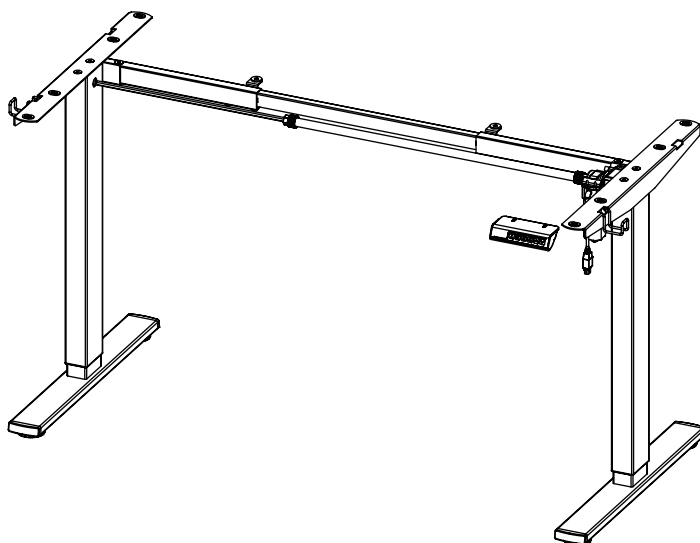


Black Electric Single Motor Desk Frame

SKU: DESK-V100EBY

Instruction Manual



ASSEMBLY VIDEO AVAILABLE:

Follow along step-by-step with our video walk through by scanning the QR code with your mobile device or by following the product link: vivo-us.com/products/desk-v100eby

Contact Us First!

DO NOT RETURN ITEM

Our friendly product support team is here to help!



PERSONABLE CUSTOMER SUPPORT

7AM - 7PM

Monday-Friday



Give us a Call:
309-278-5303



Chat Us:
www.vivo-us.com



Email Us:
help@vivo-us.com

We're Here for You!

Our customer-minded support team is here for YOU,

Monday-Friday 7am-7pm CST.

We offer immediate assistance with rapid response times from customer service agents and product technicians to help you every step of the way!



Missing a Part?

If any parts are received damaged / defective OR you are missing a part, please reach out to us ***within 30 days of product delivery to have it replaced at no cost.***

We are happy to replace parts to ensure you have a fully functioning product

PRE-ASSEMBLY | BEFORE YOU BEGIN



If you do not understand these directions, or if you have any doubts about the safety of the installation, please call a qualified technician. Check carefully to make sure there are no missing or defective parts. Improper installation may cause damage or serious injury. Do not use this product for any purpose that is not explicitly specified in this manual. Do not exceed weight capacity. We cannot be liable for damage or injury caused by improper mounting, incorrect assembly or inappropriate use.

WARNING: CHOKING HAZARD

SMALL PARTS - NOT FOR CHILDREN UNDER 3 YEARS. ADULT SUPERVISION IS REQUIRED.

ELECTRICAL WARNING :

THIS PRODUCT IS POWERED BY ELECTRICITY. IN ORDER TO AVOID BURNS, FIRE AND ELECTRIC SHOCK, PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY.

- DO NOT CLEAN PRODUCT WHILE POWER IS CONNECTED.
- DO NOT DISASSEMBLE OR REPLACE COMPONENTS WHILE POWER IS CONNECTED.
- NEVER OPERATE THE SYSTEM WITH A DAMAGED CORD OR PLUG. PLEASE CONTACT YOUR SELLER TO REPLACE DAMAGED PARTS.
- NEVER OPERATE SYSTEM IN DAMP ENVIRONMENTS OR IF ANY ELECTRICAL COMPONENTS HAVE MADE CONTACT WITH LIQUIDS.
- ALTERATIONS OF THE GIVEN POWER UNIT ARE NOT ALLOWED.
- OUTDOOR USE IS PROHIBITED.

WEIGHT CAPACITY

DO NOT EXCEED WEIGHT CAPACITY. Failure to do so may result in serious injury.



176lbs
(80kg)



Product Warranty

For the most up to date details on your product's warranty, please visit the product's listing on our website or reach out to customer support.
vivo-us.com/products/desk-v100eby



Returns | Product Didn't Work Out?

We offer a hassle-free 30 day return on all products. Contact customer support at 309-278-5303 or help@vivo-us.com. Please note: For items ordered in error or no longer needed, the return shipping charges will be at the buyer's expense.

