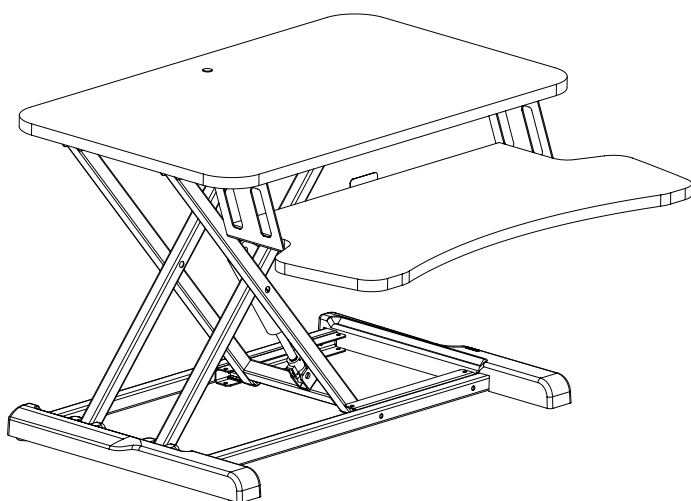




Compact Desk Riser

DESK-VO26KB

Assembly Manual



WARNING



If you do not understand these directions, or if you have any doubts about the safety of the installation, please contact our product support team at 309-278-5303 or help@vivo-us.com for further assistance. Check carefully to make sure there are no missing or defective parts. Failure to report missing parts within 30 days may result in denial of free replacement. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.



WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.



WEIGHT LIMITS:

Desktop: 28.6lbs (13kg)

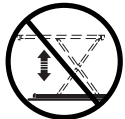
Tray: 4.4lbs (2kg)

DO NOT EXCEED WEIGHT LIMIT. FAILURE TO DO SO MAY RESULT IN SERIOUS INJURY AND DAMAGE TO PROPERTY.



DO NOT EXCEED WEIGHT CAPACITY

NEVER PLACE EXCESSIVE FORCE ON THE RISER OR EXCEED THE STATED WEIGHT CAPACITY. FAILURE TO DO SO MAY RESULT IN SERIOUS PERSONAL INJURY AND/OR DAMAGE TO SETUP EQUIPMENT.



NEVER OPERATE RISER UPSIDE DOWN

NEVER ATTEMPT TO RAISE RISER WHEN UPSIDE DOWN; DOING SO MAY RESULT IN SERIOUS PERSONAL INJURY. ENSURE RISER IS RIGHT SIDE UP ON A STABLE SURFACE BEFORE ATTEMPTING ANY HEIGHT ADJUSTMENTS.



DO NOT ROUTE CABLES WITHIN SUPPORT FRAME

NEVER ROUTE CABLES WITHIN THE INNER SUPPORT FRAME OF RISER. DOING SO MAY CAUSE SERIOUS PERSONAL INJURY AND/OR DAMAGE TO SETUP EQUIPMENT.



KEEP HANDS FREE OF SUPPORT FRAME

NEVER PLACE HANDS WITHIN SUPPORT FRAME. DOING SO MAY RESULT IN SERIOUS PERSONAL INJURY.



CHECK CABLE LENGTH

TO PREVENT ACCIDENTAL DAMAGE TO DEVICES AND/OR PERSONAL INJURY, PLEASE ENSURE POWER CABLES HAVE ADEQUATE LENGTH TO ACCOMMODATE THE CHOSEN HEIGHT OF YOUR DESK RISER.



KEEP DEVICE & DESK ITEMS AWAY FROM DESK EDGE

ALWAYS KEEP LAPTOP, MONITORS, AND OTHER DESKTOP ITEMS AWAY FROM THE EDGE OF THE DESK. FAILURE TO DO SO MAY RESULT IN ACCIDENTAL DAMAGE OF DEVICE AND/OR SERIOUS PERSONAL INJURY.



