

# How to get started on Amazon Easy Ship - Handbook



## Scenario:

- 1) For new sellers with an eligible address in Singapore, you will be auto-enrolled to Amazon Easy Ship. For how to manage Amazon Easy Ship orders and settings please refer from page [11](#) to [29](#) for settings and orders management
- 2) For existing sellers, if your account is enrolled to Amazon Easy Ship, you may refer from page [11](#) to [29](#) for settings and orders management
- 3) If your account is not enrolled to Amazon Easy Ship, you may refer starting from page [4](#) to get enrolled

- 1. Registration process**
- 2. Amazon Easy Ship Settings**
- 3. Manage Orders**
- 4. Schedule pickup – Single shipment**
- 5. Schedule pickup – Bulk shipment**
- 6. Order Details**
- 7. Opt-Out**

## **1. Registration process**

2. Amazon Easy Ship Settings

3. Manage Orders

4. Schedule pickup – Single shipment

5. Schedule pickup – Bulk shipment

6. Order Details

7. Opt-out

# Registration Process Method I (1/1)



During Registration, sellers with eligible address in Singapore **will be** opted-in for Amazon Easy Ship. Please read through the [Amazon Easy Ship Service Terms](#). Sellers may opt-out from [Amazon Easy Ship Settings](#) page

amazon seller central Settings

### Business information

**Business location** ⓘ

Singapore ▼  
*If you don't have a business, enter your country of residence.*

**Business type**

State-owned business ▼

**i** Please ensure your business type selection is correct.  
You have selected that you are registering as a **State-owned** business which is a business that is either wholly or partially owned and operated by a government.

*An incorrect selection may affect the status of your account.*

Business Name, used to register with your state or federal government

Business name as it appears on business registration document

I confirm my business location and type are correct, and I understand that this information cannot be changed later.

By clicking 'Agree and continue', you agree to the Amazon Services Business Solutions Agreement, Amazon's Privacy Notice and Amazon Easy Ship Service Terms. If you use the selling services offered in Amazon's stores other than in Singapore, you also agree to the additional terms listed on the International Selling Agreements page with respect to those services.

#### FAQ

What if my country is not listed? ▶

Why do I need to provide my 'Business Type'? ▶

Which stores am I registering in? ▶

Do I need to open an account for multiple stores at the same time? ▶

What are the terms and conditions I am agreeing to? ▶

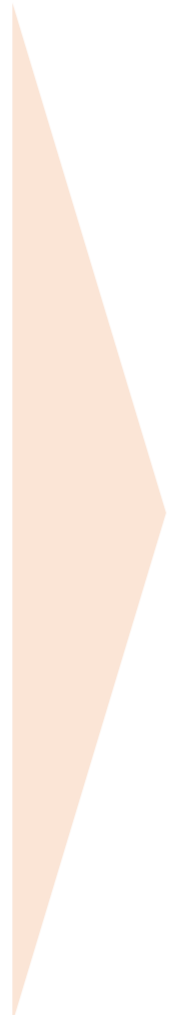
# Registration Process Method II (1/2)

**Existing Sellers** with an **eligible** Singapore address may register for Amazon Easy Ship themselves.

Seller may go to Account's Shipping settings: [https://sellercentral.amazon.sg/sbr/ref=xx\\_shipset\\_dnav\\_xx#settings](https://sellercentral.amazon.sg/sbr/ref=xx_shipset_dnav_xx#settings)

Messages | Help | Settings

- Logout
- Use new navigation
- Account Info
- Notification Preferences
- Login Settings
- Return Settings
- Gift Options
- Shipping Settings**
- Tax Settings
- User Permissions
- 20 User permissions history
- Your Info & Policies



## Shipping Settings [Learn more](#) | [Take the tour](#)

General Shipping Settings | Self-Ship Template

Default shipping address		Edit
Address name	A1XWS9NUZG9WXD	
Full address	Singapore,5710,test,test,test test	
Time zone	(UTC+8:00) Asia/Singapore	

Order Fulfillment Settings		Edit
General Fulfillment Settings	<b>Premium Shipping Option (one day, two day delivery)</b>	Order Cut-off Time: 06:00 PM
	<b>Domestic Standard Delivery with same day (0 day) handling time</b>	Order Cut-off Time: 06:00 PM
	<b>Operating Days</b> Monday, Tuesday, Wednesday, Thursday, Friday, Saturday <b>For manual templates</b> Monday through Saturday will be considered as a delivery day unless you set Saturday as non-operational day	

Handling Time		Edit
Default Handling Time	1 day	<a href="#">What is default handling time?</a>
<b>NEW</b> Order-handling capacity		<a href="#">What is order-handling capacity?</a>

Holidays		Edit
2023	Deepavali - 12/11/2023 - 13/11/2023 Christmas Day - 25/12/2023	<a href="#">Learn More</a>

**Ship through**  
You currently ship through only **Self Ship**.

I am interested in Amazon Easy Ship [Learn more](#). Please refer to the [Amazon Easy Ship Terms and Conditions](#).  
Amazon will pick up orders from your registered pickup address and deliver them to the customer.  
Amazon Easy Ship does not support delivery for certain products like heavy bulky, oversize and certain dangerous goods. For further details about product restrictions on Amazon Easy Ship, click [Learn more](#)

Opt-in

# Registration Process Method II (2/2)



If you are a self-ship seller, you will see the 'I am interested in Amazon Easy Ship' opt in option at the end of the 'General shipping settings' page. Click 'Opt-in' to start the registration process. During registration, you will be asked for the postcode of your preferred pick up location. The steps involved in the registration are shown in the next few slides.