TOOLS NEEDED:



Phillips Screwdriver



Drill

DIFFICULTY LEVEL

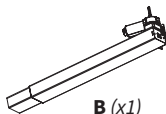


PACKAGE CONTENTS

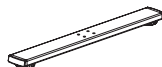
Please consult the parts list below and ensure you have everything you need to assemble your product. If parts are missing or damaged, **please contact us.**



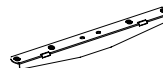
A (x1)
Leg



B (x1)
Motorized
Leg



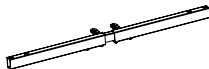
C (x2)
Foot



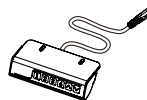
D (x2)
Side Bracket



E (x1)
Sync Rod



F (x1)
Crossbar



G (x1)
Controller



H (x1)
Power Cord



I (x2)
Hook



J (x5)
Cable Clip



S-A (x4)
M8x50mm Screw



S-B (x8)
M6x35mm Screw



S-C (x4)
M8x16mm Screw



S-D (x12)
ST4.2x15mm Screw



T-A (x1)
5mm Allen
Wrench

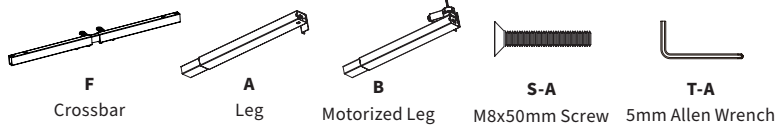
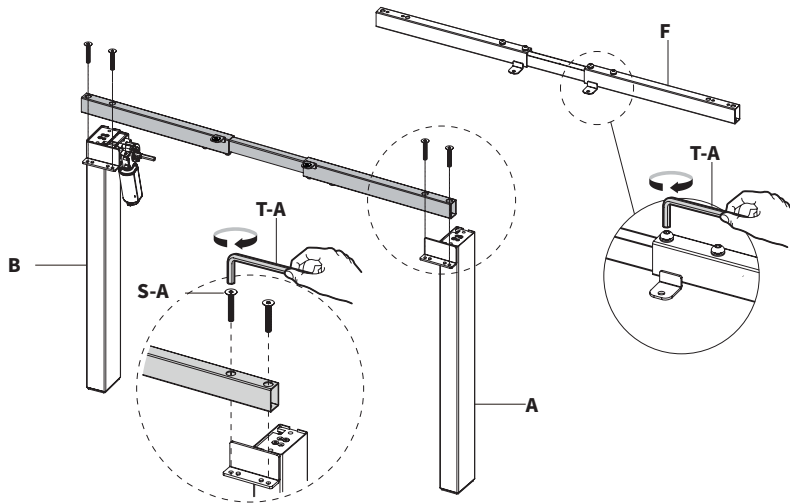