USE CAUTION WHEN ADJUSTING

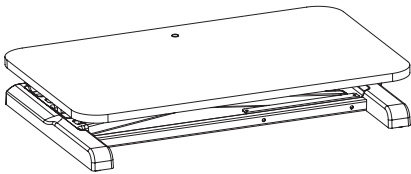
NEVER STAND OVER THE DESK RISER WHEN ADJUSTING THE HEIGHT. DOING SO MAY CAUSE PERSONAL INJURY TO THE FACE OR EXTREMITIES.



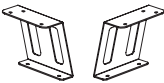
Assembly Video & Product Info

www.vivo-us.com/products/desk-v000k

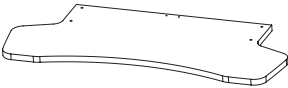
Package Contents



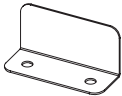
A (x1)
Desk



B (x1)
Bracket Set



C (x1)
Tray



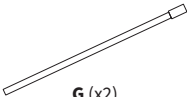
D (x1)
Stopper



E (x1)
Cable Clip



F (x3)
Pad



G (x2)
Zip Tie

Included Hardware & Tools



S-A (x4)
M5x12mm Flat
Head Screw



S-B (x6)
M5x12mm Round
Head Screw



S-C (x2)
M4x10mm Round
Head Screw

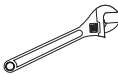
Tools Needed



**Phillips
Screwdriver**



Scissors

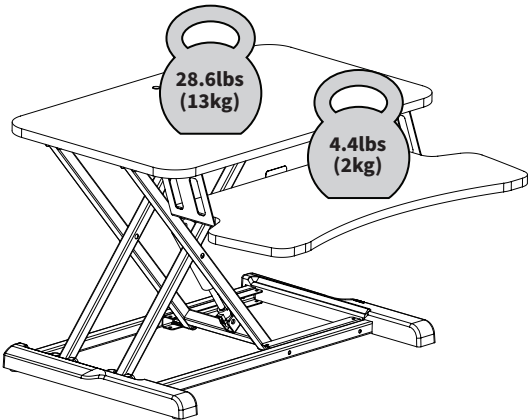


Adjustable Wrench
(If tension adjustment is
needed)

Weight Limit:

Desktop: 28.6lbs (13kg)

Tray: 4.4lbs (2kg)