	Deepavali - 24/10/2022 Christmas Day - 25/12/2022
2023	New Year - 01/01/2023 Christmas Day - 25/12/2023

## Ship through

You currently ship through only **Self Ship**.

"I am interested in Amazon Easy Ship [Learn more](#). Please refer to the [Amazon Easy Ship Service Terms](#) before Opt-in.

After opting-in, if you would like to opt out of the Amazon Easy Ship service, please visit the [opt-out page](#). Please note that opt out requests may take up to two business days to process. "

Amazon will pick up orders from your registered pickup address and deliver them to the customer.

Amazon Easy Ship does not support delivery for certain products like heavy bulky, oversize and certain dangerous goods. For further details about product restrictions on Amazon Easy Ship, click [Learn more](#)

Opt-in

Use this link to start the registration process for Amazon Easy Ship: <https://sellercentral.amazon.sg/easyship/panjeekaran/accountSettings>

## Amazon Easy Ship Settings [Learn more](#)

Set your Amazon Easy Ship setting here

### Pickup address

Provide the address where your shipments will be picked up from for delivery to customers

#### Postal code

Please enter your postal code to check if Amazon Easy Ship service is available for your address

Verify

#### Note:

- Amazon Easy Ship does not support multiple locations at this time. Only register if you can ship all your orders from a single location
- By opting into Self Ship along with Amazon Easy Ship, you will need to self-ship any orders that are not eligible (Such as heavy/bulky items and certain prohibited dangerous goods) for the Amazon Easy Ship service. All remaining orders will be shipped using Amazon Easy Ship.
- You can choose to stop using Amazon Easy Ship at any time. Your use of Amazon Easy Ship does not affect your ability to register your products in the Fulfilment by Amazon (FBA) service.
- If you encounter an error that says your postal code is not eligible, it could be because the postal code that you keyed in is different from the postal code you provided in your shipping setting template (ship from location). Please contact Seller Support for investigation and be patient with us.

# Registration Process Method III (2/4)

If your postcode is within coverage, you will be allowed to proceed with the registration.

## Amazon Easy Ship Settings [Learn more](#)

Set your Amazon Easy Ship setting here

### Pickup address ^

Provide the address where your shipments will be picked up from for delivery to customers

Postal code

Amazon Easy Ship is available for your postal code. Please provide your pickup address below.

Contact name

Address 1

Address 2 optional

City

State

Country

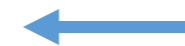
Phone number:  Extension optional

By clicking in the Save button below, I declare that I have read and agree with Amazon Easy Ship Service Terms.

*Please make sure that you read this section and [the Amazon Easy Ship Service Terms](#) before you click 'Save'.*

*Once you press 'Save' you will be registered on Amazon Easy Ship and will start getting orders for scheduling pick ups. **Please do not arrange offline self-ship for these orders.***

*For orders that are not eligible for Amazon Easy Ship, you can still confirm shipment by arranging your own self-ship. Please refer to [Product restriction help page](#) for more detail.*



# Registration Process Method III (3/4)



Fill in the remaining details to confirm preferences.

### Pickup address

Provide the address where your shipments will be picked up from for delivery to customers

**Jim Chen** [Edit](#)

1 Straits Blvd, #11-03D Singapore Chinese Cultural Centre

Singapore  
Singapore  
SINGAPORE  
018906  
68205382

### Pickup slot preference

Select your preferable pick up slot here. The selected slot will be assigned to you for your Amazon Easy Ship pickups.

9 AM - 6 PM  9 AM - 12 PM  12 PM - 3 PM  3 PM - 6 PM [Save](#)

### Package dimensions preferences

Create custom package dimensions here. These will available to you while scheduling orders.

Package name	Length	Width	Height		
<input type="text" value="Standard box"/>	<input type="text" value="100"/> cm	<input type="text" value="25"/> cm	<input type="text" value="10"/> cm	Default	<a href="#">Save</a> <a href="#">Delete</a>

[Add a new package](#)

### Printing preference for API-based and bulk scheduling

Select the way you want to download your shipping labels and invoices after bulk scheduling.

One shipping label per sheet  Multiple shipping labels per sheet [Save](#)

- **Pickup slot preference** - Currently, we support 4 pick up slots: 9AM-6PM, 9AM-12PM, 12PM-3PM, 3PM-6PM per business day.
- **Package dimensions preferences** – you can save custom package sizes here.
- **Print setting preference** – choose either single or multiple labels per sheet option.
- *Save each setting individually.*

# Registration Process Method III (4/4)

Once you register, you should be able to see 'Amazon Easy Ship settings' under the 'Account info' page. You can change your warehouse location/other settings by clicking on the 'Amazon Easy Ship settings' link.