T-B (x1)
Wrench

ASSEMBLY STEPS

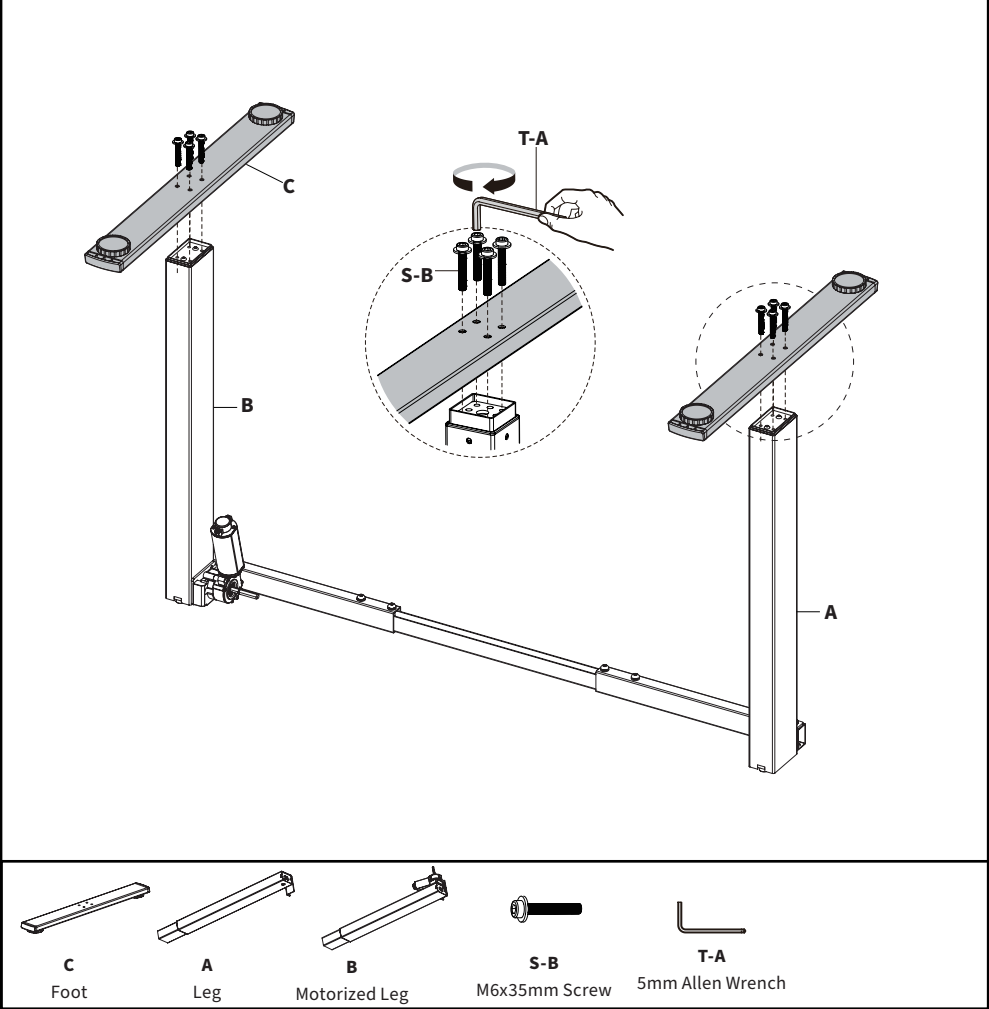
STEP 1: Mount Crossbar

Loosen screws on Crossbar **(F)** using 5mm Allen Wrench **(T-A)**, extend, and then re-tighten screws. Mount Crossbar **(F)** to Leg **(A)** and Motorized Leg **(B)** using M8x50mm Screws **(S-A)** and 5mm Allen Wrench **(T-A)**.



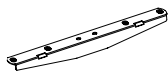
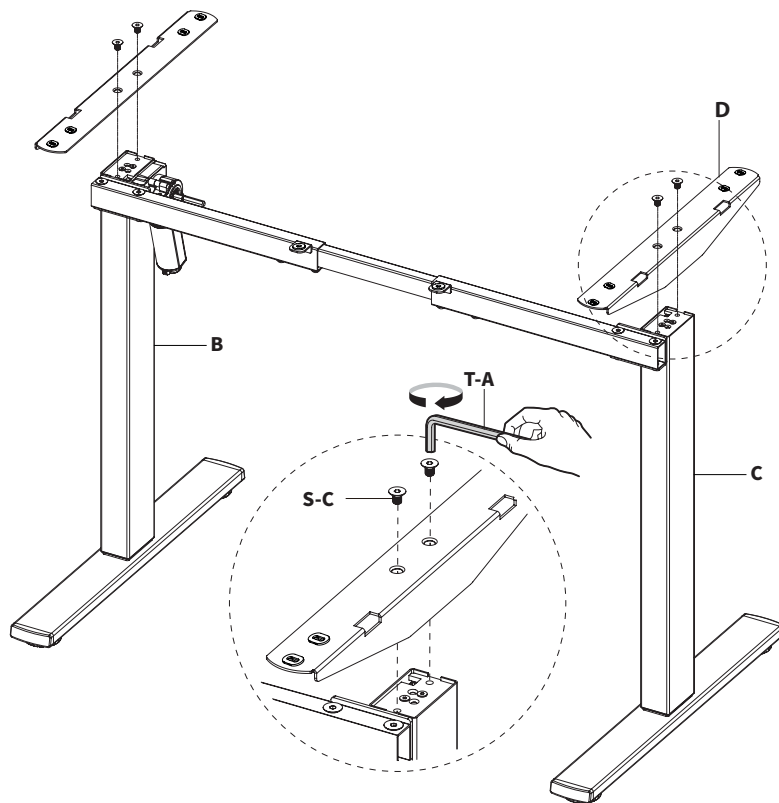
STEP 2: Install Feet

Assemble Foot **(E)** to Leg **(B)** and Motorized Leg **(C)** using M6x35mm Screws **(S-B)** and 5mm Allen Wrench **(T-A)**.



STEP 3: Attach Side Brackets

Install Side Brackets **(D)** on Leg **(A)** and Motorized Leg **(B)** using M8x16mm Screw **(S-C)** and 5mm Allen Wrench **(T-A)**.