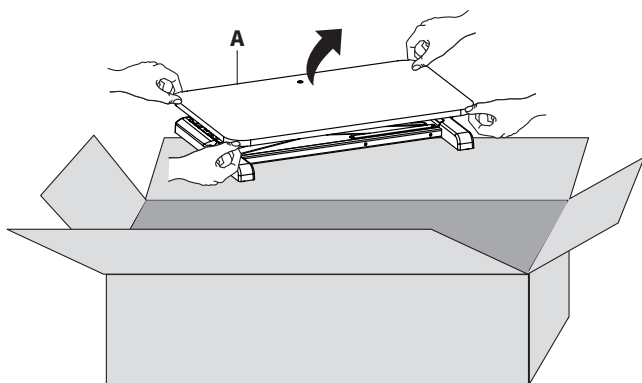


Assembly Steps

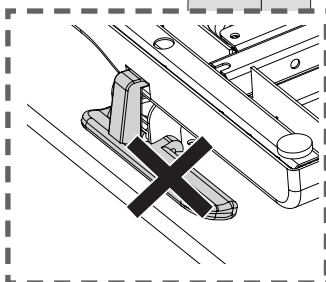
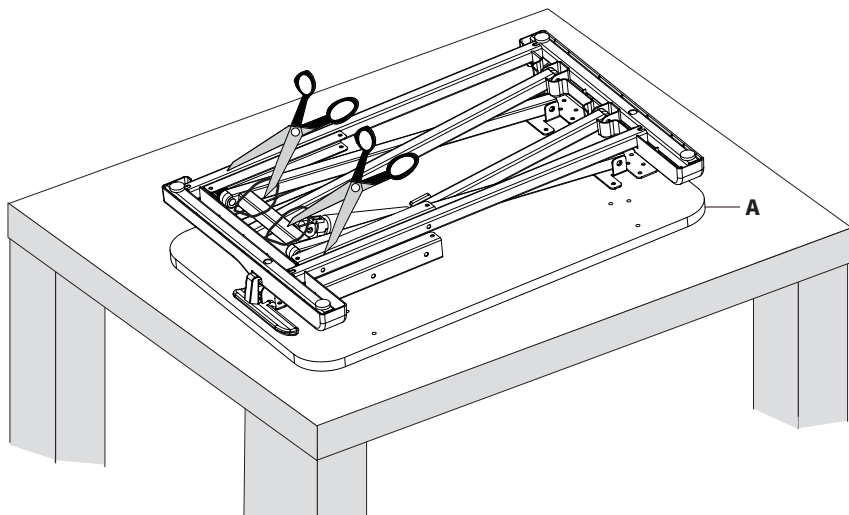
STEP 1

Carefully remove the Desk (**A**) from the packaging.

! Hold the bottom with both hands. Uneven force may cause frame misalignment.



Place the Desk (**A**) upside down on a protective surface and use a scissors to cut the shipping ties.

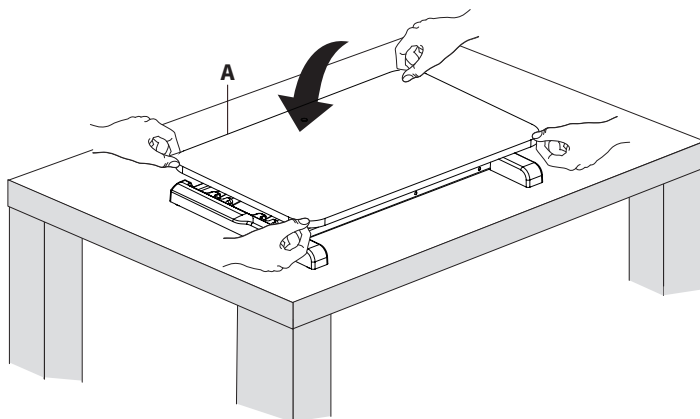


****Warning****

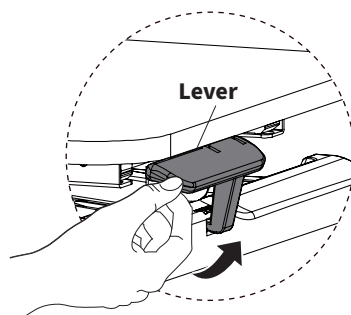
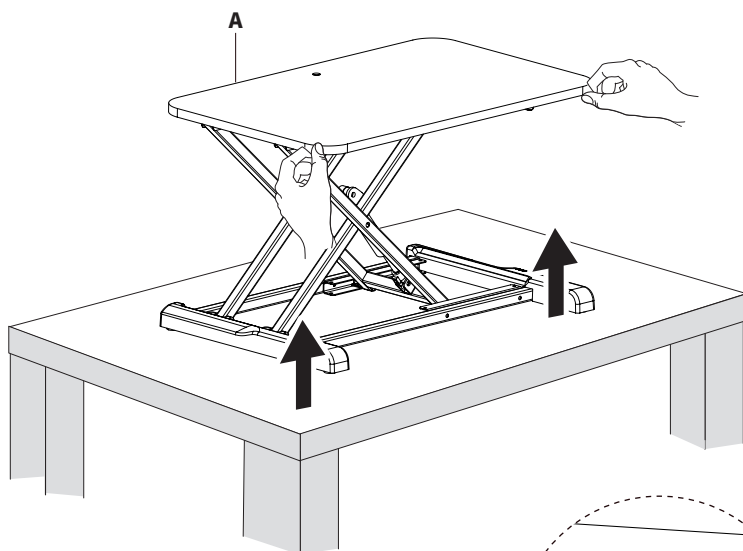
DO NOT press the handle
until the desk is flipped upright.

