

### BEFORE ASSEMBLY

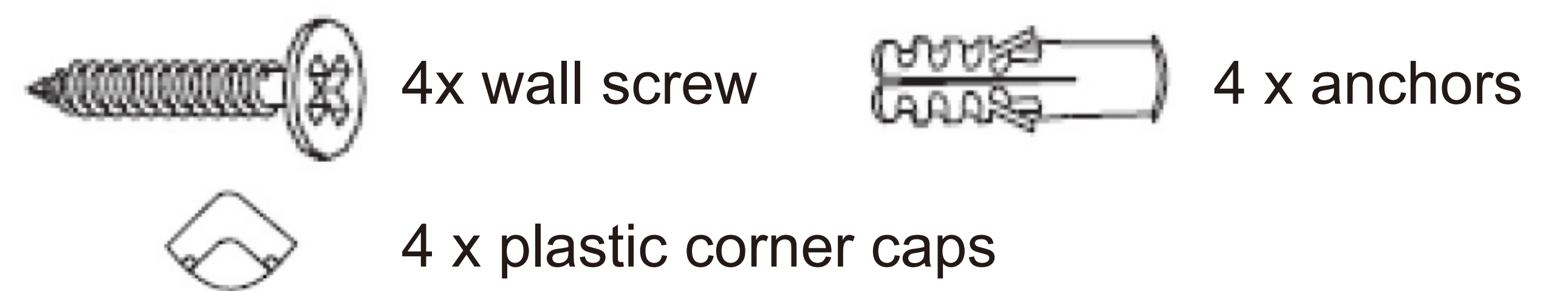
When you unpack and prepare for assembly, please place the contents on a carpeted or padded area to protect them from damage.

### BOX CONTENTS

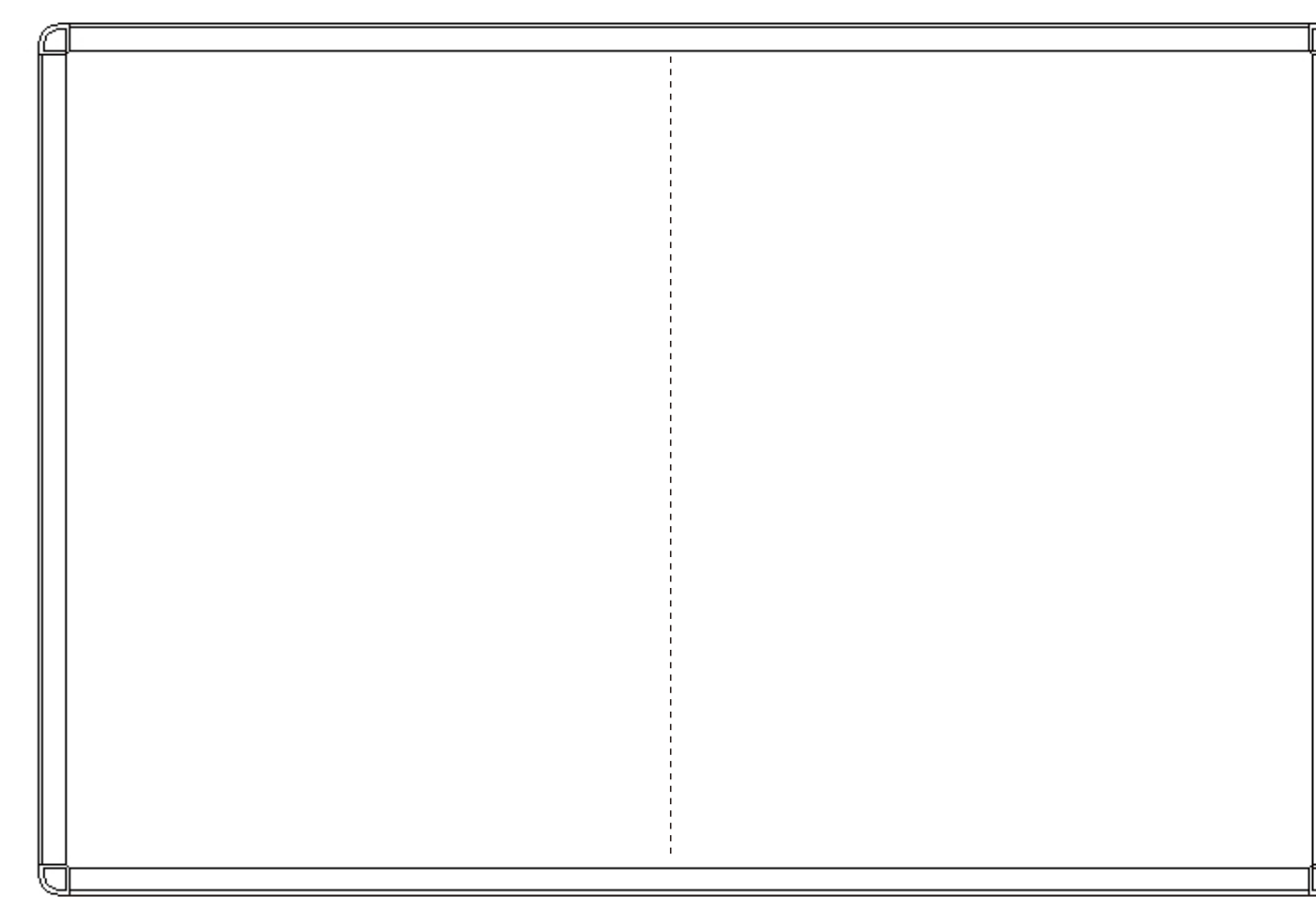
White&CorkBoard & Other parts(refer to hardware & components)