D
Side Bracket



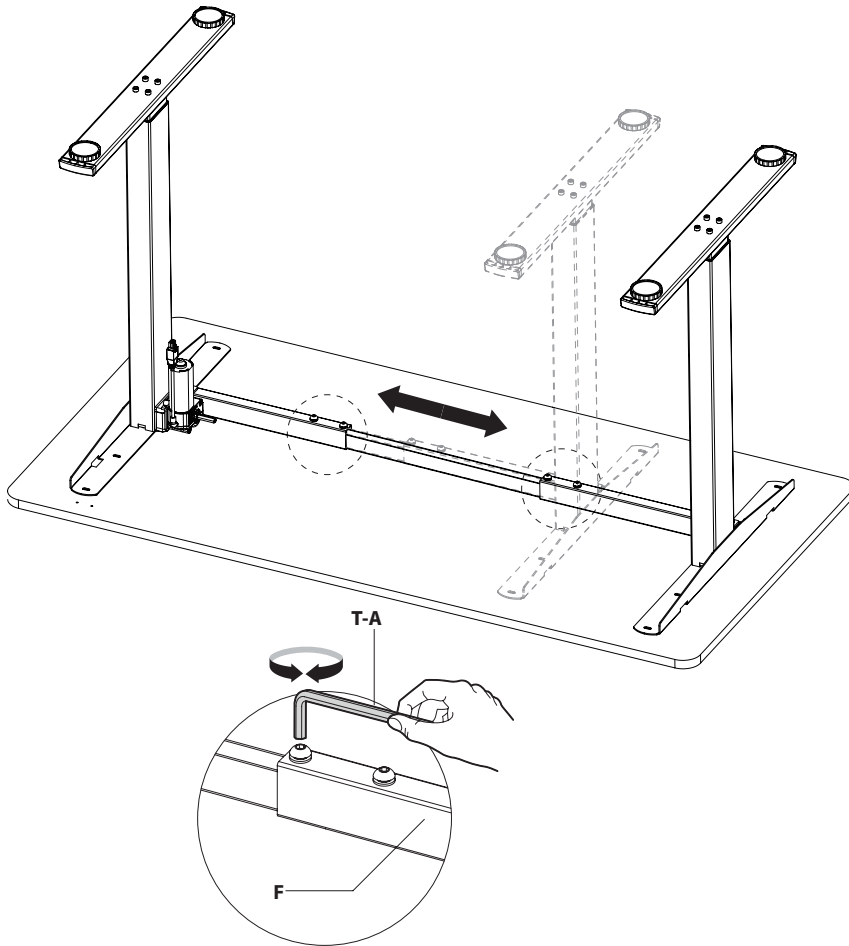
S-C
M8x16mm Screw



T-A
5mm Allen Wrench

STEP 4: Adjust Desk Frame Width

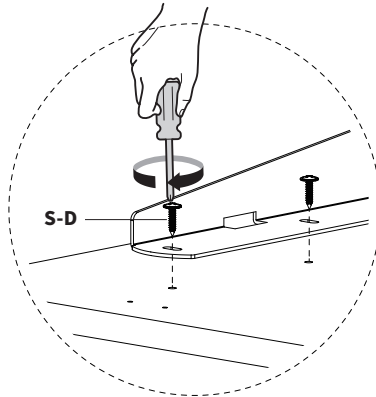
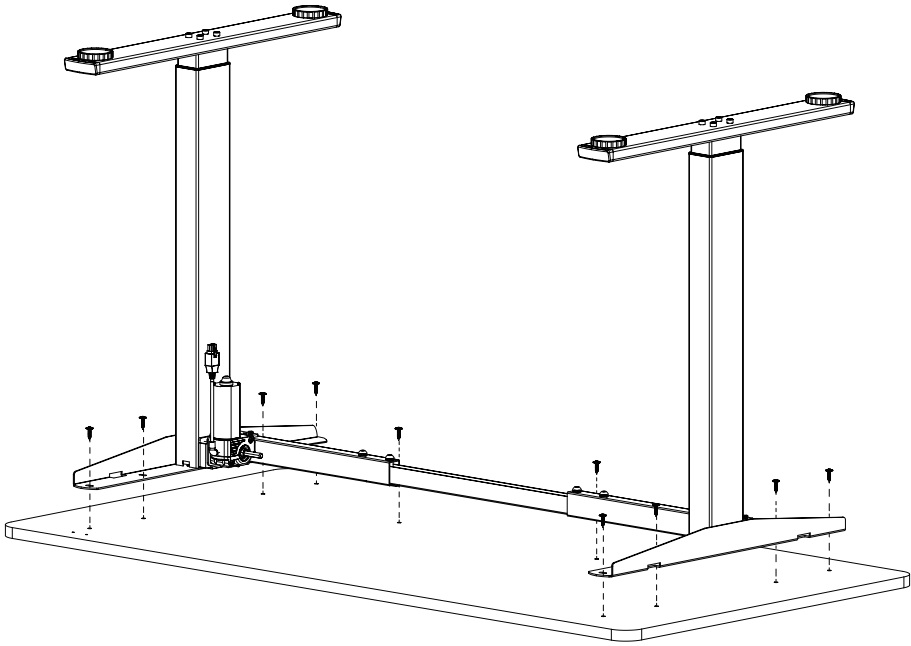
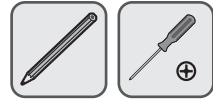
Use 5mm Allen Wrench (**T-A**) to loosen set screws on Crossbar (**F**) and adjust to fit width of desktop. Re-tighten to secure.