STEP 2

Flip the Desk (**A**) upright.



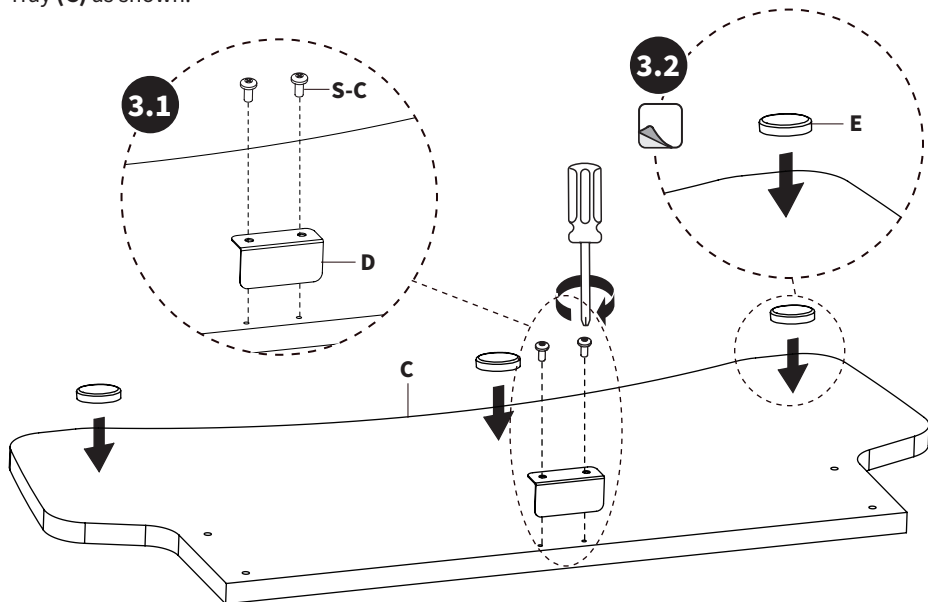
Pull up on the **Lever** to raise the Desk (**A**) to its highest position.



STEP 3

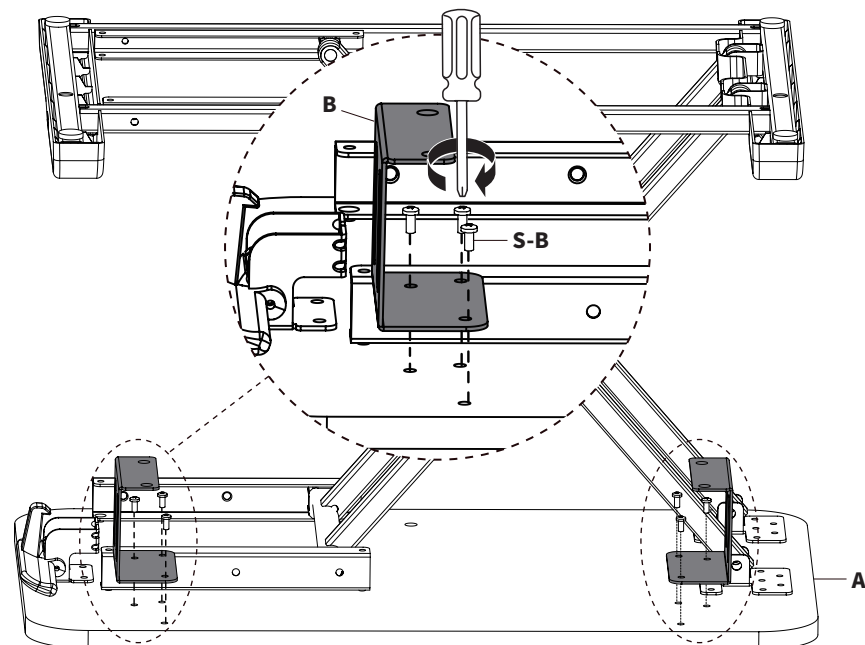
3.1 Attach the Stopper (**D**) to the bottom of Tray (**C**) using M4x10mm Roundhead Screws (**S-C**) and a Phillips screwdriver.

