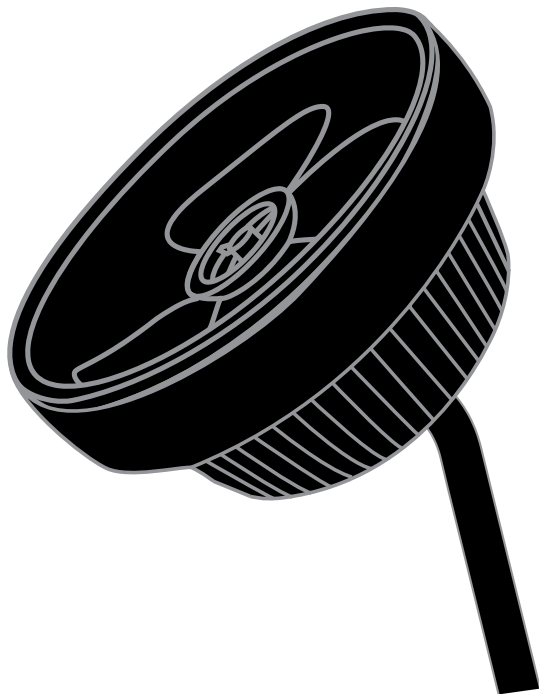
Note: The motor is permanently lubricated and requires no oiling.

CLEANING

BLADE REMOVAL

 **WARNING:** To reduce the risk of electrical shock and injury to persons, unplug the circulator before removing blade.

1. Pull the blade straight out from the shaft.
2. Wipe the Blade with a damp cloth.
If your circulator is used in a greasy environment, such as a kitchen, mild soap or a common household cleaner may be necessary. Do not use solvents. Do not place blade in the dishwasher. The excessive heat can distort the plastic.
3. To reattach - be certain the flat side of the shaft aligns directly with the corresponding flat side on the blade's socket. Push the blade all the way on the shaft until it bottoms out. **Do not use a hammer as this could result in bearing damage.**



TROUBLESHOOTING

PROBLEM

POSSIBLE CAUSE AND SOLUTION

The unit fails to power on.

Unit is not plugged in. Plug Power Cord into electrical outlet.

Ensure unit fan speed setting is selected.

Plug fuse has blown. Replace fuse (See USER SERVICING INSTRUCTIONS on page 5).

Unit is damaged or in need of repair. Cease usage and unplug. Contact Consumer Service for assistance.

The outlet is worn or damaged. Try another outlet or contact a qualified electrician.

Airflow is weak or slow.

Unit set to a low speed setting. Adjust to a higher speed setting.

Airflow is blocked. Remove obstruction.

Adjust direction of airflow towards the user.

GFCI has tripped.

Under certain conditions, it is possible for a reset GFCI (Ground Fault Circuit Interrupter) outlet to trip when the user is changing speeds on a Vornado circulator. In this event, change to an outlet that is not connected to a GFCI device. It could also indicate a weak or defective GFCI outlet. Contact a qualified electrician to check the GFCI outlet.



WARRANTY

We expect this product to be perfect. If you're not satisfied with this product, let us know.

We're Here To Help
800.234.0604
vornado.com
help@vornado.com

Vornado Air LLC ("Vornado") warrants to the original consumer or purchaser this Vornado® Whole Room Circulator ("Product") is free from defects in material or workmanship for a period of five (5) years from the date of purchase. If any such defect is discovered within the warranty period, Vornado, at its discretion, will repair or replace the Product at no cost.

For warranty service: Call 1-800-234-0604 or email help@vornado.com to obtain a Return Authorization ("RA"). Please have or include your Product's model number and serial number, as well as your name, address, city, state, zip code, e-mail, and phone number when contacting Vornado for warranty service. To file a contactless warranty claim, visit vornado.com/contact-us.

After receiving the RA form, ship your Product to: Vornado Air LLC Attn: Warranty & Repair 415 East 13th Street Andover, KS 67002. For your convenience, please have your model number and serial number when contacting Vornado with service inquiries. To assure proper handling, packages must be clearly marked with the RA number. Packages not clearly marked with the RA number may be refused at the receiving dock. Please allow 2-3 weeks for warranty service and return of your Product after the Product is received.

This warranty does not apply to defects resulting from abuse of the Product, modification, alteration, mishandling, improper maintenance, commercial use or repair or service of the Product by anyone other than Vornado; damages which occur in shipment or are attributed to acts of God. Improper product use, which includes using an external device that alters or converts the voltage or frequency of electricity, or shipping a Vornado product to a country not intended for use will void all warranties. Any unauthorized product modification, repair by unauthorized repair center, or use of non-approved replacement

parts is not recommended and any consequences will not be covered by support services or product warranties. The product warranty will be honored only on models that are being used in the country intended. REPAIR OR REPLACEMENT AS PROVIDED UNDER THIS WARRANTY IS THE EXCLUSIVE REMEDY OF THE CONSUMER. VORNADO SHALL NOT BE LIABLE FOR ANY INCIDENTAL OR CONSEQUENTIAL DAMAGES FOR BREACH OF ANY EXPRESS OR IMPLIED WARRANTY ON THIS PRODUCT. EXCEPT TO THE EXTENT PROHIBITED BY APPLICABLE LAW, ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE ON THIS PRODUCT IS LIMITED IN DURATION TO THE DURATION OF THIS WARRANTY. Some states do not allow the exclusion or limitation of incidental or consequential damages, or allow limitations on how long an implied warranty lasts, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights, and you may have other rights that vary from state to state. The manufacturer assumes no responsibility for damage caused by failure to follow these instructions or improper product use. Any such actions will invalidate the product warranty.

All company names and product names are trademarks of their respective owners. © All rights reserved. All technical information, data, and instructions for the installation, connection, and operation contained in these instructions for use correspond to the latest available information at time of printing. The contents of this manual may differ slightly from the actual product. Observe any additional supplements.



Designed, engineered and supported in Andover, KS

© 2022 Vornado Air LLC Andover, KS 67002 U.S. Specifications subject to change without notice.
Vornado® is a trademark owned by Vornado Air LLC.



Vornado Air, LLC
415 East 13th Street, Andover, Kansas 67002
800.234.0604 | vornado.com