Search

Add your favourite pages here by clicking this icon in the navigation menu.

Account Info

- Global accounts
- Notification Preferences
- Login Settings
- Return Settings
- Gift Options
- Shipping Settings
- Tax Settings
- User Permissions
- User permissions history
- Your Info & Policies
- Logout

**Payment Information**

- Bank Account Information
- Charge Method
- Charge Method for Advertising

**Business Information**

- Business Address
- Language for feed processing report
- Legal Entity
- Merchant Token
- Manage Your Brands
- Display Name

**Shipping and Returns Information**

- Return Address
- Shipping Settings
- Amazon Easy Ship Settings
- International Returns Providers

**Tax Information**

- ABN/VAT/GST Registration Numbers
- RFC ID

**FAQ**

- [I signed up for an account by mistake. How do I close the account?](#)
- [I am taking time off \(holidays\). How do I manage my listings?](#)
- [Why are my items no longer for sale?](#)
- [Why did my credit card have an error message? What information do I need to update?](#)

**Account management**

- Notification Preferences
- Login Settings
- User Permissions
- Company Logo
- Close account

1. Registration process

**2. Amazon Easy Ship Settings**

3. Manage Orders

4. Schedule pickup – Single shipment

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7. Opt-out

# Amazon Easy Ship Shipping Settings (1/2)



Post registration you will be able to access Amazon Easy Ship shipping settings under 'Shipping Settings' page. On this page, you can configure buyer facing shipping fee.

Unlike, self-ship, you do not need to create/fill any templates for Amazon Easy Ship. Amazon will manage Transit Time for your shipments based on your shipping location.

amazon seller central | Search

Add your favourite pages here by clicking this icon in the navigation menu.

## Shipping Settings [Learn more](#) | [Take the tour](#)

[General Shipping Settings](#) | **Amazon Easy Ship** | [Self-Ship Template](#)

Amazon Easy Ship Deliverable Region and Shipping Times are pre-configured. You can configure buyer shipping charge (the price your customers pay for shipping). [Learn more](#)  
To edit your Amazon Easy Ship preferences, including your package pickup location, click [here](#)

### Easy Ship Configuration

Standard delivery			
Regions	Transit Time excluding handling time	Bands	
Standard items (Amazon configured region)	Dynamic	S\$0.00 to S\$1.50	
		S\$1.51 to above	S\$2.00

- Account Info
- Global accounts
- Notification Preferences
- Login Settings
- Return Settings
- Gift Options
- Shipping Settings**
- Tax Settings
- User Permissions
- User permissions history
- Your Info & Policies
- Logout

**Note:** if you plan to charge buyers for shipping fees then please add your charges as soon as you register for Amazon Easy Ship

# Amazon Easy Ship Shipping Settings (2/2)



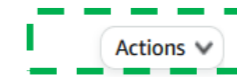
## Shipping Settings [Learn more](#) | [Take the tour](#)

General Shipping Settings | **Amazon Easy Ship** | Self-Ship Template

1

Amazon Easy Ship Deliverable Region and Shipping Times are pre-configured. You can configure buyer shipping charge (the price your customers pay for shipping). [Learn more](#)  
To edit your Amazon Easy Ship preferences, including your package pickup location, click [here](#)

### Easy Ship Configuration



*By clicking on 'Actions' button you will be able to configure shipping fee for your customers*

Configuration name: Easy Ship Configuration

- Rate Model:  **Per Item / Weight-Based**  
[Learn more](#) Shipping rates are per item or per kilogram plus a fixed per shipment charge.
- Price Banded**  
Shipping rates are determined by the total amount of the order.

2

Regions and Fees: [Learn more](#)

### Domestic Shipping

Standard delivery

Regions	Transit Time excluding handling time	Shipping fee
Standard items (Amazon configured region)	Dynamic	S\$ 1.00 per order plus S\$ 0.00 per <input type="text" value="Item"/> <input type="text" value="Kg"/>

Cancel Save

For more details on Amazon Easy Ship Shipping settings, please refer to this help page:  
<https://sellercentral.amazon.sg/help/hub/reference/G201856140>

1. Registration process
2. Amazon Easy Ship Settings
- 3. Manage Orders**
4. Schedule pickup – Single shipment
5. Schedule pickup – Bulk shipment
6. Order Details
7. Opt-out

If you are using Amazon Easy Ship, all your eligible ASINs will automatically start receiving orders from eligible delivery locations. Orders received from customers outside of Amazon Easy Ship's delivery zone or [for products not eligible for Amazon Easy Ship](#) should be self-shipped by you.