3.2 Remove the adhesive backing from Pads (**E**) and apply to the underside of Tray (**C**) as shown.



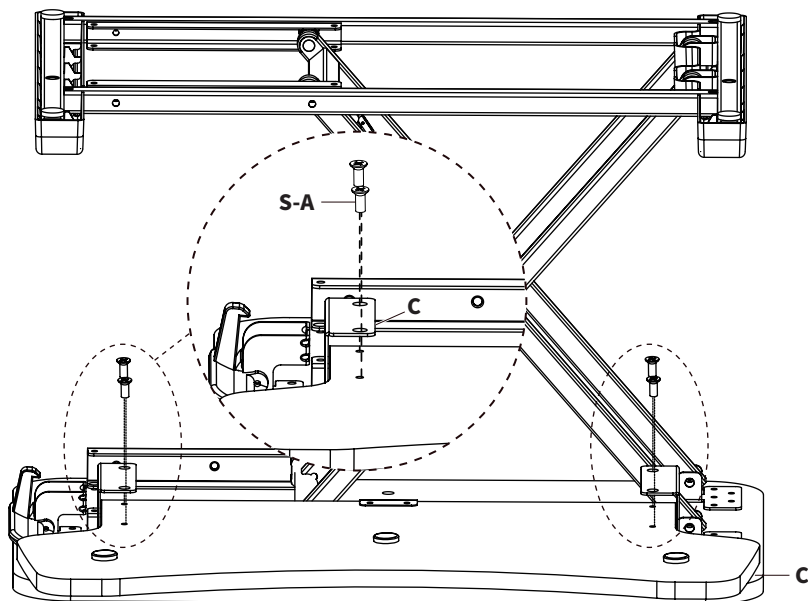
STEP 4

Attach the Brackets (**B**) to underside of Desk (**A**) using M5x12mm Roundhead Screws (**S-B**) and a Phillips screwdriver.



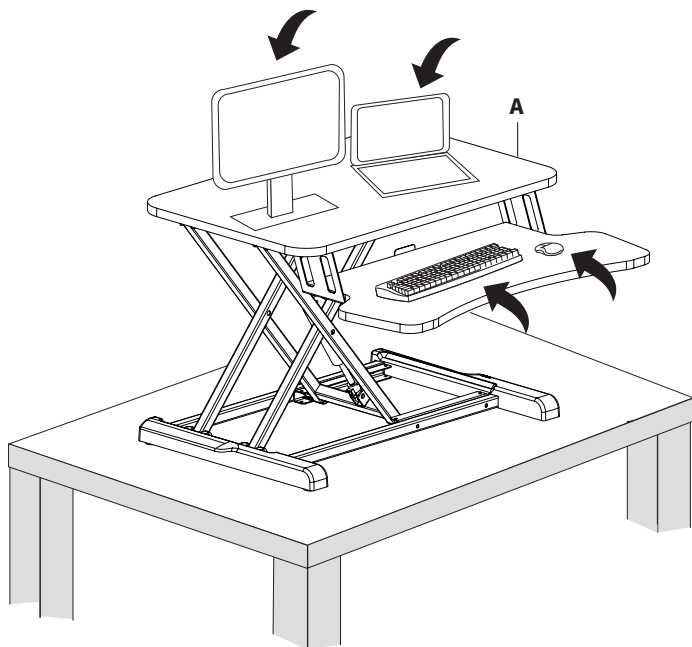
STEP 5

Attach the Tray (**C**) to the Brackets (**B**) using M5x12mm Flathead Screws (**S-A**) and a Phillips screwdriver.