### WARRANTY

For any product issue (including missing parts, etc.), please contact us at [support@maxtekglobal.com](mailto:support@maxtekglobal.com). Our customer service is always ready to assist!

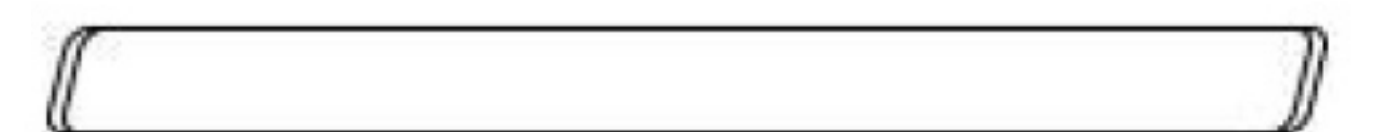


### Components



1x Dry-Erase&Cork Board

1x marker tray



### Tools for Required (not included)



power drill (for pilot holes only)

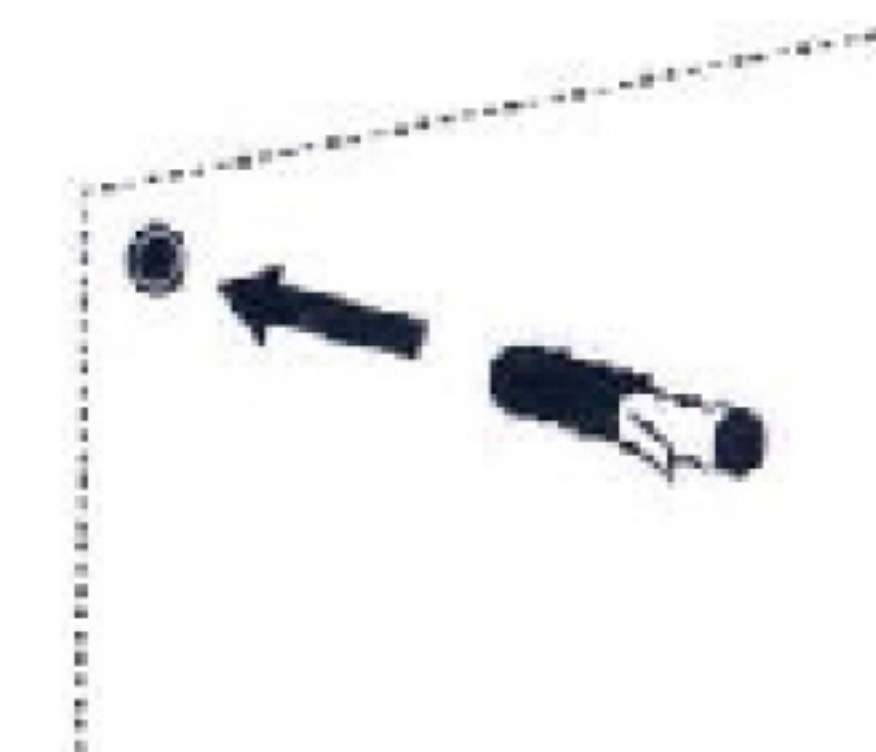
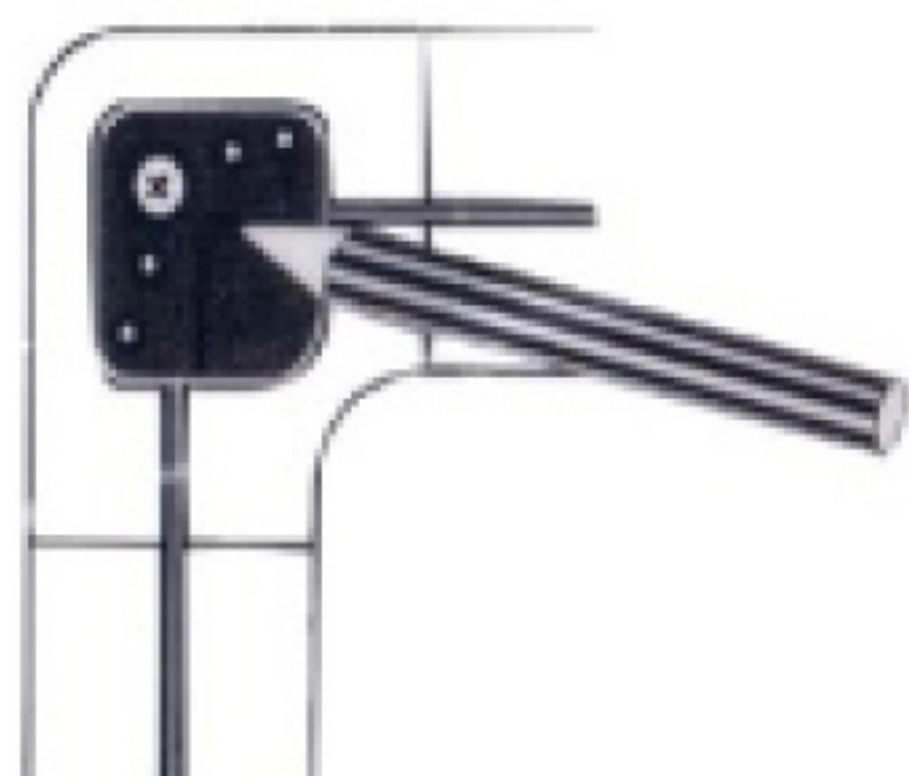