Manage Orders [Find out more](#) | [Video tutorials](#)

Seller fulfilled **1 Amazon Easy Ship** | **Self Ship** ← *Self-ship orders are managed in a separate tab*

1 Pending | **1 Unshipped** | Cancelled | Sent [View FBA orders >](#)

Quick Filters: **0 Ship by today** | **0 Premium unshipped** | **0 Verge of Late Shipment** | **0 Verge of cancellation**

Refine by:

- Needs attention**
  - Verge of cancellation
  - Verge of Late Shipment
- Ship by date**
  - All dates
  - Ship by today
  - Ship by tomorrow
- Shipping service**
  - Premium
- Payment method**
  - Convenience store payment

Hide Filters **1 orders** Last 7 days Last 7 days Ship-by date (ascending) 50 Set Table Preferences Refresh

Action on 0 selected: Schedule pickup(s) Print Packing Slip(s)

<input type="checkbox"/>	Order date	Order details	Image	Product name	Customer option	Order Status	Action
<input type="checkbox"/>	<b>54 minutes ago</b> 16/08/2023 9:36 am SGT	<b>250-8518901-5804658</b> Buyer name: <b>taymila</b> Fulfillment method: Seller Sales channel: Amazon.sg		<b>Key Lock Box Wall Mounted, 4 Digit Combination Lock Box for House Key Weatherproof Safe Security Key Storage Lock Box for Outside Realtors Garage Spare Keys (Grey)</b> ASIN: B081GNBQ3K SKU: Easyship_4 Quantity: 1 Item subtotal: S\$1.00	<b>Standard</b> Ship by date: 17 Aug 2023 Deliver by date: 21 Aug 2023	<b>Unshipped (1)</b>	<span>Schedule pickup</span> <span>Print packing slip</span> <span>Cancel order</span>  <span>More information</span>

←Previous **1** Next→  
Showing orders 1 - 1 of 1 total orders.

Results per page: 50

Select 'Schedule pickup' link for Amazon Easy Ship orders to select time slot for pickup

**Note:** Sellers need to ensure orders are handed over to the assigned carrier on or before the 'ship by date' to avoid late deliveries. To make sure you meet this deadline, please process the orders at least one day prior to ship by date.

**For more details, please refer to these help pages**  
Product restrictions: <https://sellercentral.amazon.sg/help/hub/reference/G201381980>  
Delivery restrictions: <https://sellercentral.amazon.sg/help/hub/reference/G201438450>

1. Registration process
2. Amazon Easy Ship Settings
3. Manage Orders
- 4. Schedule pickup – Single shipment**
5. Schedule pickup – Bulk shipment
6. Order Details
7. Opt-out

# Schedule pickup – single shipment (1/2)


1

## Schedule Pickup [Learn more](#)

Order ID: 250-2306005-3743854

Shipping from:	Shipping to:
<input type="text"/>	<input type="text"/>

### 1. Order details

	<b>Park Tool AWS-7 3-Way Hex and Torx Compatible Wrench</b> ASIN: B005R638TC SKU: easyship_3	<b>Price</b> (inclusive of tax) <b>SGD 1.0</b>	<b>Quantity</b> <b>1</b>
---	--	--	-----------------------------

### 2. Package details

Package weight	<input type="text" value="90.01"/> grams				
Package dimensions	<input type="text" value="Enter new package dimensions"/>				
Length	<input type="text" value="19"/> cm	Width	<input type="text" value="15"/> cm	Height	<input type="text" value="3"/> cm
Package identifier <sup>i</sup>	<input type="text" value="250-2306005-3743854"/>				

Get slots

Input the dimensions/weight of the package you are going to ship, not the dimensions of the ASIN. Click on 'Get slots' to get the available slot and the estimated Amazon Easy Ship fee.


2

## Schedule Pickup [Learn more](#)

Order ID: 250-2306005-3743854

Shipping from:	Shipping to:
<input type="text"/>	<input type="text"/>

### 1. Order details

	<b>Park Tool AWS-7 3-Way Hex and Torx Compatible Wrench</b> ASIN: B005R638TC SKU: easyship_3	<b>Price</b> (inclusive of tax) <b>SGD 1.0</b>	<b>Quantity</b> <b>1</b>
---	--	--	-----------------------------

### 2. Package details

Package weight	<input type="text" value="90.01"/> grams				
Package dimensions	<input type="text" value="Enter new package dimensions"/>				
Length	<input type="text" value="19"/> cm	Width	<input type="text" value="15"/> cm	Height	<input type="text" value="3"/> cm
Package identifier <sup>i</sup>	<input type="text" value="250-2306005-3743854"/>				

### 3. Pickup slot

Pickup slot	Pickup date	Pickup time
	<input type="text" value="Thu, 06 Jan 2022"/>	<input type="text" value="12:00 PM - 3:00 PM"/>
	<input type="text" value="Fri, 07 Jan 2022"/>	
<b>Total Amazon Easy Ship Fee</b> <a href="#">Learn more</a>	Amazon Easy Ship Fee	SGD 3.42

Please verify above details and ship all the items in a single package.

Schedule pickup

Click on 'Schedule pickup' to receive confirmation and print shipping label.