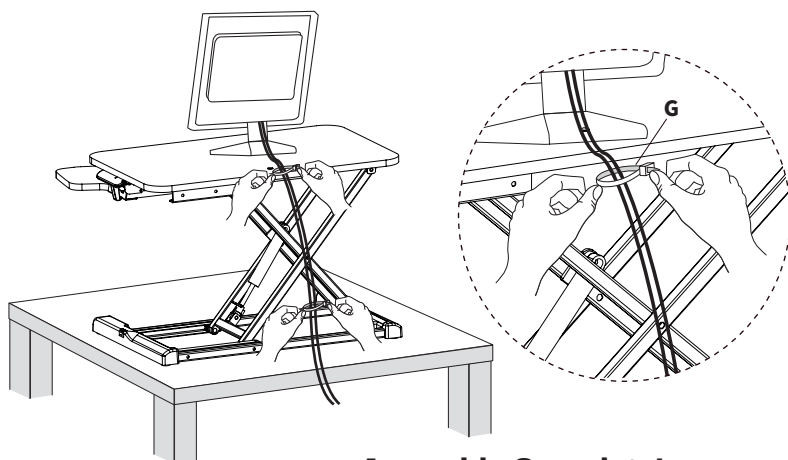
STEP 6

Place devices onto the Desk (**A**).



STEP 7

Organize cables using the Zip Ties (G).



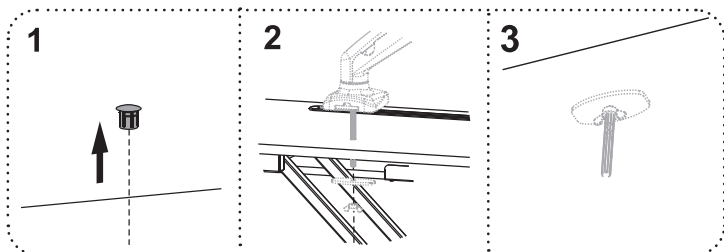
- Assembly Complete! -

Grommet Option

This desk riser features a pre-drilled grommet hole for installing a monitor mount directly to desk surface.

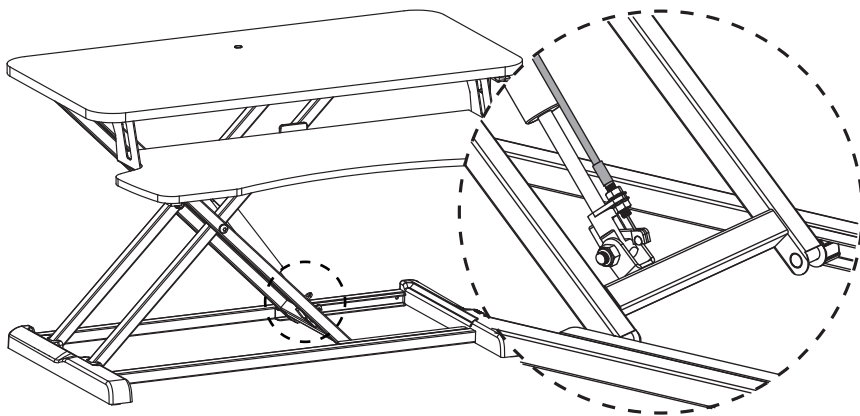


To utilize this feature, you will need to remove the plug from the top surface of the riser. Secure your mount using a grommet mounting method, using the hardware and assembly steps from your monitor mount.