T-A
5mm Allen Wrench

STEP 5: Attach Frame to Desktop

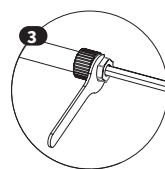
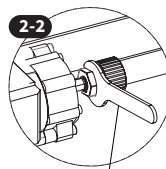
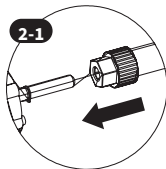
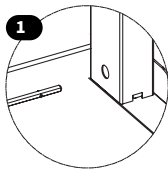
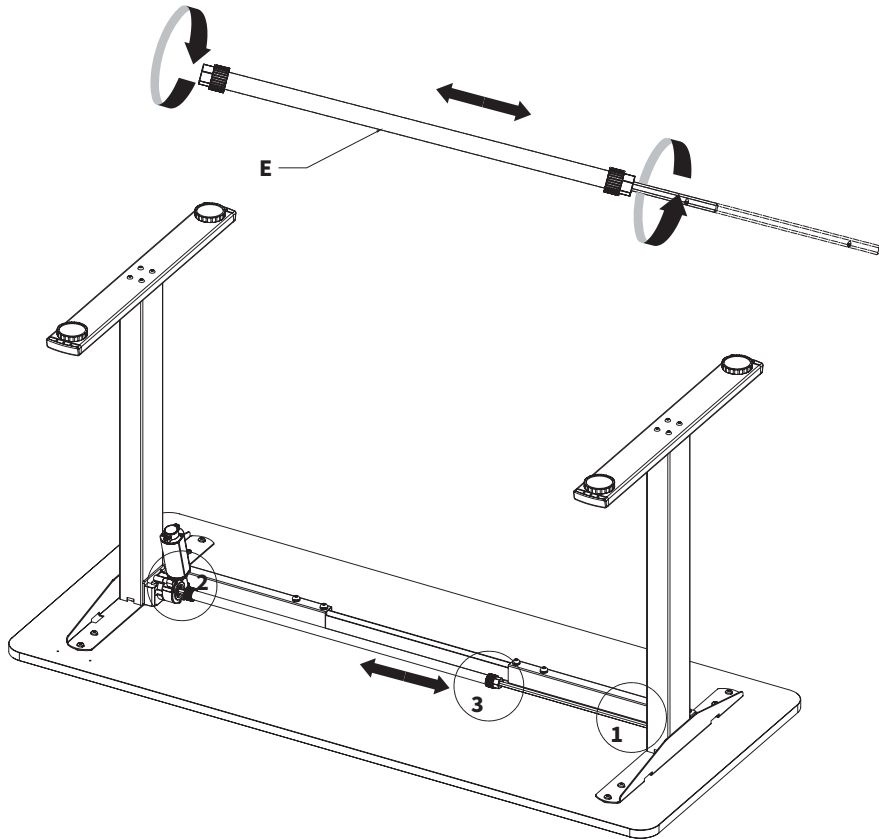
Secure frame assembly to the desktop with ST4.2x15mm Screws (**S-D**) and a Phillips screwdriver.



S-D
ST4.2x15mm Screw

STEP 6: Install Sync Rod

Loosen the knobs on the Sync Rod (**E**) and extend the hex shaft. Insert hex shaft into the Leg (**A**), making sure the metal retaining ring makes contact with the Leg. While holding the hex shaft with one hand, extend Sync Rod onto the spline shaft of Motorized Leg (**B**). Retighten knob with Wrench (**T-B**).