**Note:** Currently, we offer pickup slot options across 2 business days (9AM – 6PM/9AM-12PM/12PM-3PM/3PM-6PM) for the same business day or the next business day. **Please make sure to schedule your pickups 2 hours before your preferred pick up slot.**

# Schedule pickup – Single shipment (2/2)

1

## Print Documents

✓ Your pickup has been scheduled

Order ID: 250-5147401-7527839

### Documents required for your delivery

Shipping Label



Print Shipping Label and paste it on the package

Print

Manage Orders

Click on 'Print' to print the shipping label

2

The screenshot shows a Mozilla Firefox browser window with the URL <https://sellercentral.amazon.sg/easyship/shipping-label?labelID=amzn1.tortuga.3.51289b31-2caf-4>. The page displays a shipping label preview for J&T EXPRESS. The label includes the following information:

- Dimensions: 48.3 x 35.4 x 29.8
- Weight: 0.05 Kgs
- Package ID: Pkg 1 of 1
- Item ID: ITAM700000070
- Amazon.sg logo
- Destination: Desc - Park Tool AWS-7 3-Way Hex and Torx Compatible Wrench
- Four QR codes for tracking

The print dialog box is open, showing the following settings:

- Destination: Save to PDF
- Orientation: Portrait
- Pages: All
- Color mode: Color
- Buttons: Save, Cancel

1. Registration process
2. Amazon Easy Ship Settings
3. Manage Orders
4. Schedule pickup – Single shipment
- 5. Schedule pickup – Bulk shipment**
6. Order Details
7. Opt-out

# Schedule pickup – Bulk shipment (1/3)

To schedule orders in bulk, select all the orders you want to schedule and click on 'Schedule pickup' as highlighted below.

Manage Orders [Find out more](#) | [Video tutorials](#) Order ID  Search

Seller fulfilled

0 Pending **2 Unshipped** Cancelled Shipped [View FBA orders >](#)

Quick Filters: [Ship by today](#) [Premium unshipped](#) [Self Ship](#)

Refine by:

- Ship by date**
  - All dates
  - Ship by today
  - Ship by tomorrow
- Shipping service**
  - Premium
- Payment method**
  - Convenience store payment
- Shipment Status**
  - At Destination FC
  - At Origin FC
  - Damaged in Transit
  - Delivered to Buyer
  - Label Cancelled

**Hide Filters** **2 orders** Last 30 days Last 30 days Order date (descending) 50 Set Table Preferences Refresh

Action on 2 selected: **Schedule pickup** Print packing slip Confirm shipment

<input checked="" type="checkbox"/>	Order date	Order details	Image	Product name	Customer option	Order Status	Action
<input checked="" type="checkbox"/>	6 hours ago 09/01/2022 6:52 pm SGT	<b>250-2788699-2015032</b> Buyer name: lanyanga+testSGProd@amazon.com Fulfilment method: Seller Sales channel: Amazon.sg		Key Lock Box Wall Mounted, 4 Digit Combination Lock Box for House Key Weatherproof Safe Security Key Storage Lock Box for Outside Realtors Garage Spare Keys (Grey) ASIN: B081GNBQ3K SKU: Easyship_4 Quantity: 1 Item subtotal: S\$1.00	Standard Ship by date: 10 Jan 2022 to 11 Jan 2022 Deliver by date: 11 Jan 2022 to 12 Jan 2022	Unshipped (1)	<b>Schedule pickup</b> <span>Print packing slip</span> <span>Cancel order</span> <span>More information</span>
<input checked="" type="checkbox"/>	6 hours ago 09/01/2022 6:51 pm SGT	<b>250-1365568-8079066</b> Buyer name: lanyanga+testSGProd@amazon.com Fulfilment method: Seller Sales channel: Amazon.sg		Park Tool AWS-7 3-Way Hex and Torx Compatible Wrench ASIN: B005R638TC SKU: easyship_3 Quantity: 1 Item subtotal: S\$1.00	Standard Ship by date: 10 Jan 2022 to 11 Jan 2022 Deliver by date: 11 Jan 2022 to 12 Jan 2022	Unshipped (1)	<b>Schedule pickup</b> <span>Print packing slip</span> <span>Cancel order</span> <span>More information</span>

**Note:** Please only select Amazon Easy Ship orders before clicking 'Schedule pickup'. Selecting self-ship orders will lead to an error.

# Schedule pickup – Bulk shipment (2/3)

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Add your favourite pages here by clicking this icon in the navigation menu. Hide

1

## Schedule pickup in Bulk

Cancel and go back to Manage Orders

Schedule pickup for 2 orders.

No. of Orders : 2      Shipment Service : Standard      Wed, Jan 12 09:00 AM - 12:00 PM

Schedule handover

Click on the suggested time slot to see your orders

Help | Program Policies | English | Download the Amazon Seller mobile app

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2

## Schedule pickup in Bulk

Cancel and go back to Manage Orders

Schedule pickup for 2 orders.

No. of Orders : 2      Shipment Service : Standard      Wed, Jan 12 09:00 AM - 12:00 PM

Order details	Weight	Dimensions	Package Settings
 <a href="#">250-2788699-2015032</a> Key Lock Box Wall Mounted, 4 Digit Combination Lock Box for House Key Weatherproof Safe Security Key Storage Lock Box for Outside Realtors Garage Spare Keys (Grey) SKU : Easyship_4   Quantity : 1	522 g	12.7 x 10.01 x 5.21 cm	Package dimensions Remove
 <a href="#">250-1365568-8079066</a> Park Tool AWS-7 3-Way Hex and Torx Compatible Wrench SKU : easyship_3   Quantity : 1	90.01 g	19 x 15 x 3 cm	Package dimensions Remove

Schedule handover

Click on 'Schedule pickup' to schedule your pickup

# Print shipping labels – Bulk shipment (3/3)



Once the bulk pick up schedule is processed (takes few minutes after clicking 'refresh'), please download the shipping labels by clicking 'Download Shipping Labels' under Actions.