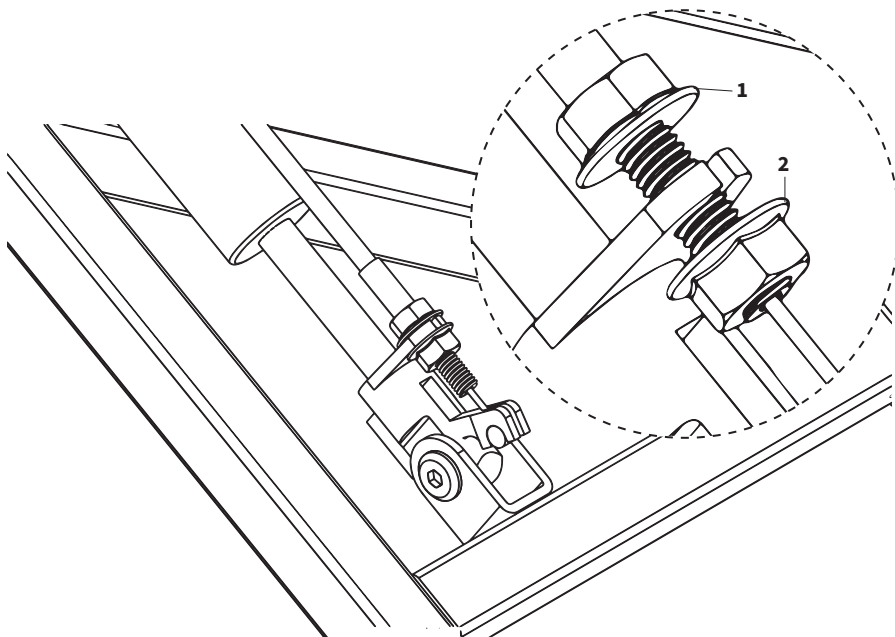


Tension Adjustment

If your desk riser lifts up or down too easily, or is too difficult, the gas spring cable can be adjusted to your desired tension. The adjustment is located at the base of your riser.

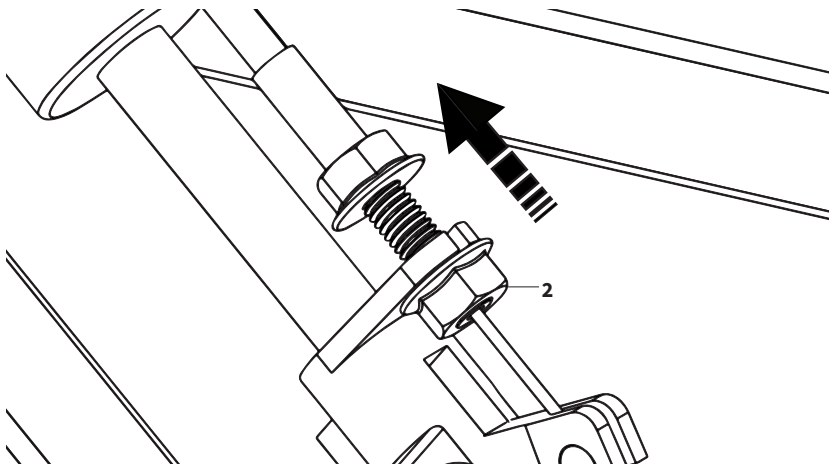


Start by loosening the Upper **(1)** and Lower **(2)** Nuts using an adjustable wrench. Loosen Nuts until they are both on the opposite ends of the Gas Spring Cable.