T-B



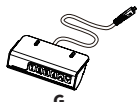
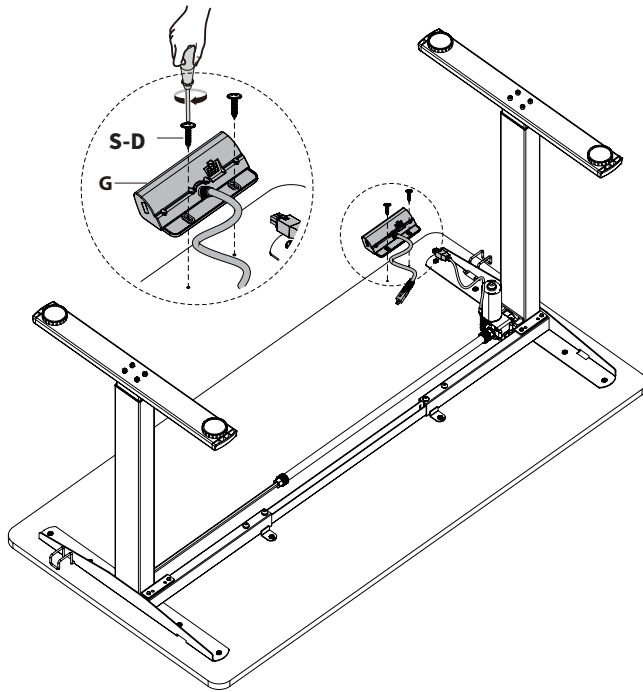
E
Sync Rod



T-B
Wrench

STEP 7: Attach Controller

Attach Controller (**G**) to desktop using ST4.2x15mm Screws (**S-D**) and a Phillips Screwdriver.