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## Upload Order Related Files

Make changes to orders in bulk by uploading the following files.

Please ensure that you do not ship any prohibited products (such as hazardous materials) and adhere to the Amazon Easy Ship packaging and labelling requirements.

Shipping Confirmation Adjustments Order Cancellation **Bulk Pickup Scheduling**

### Review Bulk Scheduling Requests

View the status of your last 10 bulk scheduling requests. If the processing report indicates any errors, modify your bulk request on Manage Your Orders and try again. [Learn more](#)

Date & Time	Batch ID	Status/Results	Actions
4/01/22 9:26:56 AM AEDT	50010018995	Status: Done Number of records processed from this upload: 2 Number of records that were activated: 2 Number of records with errors: 0 Number of records with warnings: 0	<a href="#">View Processing Report</a> <a href="#">Download Shipping Labels</a>
30/12/21 2:44:00 PM AEDT	50006018991	Status: Done Number of records processed from this upload: 3 Number of records that were activated: 3 Number of records with errors: 0 Number of records with warnings: 0	<a href="#">View Processing Report</a> <a href="#">Download Shipping Labels</a>
30/12/21 2:25:03 PM AEDT	50005018991	Status: Done Number of records processed from this upload: 4 Number of records that were activated: 4 Number of records with errors: 0 Number of records with warnings: 0	<a href="#">View Processing Report</a> <a href="#">Download Shipping Labels</a>

Help Program Policies English Download the Amazon Seller mobile app © 1999-202

This screenshot is only an example and you will see Singapore time and Singapore currency in your Singapore seller central account.

1. Registration process
2. Amazon Easy Ship Settings
3. Manage Orders
4. Schedule pickup – Single shipment
5. Schedule pickup – Bulk shipment
- 6. Order Details**
7. Opt-out

# Order Details (1/3)



Once the orders are scheduled for pickup, you will be able to 'Waiting for pick-up' as the order status.

Manage Orders [Learn more](#) | [Video tutorials](#) Order ID  Search

Seller fulfilled

0 Pending 1 Unshipped Cancelled **Shipped** [View FBA orders >](#)

Quick Filters: [Self Ship](#)

**Hide Filters** 3 orders Last 180 days Date Range: Last 180 days Order date (descending) Results per page: 100 Set Table Preferences Refresh

Action on 0 selected: Print packing slip

<input type="checkbox"/>	Order date	Order details	Image	Product name	Customer option	Order Status	Actions
<input type="checkbox"/>	16 hours ago 04/01/2022 4:14 pm AEDT	<b>250-5228601-2219808</b> Buyer name: Sanchit Fulfillment method: Seller Sales channel: Amazon.com.au		Pilot Ballpoint Stick Medium Pilot BP-S Ballpoint Stick Medium (1.0mm) - Blue (BP-S-M-L), Blue, 1 (BP-S Medium - Blue) (30577) ASIN: B00SYCAG1E SKU: Test_ASIN Quantity: 1 Item subtotal: A\$2.00	Standard Ship by date: 5 Jan 2022 Deliver by date: 12 Jan 2022	Waiting for pick-up	<span>Print packing slip</span> <span>Refund Order</span> <span>Cancel order</span>  <span>More information</span>
<input type="checkbox"/>	22 hours ago 04/01/2022 11:00 am AEDT	<b>250-7770604-4770258</b> Buyer name: Sanchit Fulfillment method: Seller Sales channel: Amazon.com.au		Pilot Ballpoint Stick Medium Pilot BP-S Ballpoint Stick Medium (1.0mm) - Blue (BP-S-M-L), Blue, 1 (BP-S Medium - Blue) (30577) ASIN: B00SYCAG1E SKU: Test_ASIN Quantity: 1 Item subtotal: A\$2.00	Standard Ship by date: 5 Jan 2022 Deliver by date: 12 Jan 2022	Waiting for pick-up	<span>Print packing slip</span> <span>Refund Order</span> <span>Cancel order</span>  <span>More information</span>
<input type="checkbox"/>	5 days ago 31/12/2021 5:50 pm AEDT	<b>250-3016904-6434259</b> Buyer name: Sanchit Fulfillment method: Seller Sales channel: Amazon.com.au		Pilot Ballpoint Stick Medium Pilot BP-S Ballpoint Stick Medium (1.0mm) - Blue (BP-S-M-L), Blue, 1 (BP-S Medium - Blue) (30577) ASIN: B00SYCAG1E SKU: Test_ASIN Quantity: 1 Item subtotal: A\$2.00	Standard Ship by date: 4 Jan 2022 Deliver by date: 11 Jan 2022	Waiting for pick-up	<span>Print packing slip</span> <span>Refund Order</span> <span>Cancel order</span>  <span>More information</span>

This screenshot is only an example and you will see Singapore time and Singapore currency in your Singapore seller central account.

By clicking on Order details for any order on the 'Manage Orders' page, you will see the tracking ID and the total fee. Clicking on the tracking ID will give you the tracking status of the order.