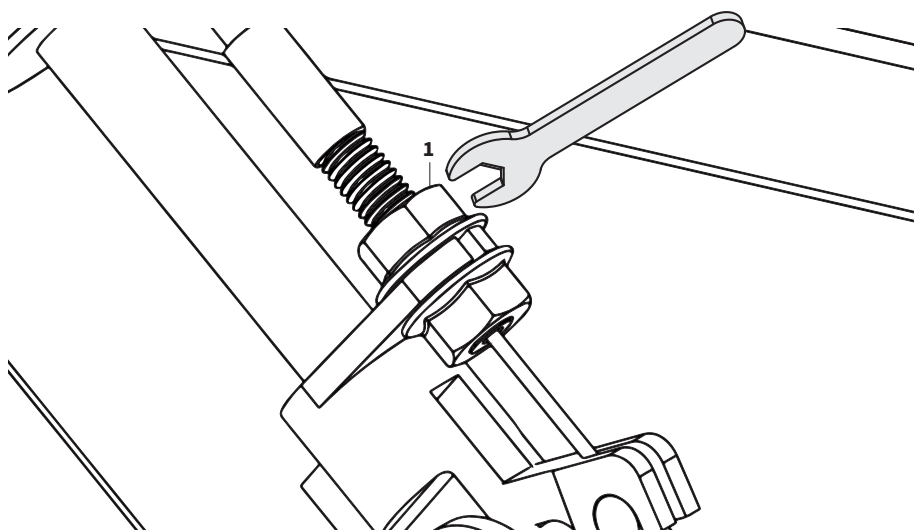


1. Desk Is Difficult to Raise/Lower [How to Increase Tension]

If the desk feels difficult to raise and lower, you will need to increase the Gas Spring Cable tension. Gently pull the cable away from the Lever until the Inner Nut **(2)** is firmly pressed against the middle divider.

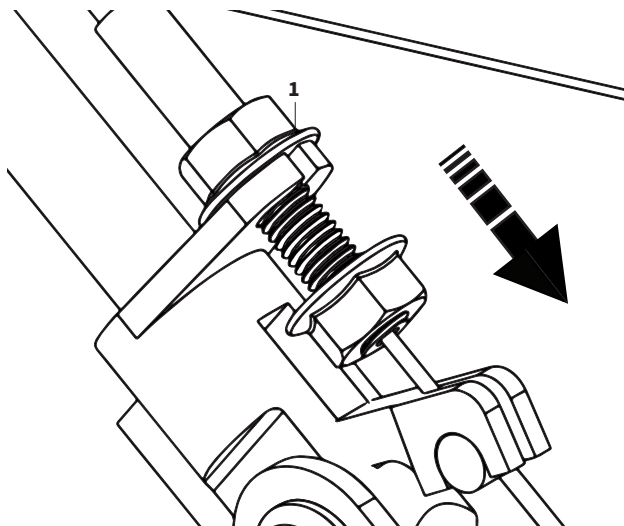


Tighten Upper Nut **(1)** until it firmly holds the cable in its position, as shown below.

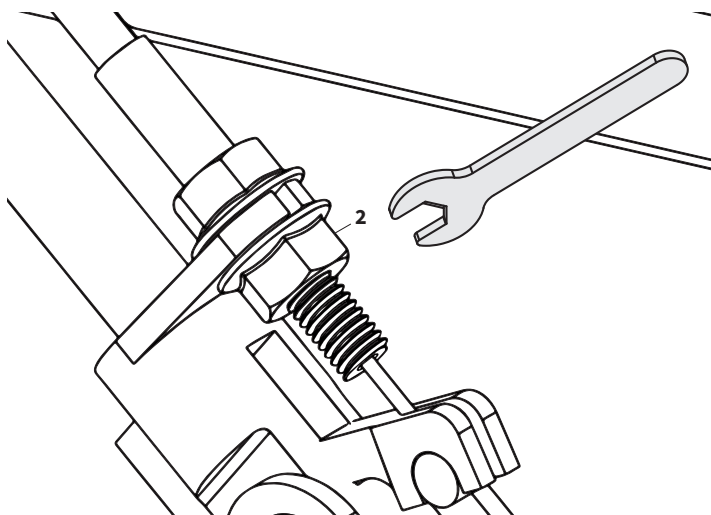


2. Desk Raises/Lowers Too Easily [How to Decrease Tension]

If the desk is raising or lowering without the handle being pressed, the tension will need loosened. Gently push the cable down towards the lever until the Upper Nut (**1**) is firmly pressed against the middle divider.



Tighten Lower Nut (**2**) until it firmly holds the cable in its position, as shown below.





Need Help? **We're Here For You**

Monday-Friday from 7am-7pm CST
Saturday 8am-4pm CST



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