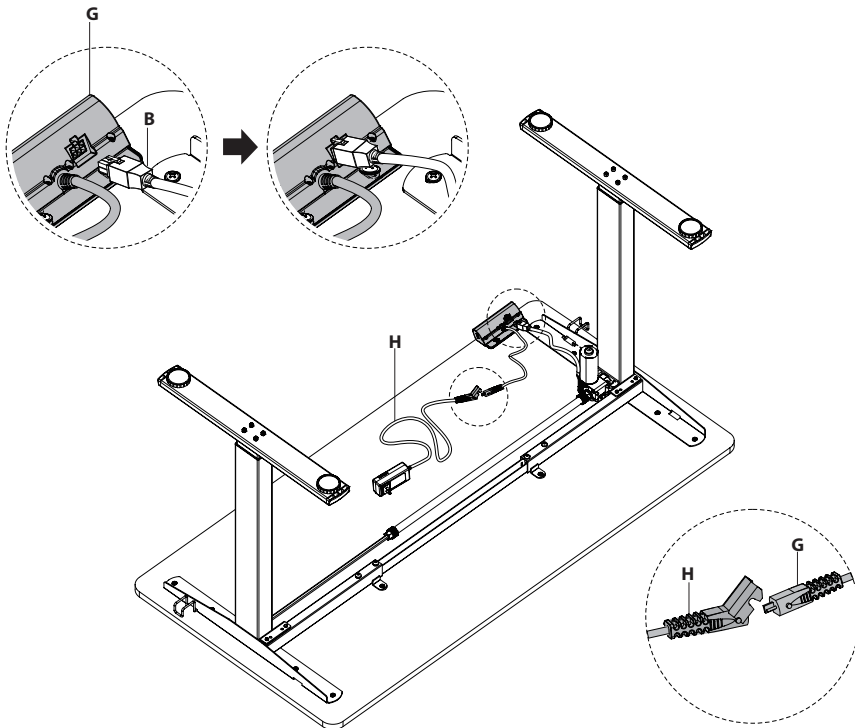
G
Controller



S-D
ST4.2x15mm Screw

STEP 8: Connect Cords

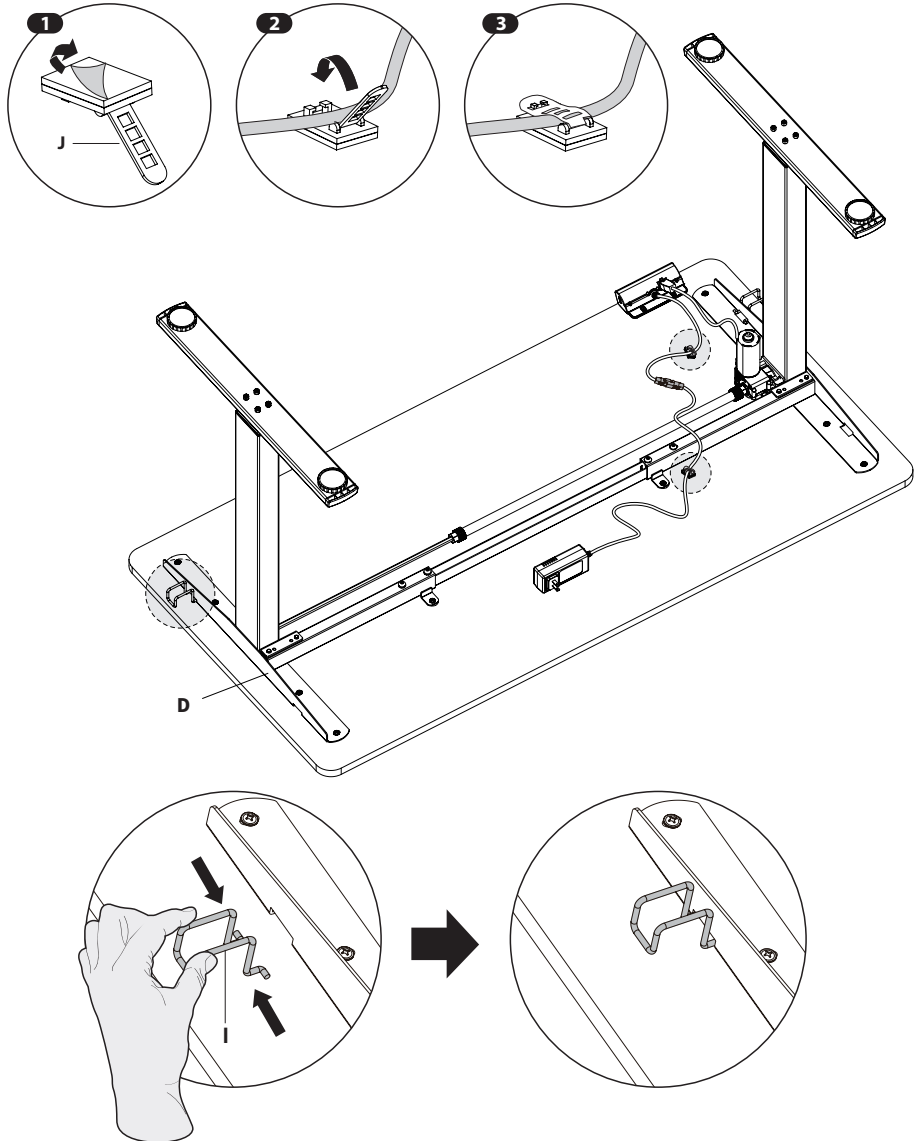
Connect cord from Motorized Leg (**B**) directly to Controller (**G**), then connect Power Cord (**H**) to cord from Controller.



H
Power Cord

STEP 9: Attach Frame to Desktop

Use Cable Clips (**J**) to secure cords to desktop, as shown below. Then connect Hook (**I**) to Side Bracket (**D**).