## Order details

Order ID: # 250-8492360-9171849 | Your Seller Order ID: # [Edit](#)

[Go back to List Orders](#)

[Print packing slip](#)

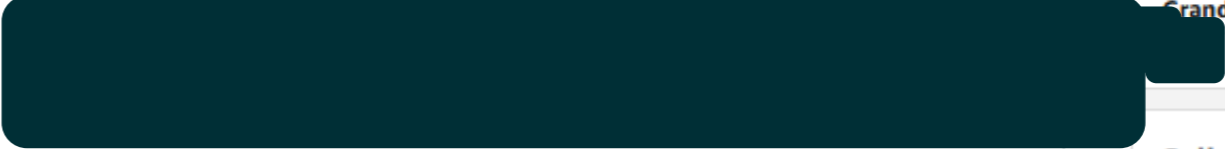
[Refund Order](#)

[Request a Review](#)

### Order summary

Ship by: **Tue, 4 Jan 2022 to Wed, 5 Jan 2022**      Shipping service: Standard  
Deliver by: Wed, 5 Jan 2022 to Thu, 6 Jan 2022      Fulfilment: Seller  
Purchase date: Mon, 3 Jan 2022, 1:16 pm SGT

### Ship to



### Sales proceeds

Payment methods: Gift certificate

Items total: SGD 1.00  
Shipping total: SGD 1.00  
**Grand total: SGD 2.00**

### Order contents

Status	Image	Product name	More information	Quantity	Unit price	Proceeds
Picked up		Park Tool AWS-7 3-Way Hex and Torx Compatible Wrench ASIN: B005R638TC SKU: easyship_3	Condition: New Order item ID: 53851768727574	1	SGD 1.00	Item subtotal: SGD 1.00 Shipping total: SGD 1.00 <b>Item total: SGD 2.00</b>

### Package 1

Action on package 1: [Reprint Label](#) [Print packing slip](#)

Ship date: Tue, 4 Jan 2022  
Carrier: AJTEX  
Shipping service: **Tracking ID: JTAMZ00000020**

Shipping label purchase

Pickup: Tue, 4 Jan 2022, 9:00 am SGT to 12:00 pm  
Package type: Package  
Dimensions (LWH): 48.3 x 35.6 x 20.3 CM  
Package weight: 0.0 KG 90.0 G  
Easy Ship Fee: SGD 5.35  
**Total shipping cost: SGD 5.35**

### Seller notes

For your records only, will not be displayed to the buyer.

### Manage Feedback

lanyanga+testSGProd@amazon.com has not left you feedback for this order yet.

Image	Product name	More information	Quantity	Proceeds
	Park Tool AWS-7 3-Way Hex and Torx Compatible Wrench ASIN: B005R638TC SKU: easyship_3	Condition: New Order item ID: 53851768727574	1	Item subtotal: SGD 1.00 Shipping total: SGD 1.00 <b>Item total: SGD 2.00</b>

By clicking on the tracking ID on the Order Details page, you will be able to see the status of the shipment. The example below shows tracking information of an order which was picked up by the carrier successfully and in transition.

## Delivery information

View the delivery tracking information for your shipment.

### Item(s) Shipped in Package

Product Details	Quantity Ordered	Quantity in this Shipment
<a href="#">Park Tool AWS-7 3-Way Hex and Torx Compatible Wrench</a> ASIN: B005R638TC SKU: easyship_3	1	1

Shipping details	
Ship date:	Tue, Jan 04, 2022 12:00 PM SGT
Tracking ID:	JTAMZ00000020

### Tracking information

Time	Location	Event details
Tue, Jan 04, 2022 08:10 PM SGT		Parcel arrived at a carrier facility
Tue, Jan 04, 2022 12:34 PM SGT		Item has been picked up by the carrier.
Tue, Jan 04, 2022 12:35 PM SGT		Carrier picked up the package.

[Return to order details](#)

1. Registration process
2. Amazon Easy Ship Settings
3. Manage Orders
4. Schedule pickup – Single shipment
5. Schedule pickup – Bulk shipment
6. Order Details
- 7. Opt-out**