Srew

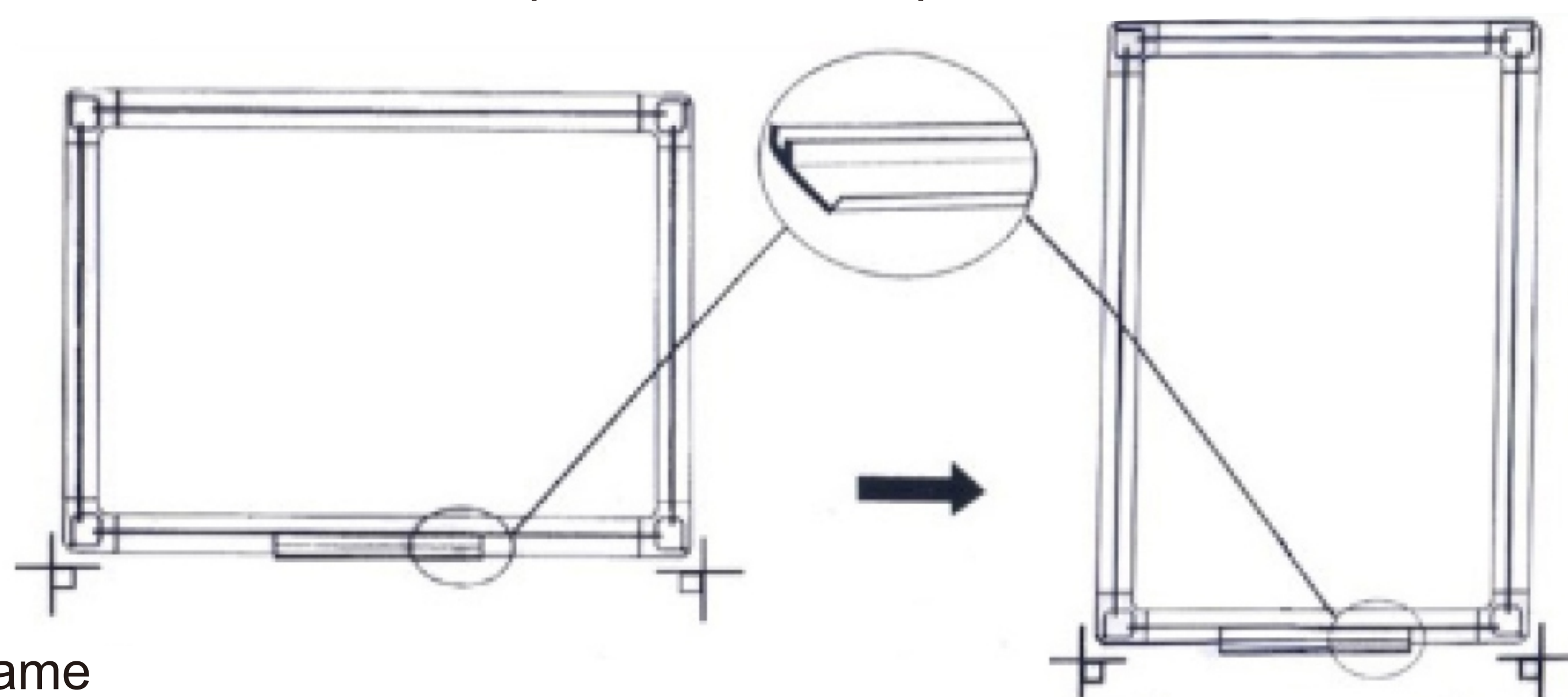
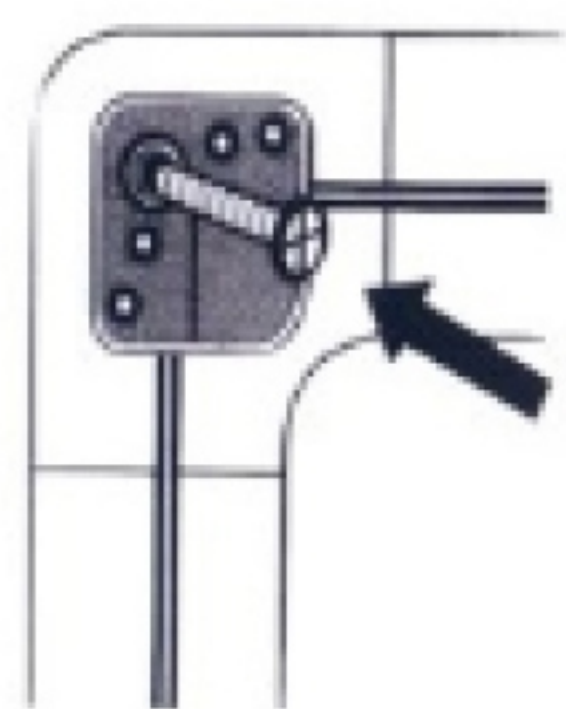
### WALL MOUNTING ASSEMBLY

For safe mounting, it is essential to use wall anchors appropriately according to the material of your wall (i.e. plaster, drywall, concrete, etc.). Mount to wood studs whenever possible. The following instructions are for drywall mounting only

A. Determine the final location for hanging the board. Make the marks where you want to hang the dry erase board, and where you could drill the pilot hole in the wall. These will mark the locations of your wall anchors and screws.



B. Drill pilot holes in the wall stud. If a wall stud is not available, drill a hole in the wall that is slightly smaller in diameter than the anchor. Insert 4 plastic anchors into the holes and gently tap until each anchor head is flush to the wall surface. Then insert wall screws through the holes of the board corners and into the plastic anchors in the wall. Cover the holes with 4 plastic corner caps.



C. Insert the marker tray into the channel of lower board frame

### TIPS FOR USING THE WHITEBOARD

1. Please peel off the protective film from the writing surface before use. For your convenience, we've already cut a long the board frame. You just need to use your thumb or a knife to tear the film a little bit form the board corner and then take off the film step by step.
2. Please use good quality whiteboard markers(water-based). Oil-based markers and permanent markers are forbidden.
3. Clean surface with a dry or damp soft cloth. Do not use abrasive cleaners. Whiteboard cleaner would be more helpful to wipe off.
4. The cork board is not recommended to be used it in the wet or damp envienment because of the material.
5. It is recommended to use a pushpin to nail up notes, photos or other presentation materials on the cork surface. Please avoid using glue on the surface of cork boards