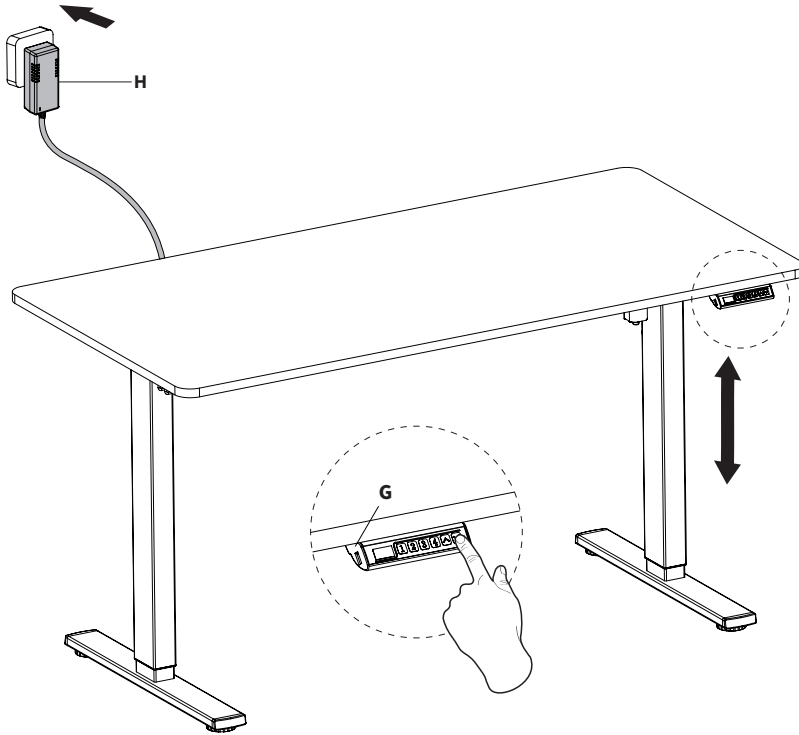
I
Hook



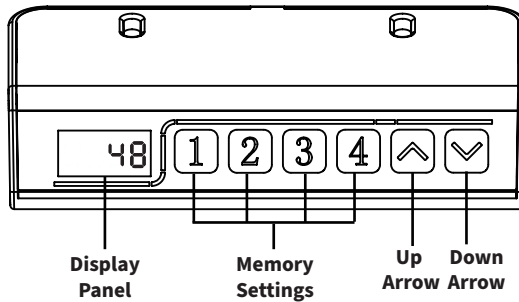
J
Cable Clip

STEP 10: Power Desk

Plus Power Cord **(H)** into outlet and press the down arrow on Controller **(G)** to perform reset process.



CONTROLLER



OPERATING INSTRUCTIONS: Press the up arrow, the desk will automatically raise to the highest position. Pressing the down arrow will automatically lower the desk to the lowest position.

Memory Mode

To store a certain height in the controller's memory, press the 1 button for more than three seconds. "S-1" will be displayed, indicating that the current height has been saved to the 1 button successfully. Repeat the process using buttons 2, 3, and 4.

Switch the Display from Centimeter to Inch

The preset measurement shown on the display is cm. If you would like to change cm to inch, press and hold buttons 1 and 4 for more than three seconds.

Reset Mode

1. If the height of the desk is incorrect, press the down arrow until the desk moves to the fully lowered position. Press and hold the down arrow again for at least three seconds and release. "rSt" will be displayed.
2. If the system displays "Er1", press and hold the down arrow for more than three seconds and release. "rSt" will be displayed.

Collision Avoidance Settings

Press and hold the down and up buttons together for more than three seconds to enter the Collision Avoidance Settings Mode. Use the arrow buttons to adjust the sensitivity level. Once the sensitivity has been selected, press the up and down arrows again for more than three seconds to save the setting.

Collision Avoidance Sensitivity Levels: 0-9

0: Turn off collision avoidance.

1-9: Level 1 is the lowest sensitivity and level 9 is the highest.

Setting the Minimum/Maximum Height

Press the 1 and 2 buttons at the same time for more than three seconds to set the current height as the maximum. "Hon" will be displayed. To cancel the maximum height, repeat the process. "HoF" will be displayed. When the maximum height is reached during operation, the panel will display "HI" notifying the upper limit has been reached.

Press the 3 and 4 buttons at the same time for more than three seconds to set the current height as the minimum. "Lon" will be displayed. To cancel the minimum height, repeat the process. "LoF" will be displayed. When the minimum height is reached during operation, the panel will display "Lo" notifying the lower limit has been reached.

Switching Between Inch & Centimeter

To change the display height from Centimeter to Inch, press the "1" and "4" button simultaneously for 3 seconds. The display height will change to Inch, and is stored within the controller for future use.

Troubleshooting

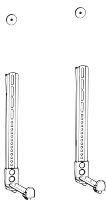
Error Code	Description/Resolution
ER1	Press the and hold the down arrow to perform a reset.
Hot	The desk is overheated. Allow the desk to rest for more than 18 minutes before operating.

CHECK OUT OTHER GREAT PRODUCTS FROM



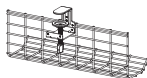
EXPLORE MORE AT [VIVO-US.COM](https://www.vivo-us.com)

We offer a wide array of home & office products to fit your needs. From height adjustable desks to monitor mounts to keyboard trays and more!



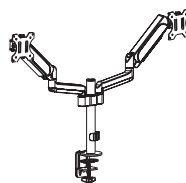
SPEAKER MOUNTS & STANDS

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MONITOR MOUNTS

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WHO WE ARE



VIVO is more than a brand of ergonomic office furniture. We are a team of creative and innovative individuals working together to offer high quality, affordable ergonomic solutions. We think and work outside of the box to serve you, our customer, to the best of our ability.



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Average Resolution Time: **5m 4s**



Chat Us: **www.vivo-us.com**

Average Resolution Time: **< 15m**



Email Us: **help@vivo-us.com**

Average Resolution Time: **1HR 8M**

23% within < 15m

38% within < 30m

61% within < 1hr

83% within < 2hr

92% within < 3hr



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