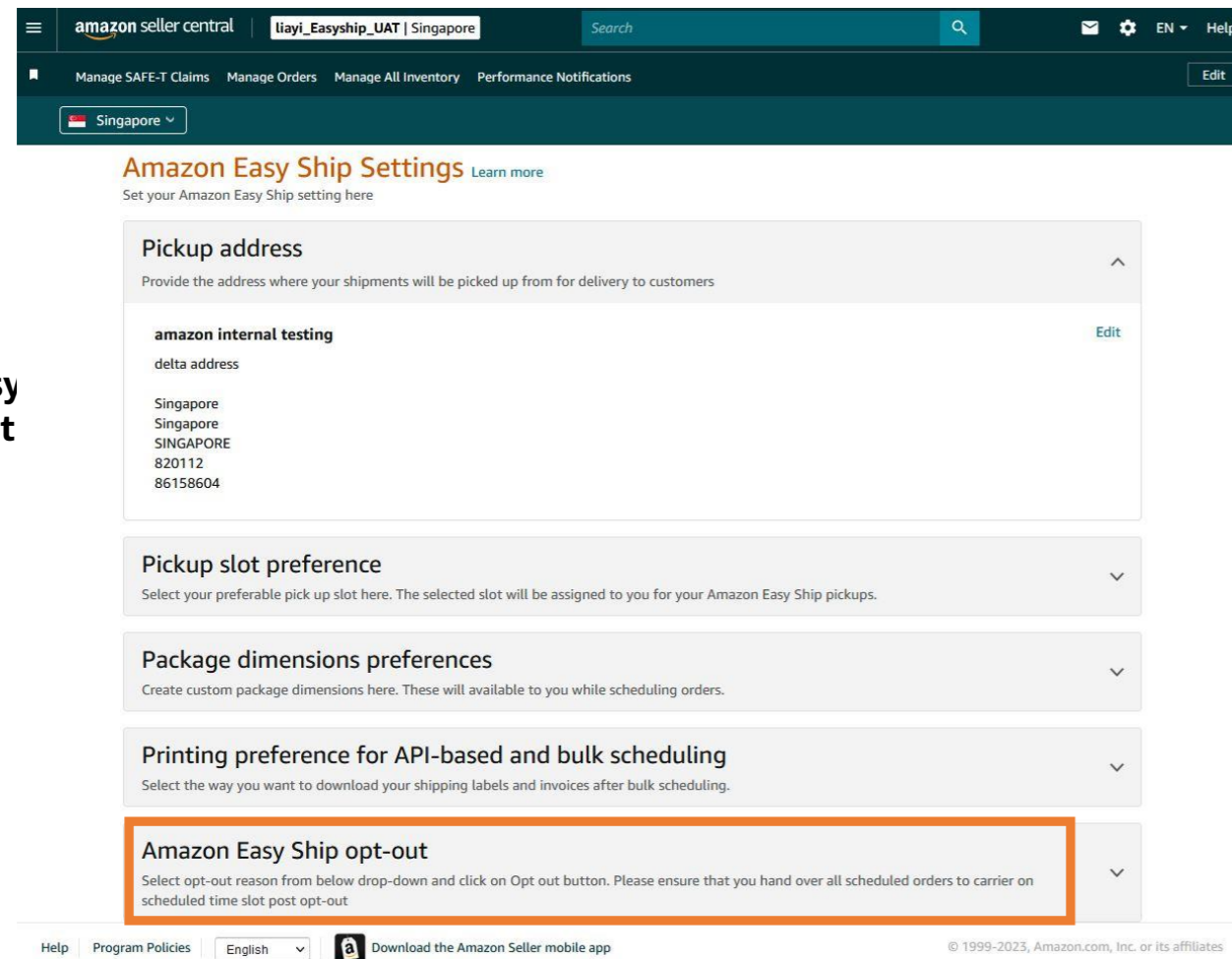
# Amazon Easy Ship Opt-Out



Sellers may opt out of Amazon Easy Ship by navigating to [Amazon Easy Ship Settings](#) page and selecting the “Amazon Easy Ship opt-out” tab

1

Select Amazon Easy Ship opt-out

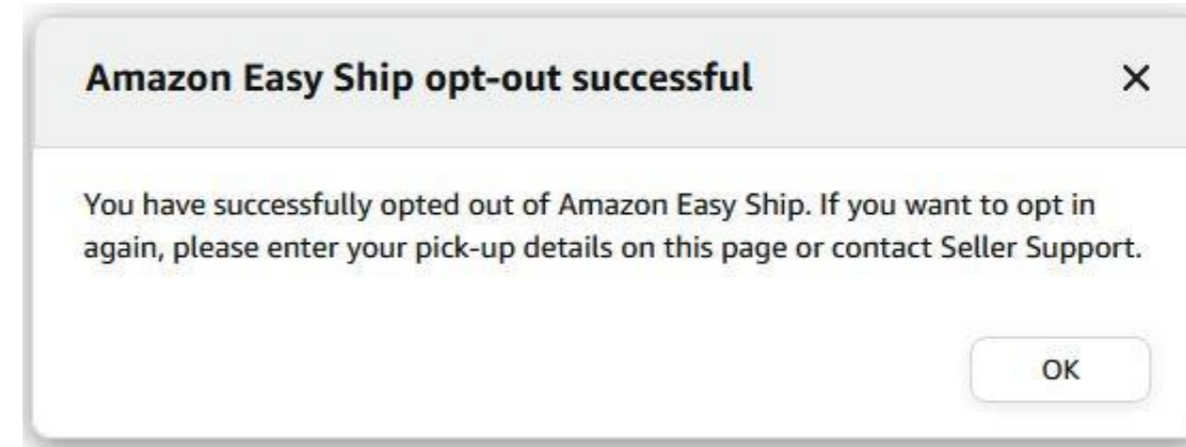


2



Select opt-out reason and select **Opt-out**

3



Success

For Frequently Asked Questions, please access  
The link [here](#)  
or scan the QR code below



Thank you,  
**amazon**

The Amazon logo, consisting of a curved orange arrow pointing from the letter 'a' to the letter 'n' in the word 'amazon'.